

DURHAM



CITY OF DURHAM

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CITY OF MEDICINE

To: Thomas J. Bonfield, City Manager
Through: Bo Ferguson, Deputy City Manager
From: Jose L. Lopez, Sr., Chief of Police
Date: October 28, 2015
RE: **Authorization to Execute an Amended Contract for a Total Amount Not to Exceed \$91,323 for a Full Staffing Analysis of the Police Department by the International Association of Chiefs of Police**

Executive Summary

The City of Durham Police Department, in an effort to deliver the most efficient service level to the Citizens of Durham, entered into a contract on July 15, 2015 with the International Association of the Chiefs of Police (IACP). The purpose of this contract was to conduct a comprehensive independent review and analysis of the staffing and deployment of the patrol and investigations functions within the Agency. As this contract has progressed, it was determined that a staffing analysis of all units in the department would be beneficial. As such, an amendment to the original contract is needed.

Recommendations

That City Council authorizes the City Manager to execute a contract amendment in the total amount of \$50,000.00 with the IACP for a full staffing analysis of the Police Department. The cost of the original contract is \$41,323.00 and the cost of the amendment is \$50,000.00 for a total cost of \$91,323.00.

Background

In July 2015, the City and the IACP executed a contract for the purpose of conducting a comprehensive independent review and analysis of the staffing and deployment of the patrol and investigations functions with the Police Department.

The IACP made the department aware of a more comprehensive analysis that would include the staffing and deployment of all units within the department.

Issues/Analysis

The key elements of the amendment to the IACP Staffing Analysis are outlined below:

- The amendment changes the scope of the original contract to include a comprehensive analysis of all divisions and units within the PD
- The original cost to do an analysis of the patrol and investigations functions was \$41,323.00. The expanded scope which includes a comprehensive analysis of all divisions and units increases the cost by \$50,000.00 for a total cost of \$91,323.00.

- The timeline for the amendment is 4 months after the execution of the contract amendment.

Alternatives

Make no changes to the structure and deployment of existing resources.

Financial Impact

The funding of \$91,323 will be provided in the Police Department's FY2015-16 general fund budget.

SDBE Summary

The SDBE Summary is not applicable.