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**Date: February 3, 2015**

**To: Thomas J. Bonfield, City Manager**  
**Through: Keith Chadwell, Deputy City Manager**  
**From: Mark D. Ahrendsen, Director of Transportation**  
**Subject: Interlocal Agreement between the City of Durham and the City of Raleigh for the Community Viz Scenario Planning Initiative**

### **Executive Summary**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the Capital Area Metropolitan Planning Organization (CAMPO) must develop and adopt a long range transportation plan called the Metropolitan Transportation Plan (MTP). These plans must address the interrelationship between land-use and transportation. The work associated with the development of the scenario planning element of the 2045 MTP is being undertaken through consulting services. To ensure that both MPOs in the Triangle develop reasonable and consistent land-use forecasts and scenarios as part of the 2045 MTP, the MPOs have selected Stantec Inc. to develop a scenario planning tool for both the DCHC MPO and CAMPO.

The purpose of this item is to authorize the City Manager to enter into an interlocal agreement with the City of Raleigh for the reimbursement of CAMPO's share of the project cost of \$42,768.00.

### **Recommendation**

It is recommended that the City Council authorize the City Manager to execute an Interlocal Agreement between the City of Durham and the City of Raleigh for the Community Viz Scenario Planning Initiative.

### **Background**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the Capital Area Metropolitan Planning Organization (CAMPO) must develop and adopt an updated long range transportation plan, called the Metropolitan Transportation Plan (MTP). Federal regulations require the MTP to be adopted by June 2017, to maintain eligibility for Durham County and parts of Orange County and Chatham County to continue receiving federal transportation funding. To meet this schedule, the draft plan must be completed and released for public and agencies reviews by spring of 2016.

Integral elements of the 2045 MTP development are the land-use estimates and forecasts that must demonstrate consistent and reasonable assumptions of regional growth. To ensure reasonable and consistent land-use forecasts and analysis of scenarios for both

Triangle MPOs, DCHC MPO retained a consultant to complete the scenario planning project. CAMPO will share proportionately in the consultant costs.

The City of Durham has an On-Call agreement with the Stantec Inc. for developing the MTP scenario planning initiative for the DCHC MPO and CAMPO. The total cost of the project is estimated at \$64,120.00. The DCHC MPO share will be \$21,352.00 (or, 33.3%) and the CAMPO share will be \$42,768.00 (or, 66.7%)

The Interlocal Agreement will allow the City of Raleigh (the Lead Planning Agency for CAMPO) to reimburse the City of Durham (the Lead Planning Agency for DCHC MPO) for a proportionate share of the cost for the Scenario planning project services agreement.

### **Alternatives**

- A. Authorize the City Manager to execute the attached Interlocal Agreement with the City of Raleigh. Funds will be available to carry out the 2045 MTP Community Viz scenario planning project. The City will be reimbursed for 66.7% of the project costs, or \$42,768.00.
- B. Not authorize the City Manager to execute the Interlocal Agreement and the City will not be reimbursed by Raleigh. Consequently, the City will have to increase its contribution in order for the project to move forward. If the City does not provide funding for the project, the DCHC MPO ceases to benefit from further development of the project.

### **Financial Analysis**

The proposed Interlocal Agreement would require the City of Raleigh to pay the City of Durham \$42,768.00, or 66.7% of the estimated cost of the project agreements with the Stantec Inc. The City of Durham's share of the cost for the agreement is \$21,352.00 (or, 33.3%). These costs are reflected in the adopted FY 2014-15 Department of Transportation Planning grant budget.

### **SDBE Summary**

An SDBE summary is not needed for this specific project. The master agreement with the Stantec designates the SDBE goals for the overall work by this contractor.

### **Attachment**

- Interlocal Agreement between the City of Durham and the City of Raleigh for the Reimbursement for the Community Viz Scenario Planning Initiative.