



National Recreation and Park Association

August 2, 2013

Durham Parks and Recreation
101 City Hall Plaza
Durham, NC 27701

The National Recreation and Park Association (NRPA) is pleased to inform you that Durham Parks and Recreation has been selected as one of twenty-four grantees to receive the “Implementing Arthritis Interventions in Local Park and Recreation Agencies” grant opportunity. You will receive a grant in the amount of \$4,000. The grant period will commence upon execution of this agreement and end January 31, 2014.

This grant opportunity is the result of a partnership between NRPA and the Arthritis Foundation to increase the number of participants engaging in Walk with Ease (WWE) and the Arthritis Foundation Exercise Program (AFEP) at local park and recreation agencies. You will be one of twenty-four grantees working in collaboration with your regional Arthritis Foundation office to train an instructor and implement either the WWE or AFEP at your agency.

Over the course of the grant period, Durham Parks and Recreation is expected to:

- Implement _____ (please fill in either WWE or AFEP) at your local park and recreation agency, including holding at least one 6-week in-person class session and engaging at least 85 participants in your class(es)
- Train at least one instructor in _____ (please fill in either WWE or AFEP)
- Allocate portion of grant funds toward purchasing participant materials for at least one 6-week class session
- Partner with your regional Arthritis Foundation office to receive training and use this office as a resource throughout the duration of the grant period
- Submit two reports that include the following information (a template will be furnished by NRPA)
 - Number of participants
 - Program description – the dates, times, and frequency of the class
 - Instructor Information
- Collect Arthritis Foundation Participant Release Forms and submit them to your regional Arthritis Foundation office at the beginning of each class session
- Attend one NRPA hosted webinar on Arthritis Foundation programs and best practices
- Participate in conference calls, as requested
- Participate in phone interview or respond to survey questions to assist in the development of a best practices document

Termination for Cause: Either party shall have the right to terminate this MOU for cause if the other party (i) materially breaches its obligations and agreements hereunder, or (ii) commits and/or demonstrates gross neglect in the conduct of its duties hereunder. In addition, NRPA retains the right to terminate this MOU, upon written notice, if it determines that continued affiliation with your agency is



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inconsistent with its mission and/or adversely affects its reputation. In order to terminate this MOU for cause, and as a condition to exercising such right to terminate for cause, a party shall give the other party thirty (30) days' prior written notice of such intention to terminate, specifying in detail the grounds or reasons for such termination for cause. Following any notice of termination for cause, the receiving party shall be permitted a reasonable opportunity to cure such claimed cause to the reasonable satisfaction of the other party.

Please acknowledge your agreement to the terms above by signing below. Upon receipt of this signed form, a check will be issued for your grant funds.

Name of Agency

Primary Point of Contact

Signature

Email for Primary Contact

Printed Name

Telephone for Primary Contact

EIN Number

Once signed, please scan and send this to kmay@nrpa.org or mail to 22377 Belmont Ridge Road, Ashburn VA 20148. Please do not hesitate to contact me should you have any questions at 703.858.2176 or via email at kmay@nrpa.org.

Sincerely,

Kellie May

Program Manager

National Recreation and Park Association