



**North Carolina Department of Cultural Resources**  
**State Historic Preservation Office**

Ramona M. Bartos, Administrator

Governor Pat McCrory  
Secretary Susan Kluttz

Office of Archives and History  
Deputy Secretary Kevin Cherry

May 13, 2015

Lisa Miller, Senior Planner  
City-County Planning Department  
101 City Hall Plaza  
Durham, NC 27701

Re: Rosenwald Schools Conference and Research Intern

Dear Ms .Miller:

I am pleased to inform you that your application for a FY 2015 Historic Preservation Fund (HPF) grant for the *Rosenwald Schools Conference and Research Intern* has been selected for funding. Your grant award amount is \$5,000.

The HPF is a federal program administered by the National Park Service, United States Department of the Interior. HPF grants for local projects are made available to local governments, non-profit organizations, and educational institutions through the State Historic Preservation Office (HPO), Division of Historical Resources, Office of Archives and History, North Carolina Department of Cultural Resources.

HPF grant awards for local projects in FY 2015 total \$95,050. In addition to your project, funded projects include an architectural survey, National Register nominations, and a design guidelines update, among others.

Enclosed are two copies of the Grant Contract for your project. The Grant Project Outline and Budget (Attachment C to the Grant Contract) is based on your grant application and provides a brief summary of anticipated activities and costs related to the project. To indicate the city's acceptance of the grant with its related conditions, please have the appropriate city official **sign both copies of the Grant Contract, complete and sign the attachments listed below, and return them as soon as possible**, to Michele P. McCabe, Grants Coordinator, State Historic Preservation Office, 4617 Mail Service Center, Raleigh, NC 27699-4617. If there are questions, please contact Michele at 919-807-6582 or [michele.patterson.mccabe@ncdcr.gov](mailto:michele.patterson.mccabe@ncdcr.gov).

Attachments to be completed, signed, and returned include the following:

- Certification of Matching Share (Attachment E)
- Statement of No Overdue Tax Debts (Attachment F)
- Assurances - Non-Construction Programs (Attachment G)

- Grantee's Affirmation of Receipt of Title VI, Section 504, Equal Opportunity is the Law Poster (Attachment H). The Equal Opportunity Poster is enclosed.
- Federal Certification Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements, and Lobbying (Attachment I)

No grant activities may take place until the Grant Contract has been signed by the Office of Archives and History. The HPO will prepare the full project description, using an approved template, in consultation with the city and Preservation Durham.

The HPO project specialist assigned to the project will be in touch with you soon to assist with procurement of the consultant. The HPO's role in the grant project, which is set forth in the Grant Contract, Section 5, includes guiding the project activities, reviewing and approving the products, and approving payments to the intern.

Due to federal deadlines for spending FY 2015 HPF funds, all project activities must be satisfactorily completed and approved final products must be submitted to the HPO by **August 19, 2016**, with no option to extend. All city requests for reimbursement of grant funds and the city's final accounting must be submitted to the HPO by **September 2, 2016**, with no option to extend.

Thank you for participating in the North Carolina historic preservation program. My staff and I look forward to working with you through the successful completion of your project.

Sincerely,



Ramona Bartos  
Deputy State Historic Preservation Officer

cc: Secretary Susan Klutz  
Kevin Cherry, State Historic Preservation Officer  
Michele McCabe, Grants Coordinator, State Historic Preservation Office  
Wendy Hillis, Preservation Durham

Enclosures