

**North Carolina  
Department of Commerce**

***NC Commission on Workforce Development  
Division of Workforce Solutions***

**Pat McCrory, Governor  
Sharon Allred Decker, Secretary**

**Korey Coon, Chairman  
Will Collins, Assistant Secretary for Workforce**

May 13, 2014

Mr. Kevin Dick, LA Director  
Durham Workforce Development Board  
Office of Economic and Workforce Development  
Durham, NC 27701

Dear Mr. Dick:

The Commission on Workforce Development is pleased to announce that the following Incumbent Workforce Development Program proposal submitted by Durham Workforce Development Board has been reviewed and approved under PY 2013 (2031):

<b>Company</b>	<b>Grant Amount</b>	<b>Administrative Fee</b>	<b>Total</b>
Credit Financial Services, Inc.	\$ 9676	\$242	\$9,918
Parata Systems, LLC	\$ 13560	\$339	\$13,899

Total Award Amount PY 2013 (2031): **\$ 23,817**

A Notice of Fund Availability (NFA) will be issued to you through the Workforce Information System Enterprise (WISE).

Mr. Kevin Dick  
May 13, 2014  
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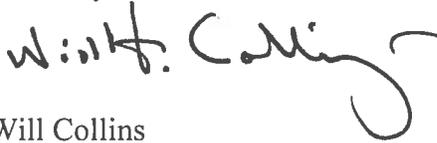
Please note that the Incumbent Workforce Development Program Guidelines specify that:

- The Local Area and the company have sixty (60) days from the date of the Notification of Funds Availability cover letter to enter into a 12-month contract.
- Training must be completed and funds expended within the 12-month time frame.
- Within 45 days of the end of training, a Final Report is due to the Division of Workforce Solutions.
- All incumbent worker participants must be entered and tracked in **NCWorks**.

Refer to the attachments of Local Area Issuance No. 17-2013 Change 1 and other official communication that have been provided.

Please extend our congratulations to the funded companies. If you have any questions or concerns contact Julie Carpenter at (919) 814-0327 or [julie.carpenter@ncommerce.com](mailto:julie.carpenter@ncommerce.com).

Sincerely,

A handwritten signature in black ink that reads "Will Collins". The signature is written in a cursive style with a large, sweeping flourish at the end.

Will Collins

cc: Mr. Steven Williams, Chair  
SENSUS Corporation  
8601 Six Forks Road Suite 300  
Raleigh, NC 27615