



CITY OF DURHAM | DURHAM COUNTY
City-County Planning Department
101 CITY HALL PLAZA | DURHAM, NC 27701
919.560.4137 | F 919.560.4641

www.durhamnc.gov



MEMORANDUM

Date: February 20, 2013

To: Members of the Durham City Council

Through: Thomas J. Bonfield, City Manager

From: Steven L. Medlin, AICP, City-County Planning Director 

Subject: Proposed Fee Ordinance Amendments for the City-County Planning Department

Summary

The Planning Department is requesting an amended fee ordinance to reflect new site plan categories associated with the removal of administrative discretionary decisions from the Unified Development Ordinance (UDO).

The fee ordinance is designed to be revenue neutral and does not increase fees on any party.

No further proposed fee ordinance revisions will be forthcoming from the Planning Department through the end of FY2014, unless directed by the City or County administration or unless new programs are added to the Planning Department's work program.

Recommendation

Consider and adopt the attached fee ordinance.

Background

The Planning Department is requesting amendment to the existing fee ordinance to reflect changes proposed to the UDO to remove administrative discretionary

decision-making from the UDO, pursuant to the requirements of State law. Text amendment TC1100007 provides details on these UDO changes.

The removal of discretionary decision making from the UDO resulted in a modification to the categories of site plans, since site plans will no longer go to the Development Review Board (DRB) for review. As such, we are proposing the attached fee ordinance revisions to make the fee ordinance consistent with the provisions of the amended UDO (per text amendment TC1100007).

All changes associated with this action are to the site plan section of the fee ordinance and are outlined in red on the attached, draft fee ordinance.

Issues

No issues identified. The fee ordinance is designed to be revenue neutral and does not increase fees on any party.

Fiscal / MWBE Impact

As noted above, the fee ordinance is designed to be revenue neutral and does not increase fees on any party.