

DURHAM



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MEMORANDUM

Date: May 10, 2011

To: Thomas J. Bonfield, City Manager

Through: Keith Chadwell, Deputy City Manager

From: Steven L. Medlin, AICP, Planning Director *Steven L. Medlin*

Subject: Proposed FY11-12 Fee Ordinance Establishing Fees and Surcharges Charged by the City-County Planning Department, the City-County Inspections Department and the City Transportation Department for Development Reviews, Public Hearing Notification, Technology and Other Services

Summary

The Planning Department is submitting a fee ordinance that is estimated to generate approximately \$ 735,000 in revenues for FY11-12. This revenue projection is conservative and is predicated on analysis of development activity in the City, County and regionally and our careful review of national development trends.

The attached, proposed fee establishes a) fees and surcharges for the City-County Planning Department, b) fees and surcharges for Transportation Impact Analyses (TIAs) and other fees charged by the City Department of Transportation but collect by the City-County Planning Department and c) a four (4) percent technology surcharge charged by and collected by the City-County Inspections Department.

Recommendation

Replace portions of existing Part 6-101(c) and Part 6-102 of the Fee Schedule of the City of Durham with new Part 6-101(c) and Part 6-102.

Background

Increases or other changes in fees over current year (FY10-11) fees are not recommended. This is due the fact that the Department's fees are equal to or greater than peer departments across the State, and an increase in fees coupled with weak market conditions may actually dampen development activity and reduce fee receipts overall.

The extension of the Technology Surcharge fee for one (1) year is also recommended.

Recommended additions to the Department's FY11-12 proposed fee ordinance relative to the adopted, current fee ordinance (i.e.: FY10-11 fee ordinance) are indicated by underlining. Recommend deletions are indicated by ~~strikethrough~~.

Issues

No increase in fees is sought. No issues identified.

Fiscal Impact

The Planning Department estimates that the attached proposed fee ordinance will generate approximately \$735,000 in revenues during Fiscal Year 2011-12.

MWBE Impact

None anticipated.