

SDBE REQUIREMENTS

November 5, 2015

Memo To: Don Greeley, Director
Water Management

From: Deborah Giles, Director 
Equal Opportunity/Equity Assurance Department

Subject: Contract MR-9 Commercial Meter Replacement Project Phase III

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Vanguard Utility Services, Inc., Owensboro, Kentucky to determine compliance with the Ordinance to Promote Equal Business Opportunities in City Contracting. The goals for this project are MSDBE 1% and WSDBE 0%. It was determined that Vanguard Utility Services, Inc. was not in compliance with the Ordinance to Promote Equal Business Opportunities in City Contracting. The MSDBE goal was not met and Vanguard Utility Services, Inc. did not demonstrate a good faith effort in trying to meet said goal. Vanguard Utility Services, Inc. appealed the denial of their good faith effort and it was determined that they had not demonstrated good faith in the execution of the bid, but it was in the best interest of the City to award them the contract for this project.

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Subsequent to the Good Faith Effort Appeal Hearing, Vanguard Utility Services, Inc. agreed to subcontract to the following certified firms:

| Firm | ID | City/State | Amount | % of Contract |
|-------------------------------|-------|------------|----------|---------------|
| Busy Black Trucking, LLC | MSDBE | Durham, NC | 2,500\$ | .1% |
| Key Quality Assessment, Inc.* | MBE | Garner, NC | \$20,000 | 1% |

*Key Quality Assessment, Inc. is a certified DBE/MBE firm with the North Carolina Department of Transportation and is therefore recognized as an acceptable MSDBE with the City of Durham.

WORKFORCE STATISTICS

The workforce statistics for Vanguard Utility Services, Inc., are as follows:

| | | |
|-----------------|-----|-----|
| Total Workforce | 100 | |
| Total Females | 14 | 14% |
| Total Males | 86 | 86% |
| Black Males | 30 | 30% |
| White Males | 53 | 53% |
| Other Males | 3 | 3% |
| Black Females | 1 | 1% |
| White Females | 13 | 13% |
| Other Females | 0 | 0% |

Cc: Brian Sessoms, Project Manager