



CITY OF DURHAM | NORTH CAROLINA

Date: November 18, 2015

To: Thomas J. Bonfield, City Manager

Through: Wanda S. Page, Deputy City Manager

From: David Boyd, Finance Director
Jonathan Hawley, Purchasing Supervisor
Martin A. Nona, Assistant Director, Water Management

Subject: Bid -Term Contract for Water Meters

Executive Summary

The contract under consideration will provide the Water Management/Water & Sewer Maintenance Operations Division with locked-in pricing for all sizes of water meters based on past requirements for water meters. This contract locks prices for these water meters for 12 months. These meters are used to measure the water usage in all residential, commercial and industrial applications served by the City of Durham.

The only response was received from HD Supply Waterworks, LTD of Morrisville, North Carolina which was the lowest responsive bidder. The total cost of the contract is \$604,715.00. Delivery of meters is on an "as needed basis." Funding for this contract is available from the Water Management/Water & Sewer Maintenance budget (5100P600.114200). The alternative is to purchase meters at market cost, which could be a higher cost. The bid received was competitive and within budget.

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by HD Supply Waterworks, LTD and has determined that they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting. There were no SDBEs to provide this product.

Recommendation

That the bid for locked-in pricing for all sizes of water meters based on past requirements for water meters in the amount of \$604,715.00 from HD Supply Waterworks, LTD be approved and the City Manager be authorized to execute all relevant contracts.

Background

The contract under consideration will provide the City with locked in pricing for all sizes of water meters based on past requirements for water meters. This contract

locks prices for these water meters for 12 months and delivery of meters is on an “as needed basis.” These water meters are used to measure the water usage in all residential, commercial and industrial applications served by the City of Durham.

All water meters bid must be compatible with existing water meter reading equipment and methods. Currently, water meters are being read via a radio automated meter reading (AMR) system.

A bid was posted to the City’s web page for a period of 30 days, and multiple suppliers were notified of the bid opportunity. HD Supply Waterworks, LTD was the only responding bidder.

Issues/Analysis

The following bid was received for water meters:

| <u>Company</u> | <u>Bid</u> |
|--|---------------|
| HD Supply Waterworks, LTD Morrisville, NC | *\$604,715.00 |

*Recommended Bid

Alternatives

The alternative is to purchase meters at market cost, which could be a higher cost. The bid received were competitive and within budget.

Financial Impact

The total cost of the contract is \$604,715.00. Funding for this contract is available from the Water Management/Water & Sewer Maintenance budget (5100P600.114200).

SDBE Summary

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by HD Supply Waterworks , LTD and has determined that they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting.

SDBE REQUIREMENTS

There were no SDBEs to provide this product.

WORKFORCE STATISTICS

The workforce statistics for HD Supply Waterworks, LTD are as follows:

| | | |
|-----------------|----|------|
| Total Workforce | 14 | 100% |
| Total Females | 1 | 7% |
| Total Males | 13 | 93% |
| Black Males | 3 | 21% |
| White Males | 10 | 52% |
| Other Males | 0 | 0% |
| Black Females | 0 | 0% |
| White Females | 1 | 12% |
| Other Females | 0 | 0% |