



**Date:** August 24, 2011

**To:** Thomas Bonfield, City Manager  
**From:** Germaine Brewington, Director of Audit Services  
**Subject:** Transmittal of Non-City Agency Program Specific Performance Evaluations (June, 2011)

### **Executive Summary**

The Audit Services Department completed the report on the Non-City Agency Program Specific Performance Evaluations dated June, 2011. The purpose of the program specific evaluations is to provide some level of assurance that non-city agencies are spending City of Durham grants in compliance with the terms of the grant agreement, without putting a substantial financial burden on the agencies to obtain an audit by an independent CPA firm.

### **Background**

On September 16, 2002 the City Council approved the recommendations included in a memorandum relating to audit requirements of non-city agencies receiving grants from the City. All agencies receiving \$30,000 or more of City grants are required to obtain a certified audit from an independent CPA firm. Those agencies that receive less than \$30,000 can obtain a certified audit but are not required to. In lieu of an audit, the non-city agency can submit a sworn statement and be subject to the Audit Services Department performing a program specific evaluation.

### **Issues and Analysis**

The attached report details the objectives, observations, and results of the program specific evaluations as of June 2011.

### **Recommendation**

The Department of Audit Services recommends the City Council receive and accept the Non-City Agency Program Specific Performance Evaluations (June, 2011), as presented and approved at the August 22, 2011 Audit Services Oversight Committee meeting.

Attachments