



DATE: May 3, 2011

TO: Thomas J. Bonfield, City Manager
THROUGH: Wanda S. Page, Deputy City Manager
FROM: David Boyd, Finance Director
 Keith R. Herrmann, Deputy Finance Director
SUBJECT: Appointment of Tax Collector/Collector of Revenue

EXECUTIVE SUMMARY

With recent personnel changes, it is necessary to amend certain resolutions pertaining to the appointment of staff as Tax Collector/Collector of Revenue. With this change the statutory designation for Tax Collector/Collector of Revenue will be as follows:

Name	Position	Designation
Paul Mason	Billing & Collections Manager	Tax Collector/Collector of Revenue

RECOMMENDATION

The Finance Department recommends that the City Council adopt the resolution to appoint Paul Mason as the Tax Collector/Collector of Revenue. This resolution will be effective on the date of its adoption.

BACKGROUND

North Carolina General Statute 105-349 provides for the appointment of a Tax Collector. While the City has contracted with Durham County to collect property taxes, the City collects privilege license taxes and assessments. The City Charter requires a Collector of Revenue who will have the same authority as the Tax Collector.

State statutes also provide for a Deputy Tax Collector. Currently, a staff member is designated as Deputy Tax Collector/Collector of Revenue. He is the Controller (David Hickman). No change is recommended at this time as far as the designation of Deputy Tax Collector/Collector of Revenue is concerned.

ALTERNATIVES

No alternatives are recommended for this action. The current resolution is outdated because of changes in the City staff.

FINANCIAL IMPACT

There is no financial impact associated with this action.

SDBE SUMMARY

There are no SDBE issues associated with this action.

Attachment