



Date: November, 25, 2013

To: Thomas J. Bonfield, City Manager
Through: Wanda S. Page, Deputy City Manager
From: David Boyd, Finance Director
Subject: Follow-up to Agenda Item #9540 – Bid Report, October 2013

At the November 21, 2013 City Council Work Session, two questions were raised regarding this agenda item. The responses are provided below:

1. For Bid #1 – Panasonic Projector System – What specifically did Custom Light and Sound not provide that made their submittal deemed “unresponsive”?

Custom Light and Sound’s bid was deemed unresponsive because:

- They did not itemize their “Cable Package”, or anything else to define it met the requirements.
 - They did not include a design document or other requested documentation in their quote.
 - The projector they quoted is “unsearchable”, meaning it does not show up anywhere to see specs on it. It may have been a refurbished or discontinued unit.
2. For Bid #8 – Data Bus Shelters – What contractor is going to install these shelters and if one is not already selected, will there be an opportunity for local participation?

The City currently has a contract to spend up to \$50,000 with Done Right the First Time Contractors for the installation of bus shelters. This company is located in the City of Durham. This contract was awarded via a competitive process and was awarded to the contractor in July of 2013. Done Right the First Time Contractors are a City of Durham certified SDBE.