

Memorandum

Date: March 28, 2014

To: D. Ann Gray, City Clerk, City of Durham

From: Shelly Green, President & CEO

Re: Recommendation to fill DCVB Board Seat – Lodging Full Service Seat

As you know, to fill the expected vacancy on DCVB's Board (the Tourism Development Authority), DCVB recruits applicants from all those eligible to serve via direct mail. The board reviewed the applicants for the Lodging Full Service seat at their meeting on March 25th and voted to recommend Craig Spitzer for appointment by the Durham City Council.

Mr. Spitzer is a resident of Durham and general manager for The Durham Hotel. The person selected by the City Council would serve the remainder of Ron Hunter's term which expires at the end of October, 2014. Ron is no longer eligible for this seat due to the closing of the Radisson Hotel Research Triangle Park, where he served as General Manager.

As you may recall, eligibility requirements for this seat, which is specified by state statute, is to be an owner or general manager of a Durham-based full service lodging property. Enclosed is the application that was submitted by the deadline. This was the only application that was received for the position.

Thank you for your assistance in this matter. Please let me know if we can provide any additional information.

Cc: Newman Aguiar, Chairman, TDA
Cora Cole-McFadden, TDA member representing the Durham City Council
LaVerne Brooks, Senior Executive Assistant