



CITY OF DURHAM | NORTH CAROLINA

Date: March 20, 2014

To: Thomas J. Bonfield, City Manager

Through: Wanda S. Page, Deputy City Manager

**From: David Boyd, Finance Director
Sue Sandhoff, Financial Operations Manager**

Subject: Information Request – January 2014 Bid Report

During the City Council Work Session of Thursday, March 20, 2014, a request for information was generated from Councilwoman Catotti in regards to item #22 on the January 2014 Bid Report. The bid item, a (grit) collector chain, is used at the South Durham Water Reclamation Facility. The question was relative to what a grit chain was, and the item description is noted below:

A grit collector chain is a non-corrosive chain for the conveyor used to remove heavy grit particles during the early stage of the wastewater treatment process.

In response to an inquiry by Councilman Moffitt, an outline of the approved contracting guidelines for City of Durham procurement is being provided as a reference document.