



Date: June 3, 2015

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Kevin Dick, Director, Office of Economic and Workforce Development
 Office of Economic and Workforce Development

Subject: Contract Amendment with Community Partnerships, Inc. to Provide Workforce Innovation Opportunity Act (WIOA) Youth Framework Services from July 1, 2015 – June 30, 2016

1st Council Comment-

“Councilmember Catotti has several questions and concerns regarding what she said appear to be inconsistencies in the numbers for this agenda item and that the numbers in the recommendations do not add up when calculating numbers of participants to be served and unit costs.”

Response to Council Comment

In the memo, staff inadvertently typed the number to be served at 150 instead of 159. Community Partnership Inc. will serve up to 159 youth from July 1, 2015 to June 30, 2016. We corrected the memo to align with the contract.

2nd Council Comment/Question

“Item 35: Contract with CPI: The memo says the contractor has met or exceeded state goals, but the chart shows results that are below goals in two of the three categories. Can you please explain this?”

Measure	Performance for PY 2013	Goal	Variance
Placement in Education or Employment	50%	63.2%	79.1%
Attainment of a Degree or Certificate	35%	56%	62.5%
Literacy and Numeracy Gain	47.7%	46%	100.3%

We are required to achieve 80% variance of our combined goals to meet the state performance. The combined performance for PY 13 is 80%. We used PY 13 to reflect a full year’s final data.

2nd Council Comment/Question

“Also, the chart is for PY 13. Are there 2014 numbers?”

As mentioned, we used PY 13 to reflect a full year’s final data. Performance goals are final at the end of the following program year and lag by one year. Usually we have 2nd quarter

performance goals that will be final in the fall of 2015. See the youth 2nd quarter performance numbers below:

Measure	Performance for PY 2014 2 nd Quarter	Goal	Variance
Placement in Education or Employment	37.5%	63.2%	59.3%
Attainment of a Degree or Certificate	46.15%	56%	82.4%
Literacy and Numeracy Gain	60%	46%	130.4%

Historically the mid-year performance reflected in the chart above has had similar performance at this point in the year. Those numbers normally increase to match or exceed the figures in the performance goal column by the end of the program year due to performance improvement measures that take an entire program year to realize the positive impacts.

Based upon measures in place for this year we anticipate similar increases in the current year. The past performance and technical assistance provided to the provider serve as basis for the contract renewal recommendation.

Although the percentages in the actual performance column below are lower than those in the performance column, by WIA definition the program is meeting the goals since the difference between actual performance and performance goal is less than 20 percentage points.