

2012 Certified Local Government (CLG) Program Report

For the period JULY 1, 2011 to SEPTEMBER 30, 2012

The following is a compilation of the data required by the State Historic Preservation Office for the annual CLG report. This required report enables the State Historic Preservation Office to determine whether or not a local government continues to meet the minimum requirements for certification under the National Park Service's CLG Program and the "Guidelines for North Carolina's Certified Local Governments." Certification is required to be eligible for grant funds.

General Information

1. Certified Local Government Name: Durham City and County
2. Name of Preservation Commission: Durham Historic Preservation Commission
3. Certified Local Governments are required to designate one paid member of the local government staff, or a person working under contract, to serve as the individual responsible for the operations of the preservation commission.

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Historic Preservation Commission Information

4. Number of voting commission members: 9
5. Length of commissioners' terms: 3 years
6. Limit to the number of consecutive terms a member may serve: 2 terms
7. Number of commission vacancies between July 1, 2011 and September 30, 2012: 4
8. Rate of vacancies filled within 60 calendar days as required by federal law: 100%
9. Number of vacancies filled by new appointments: 3
10. As required by federal law, the SHPO must be provided with resumes of each new commission member. Resumes are not necessary for reappointed members. *New commissioner resumes are attached.*
11. A majority of the members of any preservation commission must have education, experience, or a demonstrated special interest in history, architecture, archaeology, or a related field (G.S. 160A-400.7). In addition, certified local governments are required to demonstrate their good faith effort to appoint professionals from these disciplines.

Method used during the reporting period to seek the services of professionals: *Placed announcements in local media specifically recruiting professional members (copy of ads attached)*

12. The designated CLG staff person and at least 2 commissioners must attend at least 1 approved training and education session each year. Satisfactory attendance is required for continued participation in the Certified Local Government Program.

Approved CLG training events held between July 1, 2011 and September 30, 2012 which were attended by the staff or commissioners:

- *Preservation North Carolina Annual Conference, Mt. Airy (September 29-30, 2011)*
- *Preservation North Carolina Annual Conference, Asheville (September 19-21, 2012)*
- *Researching Historic Property, Edgecombe Community College (March 3, 2012)*

13. Top three training topics that would be most useful to your staff and commissioners:

- *Public Relations/Outreach/Education*
- *Quasi-judicial Procedures*
- *"Green" Preservation*

Historic Resources Information

14. Total number, as of September 30, 2012, of historically significant properties, structures, and sites that your local government has INVENTORIED or identified as historically significant - whether or not they have been locally designated locally or placed on the National Register: *4400*

15. Number, out of the total, that were identified (added to the inventory) between July 1, 2011 and September 30, 2012, whether or not they have been locally designated or placed on the National Register: *2*

16. Total number, as of September 30, 2012, of historic properties your community has LOCALLY DESIGNATED, either as individual landmarks or as properties within historic districts: *1250*

17. Number, out of the total, that were designated between July 1, 2011 and September 30, 2012: *1*

18. G.S. 105-278 entitles the owner of any INDIVIDUAL landmark designated under G.S. 160A-400.5 to a deferral of 50% of property taxes owed in each taxing unit.

Number, as of September 30, 2012, of properties in your local government's jurisdiction that have received this deferral: *80*

19. Other than the property tax deferral, does your local government offer any other form of incentives (e.g., "value capture," TIF, etc.) that are used, or could be used, to directly or indirectly benefit historic properties? *No.*

20. Does your local government fund any grant or loan programs that are used, or could be used, to restore or rehabilitate historic properties? *No.*
21. Under G.S. 160A-400.8(3), local preservation commissions are authorized to "acquire by any lawful means the fee or any lesser included interest, including options to purchase, to properties within established districts or to any such properties designated as landmarks, to hold, manage, preserve, restore and improve the same, and to exchange or dispose of the property by public or private sale, lease or otherwise, subject to covenants or other legally binding restrictions which will secure appropriate rights of public access and promote the preservation of the property."
- Number, as of September 30, 2012, of landmarks or properties within local historic districts acquired by the local government and preserved, managed, operated, leased, or sold subject to the terms of a preservation agreement: *None*
22. Federal and State regulations require that Certified Local Governments update their surveys of historic resources by reporting properties whose existence was previously unknown, or whose significance was previously overlooked, and by reporting the loss of surveyed properties which have been destroyed. For survey purposes, relocation is considered the same as destruction. Certified Local Governments are responsible for reporting this SURVEY information for any property within their jurisdiction, regardless of whether or not those properties have been locally designated or listed in the National Register. *Individual Resource Forms are attached.*

Certificates of Appropriateness Information

23. Number of COA applications for the period July 1, 2011 to September 30, 2012:

<i>Denied</i>	<i>2</i>
<i>Withdrawn/ Deferred/Resubmitted</i>	<i>2</i>
<i>Approved BY STAFF administratively</i>	<i>82</i>
<i>Approved by the Full Commission</i>	<i>37</i>
<i>Total</i>	<i>123</i>

24. Number of applications for demolition reviewed by the Commission between July 1, 2011 and September 30, 2012: *3*
25. For applications reviewed by the Commission, type of advice to applicants prior to their hearing before the full commission:
- *Staff advises*
26. Do you charge a fee for COA applications? *Yes, separate fees based on type of work, project cost, and project size.*
27. Number of HPC decisions appealed during the reporting period: *None.*

Fees and Budget Information

28. Fee schedule:

<i>Administrative COA (approved by staff)</i>	<i>\$26</i>
<i>Minor COA (approved by HPC)</i>	<i>\$209</i>
<i>Major COA (approved by HPC)</i>	<i>\$439</i>

29. Total Commission operating budget for one year (not counting COA fees): *\$0*

30. Local government's annual appropriation to the HPC: *\$0*

31. Additional sources of funding for the Commission: *None.*

Accomplishments

32. Durham has successfully applied for Federal pass-through grants in both 2011 and 2012. The grant received in 2011 was obtained to update the Downtown Durham National Register Historic District (originally nominated in 1976). This grant allowed us to hire MdM Historical Consultants to complete the update. This work was officially listed on October 24, 2012. The grant received this year is being used to have Jo Leimenstoll, Architect update and consolidate the design guidelines for the local districts and landmarks in Durham. This project is just getting underway but has great potential to streamline and make transparent the Commission's review of projects which will aid in applicants' understanding of the COA process. The Planning staff and HPC have worked together to coordinate outreach tables at both the Cleveland-Holloway and Trinity Park Home Tours this year and have created informative brochures for each district and our landmarks to proactively educate property owners. We are moving through the process of expanding and updating the Cleveland and Holloway Streets Local Historic District and have begun work on creating a new Golden Belt Local Historic District.

Challenges

33. The Commission continues to struggle with retroactive COAs and dealing with property owners who either don't know they're in a district or don't know what changes require approval. The Commission then struggles with how to best deal with those COAs. We continue to see outbuildings falling into disrepair and being demolished. And we are currently dealing with the potential de-listing of a landmark property – Liberty Warehouse.