



CITY OF DURHAM | NORTH CAROLINA

To: Thomas J. Bonfield, City Manager
Through: Wanda S. Page, Deputy City Manager
From: Bertha T. Johnson, Director of Budget and Management Services
Subject: FY2012-13 BUDGET SCHEDULE
Date: November 22, 2011

Executive Summary

The attached schedule represents the dates and times for the major events related to the FY2012-13 budget development process. Two planning retreats are included on the schedule. The first, scheduled for February 11th, will primarily focus on financial projections including the 2nd Quarter Financial Report, Multi-year Financial Plan, Strategic Plan and the Economic Outlook. The agenda for the second retreat, scheduled for March 2nd, will include the adoption of the Budget Development Guidelines and the proposed Water/Sewer and Stormwater rate models.

Recommendation

Approve the schedule for the FY2012-13 budget development process.

Background

Each year, the Administration, through the Budget and Management Services department develops the proposed schedule for the budget development process. The proposed schedule is submitted to City Council for review and approval.

Issues/Analysis

Each year there is concern that multiple events are scheduled during the same week. This year is no exception due to the fact that (1) Partners Against Crime

(PAC) meetings are only held monthly (2) the PACs select the meeting they want us to attend and (3) several of the events are held at pre-scheduled City Council work sessions or meetings.

Alternatives

The City Council may amend the proposed calendar.

Financial Impact

N/A

SDBE Summary

N/A