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North Carolina
Department of Commerce
Division of Workforce Solutions

Pat McCrory, Governor
John E. Skvarla, III, Secretary

Will Collins, Assistant Secretary for Workforce

April 2, 2015

The Honorable William V. "Bill" Bell, Mayor
City of Durham
101 City Hall Plaza
Durham, North Carolina 27701

Dear Mayor Bell:

The federal Workforce Innovation and Opportunity Act (WIOA), Public Law 113-128, goes into effect July 1, 2015, replacing the Workforce Investment Act of 1998. Implementation of the new law will require agreements between the State of North Carolina and each local workforce development area.

The first requirement to receive WIOA funds will originate from you, as the Chief Elected Official for City of Durham/Durham County. This request will be for initial designation by the Governor as a WIOA local workforce area. A sample letter is attached for your use. Please submit a request for initial designation on official letterhead by May 15, 2015 to me at the address noted on the sample letter.

Your local Workforce Development Board Director has been briefed on required documents and is a resource for questions. If the Division of Workforce Solutions may be of assistance, please contact Danny Giddens, dgiddens@nccommerce.com or (919) 814-0325.

We look forward to continuing to work with you to serve employers and workers throughout North Carolina.

Sincerely,

Will Collins
Assistant Secretary of NC Commerce for Workforce

Attachment

cc: Kevin Dick, Durham Workforce Development Board Director

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*Sample Request for Initial Designation as WIOA Local Area if same as current configuration.
(If different configuration is to be requested, see your Planner for requirements.)*

(on CEO organization letterhead)

Date, 2015

Will Collins, Assistant Secretary for Workforce
313 Chapanoke Road, Suite 120
Raleigh, North Carolina 27603

Dear Assistant Secretary Collins:

As Chief Elected Official of the _____ (Area or Consortium), this serves as request for initial designation by the Governor as the _____ Local Area as outlined in the Workforce Innovation and Opportunity Act, Public Law 113-128, Section 106(b)(2). Included in the local area is/are the County(ies) of _____. The _____ Local Area was designated as a local area under the Workforce Investment Act of 1998 and performed successfully and sustained fiscal integrity.

The _____ Local Area looks forward to continuing to provide workforce activities to serve individuals and businesses in our area as an NCWorks partner.

Respectfully,

The Honorable XXXXX