

STATE OF NORTH CAROLINA  
COUNTY OF DURHAM

CONTRACT BETWEEN  
THE CITY OF DURHAM AND \_\_\_\_\_ FOR  
PROCESSING AND MARKETING OF ELECTRONIC MATERIALS

This Contract is dated, made, and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City of Durham (“City”) and \_\_\_\_\_ (“Contractor”), a corporation organized and existing under the laws of Delaware.

Sec. 1. Background, Purpose and Definitions. The City of Durham collects discarded electronic materials (“E-Waste”) at its Waste Disposal and Recycling Center located at 2115 East Club Boulevard. Collected materials are sorted and packaged by City Staff for shipment by Contractor. The Contractor shall pick-up, transport, and process all acceptable electronic materials, as defined by the list in Exhibit A, that the City has packaged at its collection facility.

A. Definitions. As used herein, the following terms shall have the meanings set forth below:

- 1) **Applicable Law:** Any law, statute, order, decree, injunction, license, permit consent, approval, agreement or regulation of any Governmental Authority having jurisdiction over the matter in question, or other legislative or administrative action of a Governmental Authority, or final decree, judgment or order of a court which related to the performance of Work hereunder or the interpretation or application of this Contract.
- 2) **City:** The City of Durham, North Carolina, including its departments, divisions, personnel and agents.
- 3) **Collected Electronic Material:** The equipment that is powered by electricity (via a cord & plug) or stored energy (battery) and has been brought to the City’s facility for recycling.
- 4) **Contract:** This agreement between the City and the Contractor, including the attachments, exhibits, and any written amendments to either.
- 5) **Contract Manager:** The person authorized by the City to oversee the Contract and Contractor’s compliance with the terms and conditions of the Contract.
- 6) **Day:** Calendar day unless otherwise specifically designated.
- 7) **Governmental Authority:** Any national, state or local government, any political subdivision thereof, or any governmental, quasi-governmental, judicial, public or statutory instrumentality, administrative agency, authority body or other entity having jurisdiction over the performance of the Work, the project or its operations, or the health, safety or environmental conditions of the project or the site, or otherwise over the parties hereto.
- 8) **Holidays:** The days on which City facilities will be closed, including New Year’s Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, Christmas Day, and any other days designated by the City.
- 9) **Recognized electronics recycler:** Firms that hold certifications that are recognized by the NC Department of Environment and Natural Resources (Division of Environmental Outreach and Assistance). DENR currently recognizes the Responsible Recycling Practices (R2) and the e-Stewards® standards.

Sec. 2. Services and Scope to be Performed. Presumption that Duty is Contractor’s. The Contractor shall be responsible for providing the following services:

- A. Provide training to City staff on the separation/sorting and packaging for transport of electronic waste within forty-five (45) days of the commencement of the Contract and as deemed necessary thereafter. Necessary reasons for follow up training may include, but are not limited to: change of City staff, addition or reduction in acceptable materials, and problems in packing as noted in subsection J of this Section.

- B. Provide sufficient material for packaging (Gaylord containers and pallets) to City for the proper packaging of electronic waste. Shrink wrap material shall be provided by the City of Durham
- C. Assist the City in loading the pallets into the Contractor's transportation vehicle and complete appropriate manifest/bill of lading.
- D. Transport all loaded materials to primary and secondary (if necessary) sorting facilities.
- E. Recycle the electronic equipment collected from the City in accordance with all Local, State, and Federal laws, and any applicable electronic recycler certification(s).
- F. Segregate, bulk, and secure all materials for transport as required and complete appropriate manifests, providing a copy of these manifests to the City upon request.
- G. Comply with all applicable local, state, and federal laws for transport of collected material.
- H. Comply with all the requirements of the City's Waste Disposal and Recycling Center's Permit and operating plan as updated from time-to-time, and which is incorporated by reference as if fully set forth herein.
- I. Keep a current listing of all electronic material collected, transported, and recycled. Provide to the City on a monthly basis a report detailing weight data by category.
- J. Inform the City within five (5) business days of any problems in the sorting or packing of received material.
- K. Obtain from the City prior written approval of all subcontractors proposed to be used under this Contract.
- L. Maintain and provide proof to the City that the Contractor holds a recognized electronics recycler certification during the entire term of the Contract. Currently recognized certification standards are: the Responsible Recycling Practices (R2) and the e-Stewards® standards. Should Contractor wish to have an additional certification standard satisfy this term of the Contract, the prior written approval of the City shall be required.

In this Contract, "Work" means the services that the Contractor is required to perform pursuant to this Contract and all of the Contractor's duties to the City that arise out of this Contract. Unless the context requires otherwise, if this Contract states that a task is to be performed or that a duty is owed, it shall be presumed that the task or duty is the obligation of the Contractor.

Sec. 3. Terms. Initial Term. The initial term of this Contract shall commence on \_\_\_\_, 2016 (Commencement Date) and shall expire after () year, on, 201 at 11:59 p.m. (the "Initial Term"). Prior to the expiration of this () year agreement, the City and the Contractor may proceed to negotiate in good faith to renew the Contract for - () additional terms of () year each, resulting in a total term of () years if all additional terms are agreed to.

Sec. 4. Complete Work without Extra Cost. Except to the extent otherwise specifically stated in this Contract, the Contractor shall obtain and provide, without additional cost to the City, all labor, materials, equipment, transportation, facilities, services, permits, and licenses necessary to perform the Work.

Sec. 5. Contractor's Billings to City. Compensation. Unless otherwise specified, all services under this Contract are at no cost to the City and no revenue shall be provided to the City.

Sec. 6 Reporting and Records.

(a) Reporting. No later than twenty (20) calendar days following the Commencement Date of this Contract, the Contractor shall submit to the Contract Manager, for approval, the format and sample contents of the records to be maintained and the reports to be generated in fulfillment of the requirements of the Contract. The Contractor shall create, maintain, and make available records as defined in and required by all applicable local, State, and federal laws, rules, and regulations, and any reports as are reasonably necessary to document and track information described herein. All records provided to the City shall be in an Excel spreadsheet or other format as approved by the Contract Manager and shall contain the following information:

- 1) Material transported, received, and processed by category listed in Exhibit A.

- 2) The dates of all pick-ups from the City's facility.

The Contractor shall provide to the City the following reports:

- 1) Monthly reports: by the fifteenth (15th) of each month, the Contractor shall submit to the Contract Manager an electronic report summarizing deliveries of collected electronic material during the previous calendar month and invoices due from the City. The report should include the information specified in Section 6.
  - 2) Annual reports: Within thirty (30) days of the end of each Contract year, the Contractor shall provide the Contract Manager with a report summarizing all information described in Section 6 and herein, as well as net tonnage diverted from disposal (total tonnage delivered less rejects and residue).
  - 3) Other: Contractor shall provide other such documentation and reports as the City may reasonably require verifying compliance with this Contract.
- (b) Records. The City or any of its duly authorized representatives shall have access, within fourteen (14) calendar days of notification, to all of Contractor's books, records, data and documents related to this Contract for inspection and audit at the Contractor's expense. The Contractor will maintain and allow access to books, records, data, documents, and reports relating to this Contract for three (3) years following conclusion or termination of this Contract. However, in case of emergency, which shall include but not be limited to reasonable cause to believe such records are subject to destruction, or in case of a request by another Governmental Unit to the City for such records in a time frame of thirty (30) days or less, the City may have immediate access to such records. These records should document, but is not limited to, the following information:
- 1) Material transported, received, and processed by category listed in Exhibit A.
  - 2) The dates of all pick-ups from the City's facility.

**Sec. 7. Prompt Payment to SubContractors.** (a) Within seven (7) days of receipt by the Contractor of each payment from the City under this Contract, the Contractor shall pay all SubContractors (which term includes subconsultants and suppliers) based on work completed or service provided under the subContract. Should any payment to the SubContractor be delayed by more than seven (7) days after receipt of payment by the Contractor from the City under this Contract, the Contractor shall pay the SubContractor interest, beginning on the 8<sup>th</sup> day, at the rate of 1% per month or fraction thereof on such unpaid balance as may be due. By appropriate litigation, SubContractors shall have the right to enforce this subsection (a) directly against the Contractor, but not against the City of Durham.

(b) If the individual assigned to administer this Contract for the City (in this section, titled "Prompt Payment to SubContractors," he or she will be referred to as the "Project Manager") determines that it is appropriate to enforce subsection (a) in this manner, the City may withhold from progress or final payments to the Contractor the sums estimated by the Project Manager to be

- (i) the amount of interest due to the SubContractor under subsection (a), and/or
- (ii) the amounts past-due under subsection (a) to the SubContractor but not exceeding 5% of the payment(s) due from the City to the Contractor.

This subsection (b) does not limit any other rights to withhold payments that the City may have.

(c) Nothing in this section (titled "Prompt Payment to SubContractors") shall prevent the Contractor at the time of invoicing, application, and certification to the City from withholding invoicing, application, and certification to the City for payment to the SubContractor for unsatisfactory job progress; defective goods, services, or construction not remedied; disputed work; third-party claims filed or reasonable evidence that such a claim will be filed; failure of the subContractor to make timely payments for labor, equipment, and materials; damage to the Contractor or another subContractor; reasonable evidence that the subContract cannot be completed for the unpaid balance of the subContract sum; or a reasonable amount for retainage not to exceed 10%.

(d) The Project Manager may require, as a prerequisite to making progress or final payments, that the Contractor provide statements from any SubContractors designated by the Project Manager regarding the status of their accounts with the Contractor. The statements shall be in such format as the Project Manager reasonably requires, including notarization if so specified.

**Sec. 8. Insurance.** Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of this Contract the following applicable coverage's and limits. The requirements contained herein, as well as

City's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract.

- (a) **Commercial General Liability** – Combined single limit of no less than \$1,000,000 each occurrence and \$2,000,000 aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.
- (b) **Automobile Liability** – Limits of no less than \$1,000,000 Combined Single Limit. Coverage shall include liability for Owned, Non-Owned and Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Auto Liability policy. Automobile coverage is only necessary if vehicles are used in the provision of services under this Contract and/or are brought on a City of Durham site.
- (c) **Umbrella or Excess Liability** – Contractor may satisfy the minimum liability limits required above under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability, however, the Annual Aggregate limits shall not be less than the highest 'Each Occurrence' limit for required policies. Contractor agrees to endorse City of Durham as an 'Additional Insured' on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a 'Follow-Form' basis.
- (d) **Worker's Compensation & Employers Liability** – Contractor agrees to maintain Worker's Compensation Insurance in accordance with North Carolina General Statute Chapter 97 and with Employer Liability limits of no less than \$1,000,000 each accident, each employee and policy limit. This policy must include a Waiver of Subrogation.
- (e) **Professional Liability**- Contractor agrees to maintain Professional Liability Insurance with limits no less than \$1,000,000, covering claims arising out of professional architect, engineers and surveyors services performed in connection with this contract.
- (f) **Environmental/Pollution**- Contractor agrees to maintain Environmental/Pollution Liability Insurance with limits no less than \$1,000,000 per occurrence and \$2,000,000 aggregate, covering claims arising out of the use or application of chemicals/herbicides as well as the negligent release of hazardous materials. Coverage may also be satisfied by endorsement to the Commercial General Liability policy with minimum limits of \$1,000,000/\$2,000,000.
- (g) **Additional Insured** – Contractor agrees to endorse the City as an Additional Insured on the Commercial General Liability. The Additional Insured shall read 'City of Durham as its interest may appear'.
- (h) **Certificate of Insurance** – Contractor agrees to provide City of Durham a Certificate of Insurance evidencing that all coverage's, limits and endorsements required herein are maintained and in full force and effect, and Certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available, by Contractor's insurer. If Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Contractor agrees to notify the City within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance. The Certificate Holder address should read:

City of Durham  
Attn: Solid Waste Management Department  
101 City Hall Plaza  
Durham, NC 27701

All insurance companies must be authorized to do business in North Carolina and be acceptable to the City of Durham's Risk Manager.

Sec. 9. Performance of Work by City. If the Contractor fails to perform the Work in accordance with the time frames stated in this Contract, the City may, in its discretion, perform or cause to be performed some or all of the Work, and doing so shall not waive any of the City's rights and remedies. Before doing so, the City shall give the Contractor notice of its intention.

Sec. 9. Exhibits. The following exhibits are made a part of this Contract:

Exhibit A – Acceptable Items - 1 page.

Exhibit B – Unacceptable Items – 1 page

In case of conflict between an exhibit and the text of this Contract excluding the exhibit, the text of this Contract shall control.

Sec. 10. Notice. (a) All notices and other communications required or permitted by this Contract shall be in writing and shall be given either by personal delivery, fax, UPS, Federal Express, or certified United States mail, return receipt requested, addressed as follows. The parties are requested to send a copy by email.

To the City:

Solid Waste Management Department

Attn: Waste Disposal Manager

City of Durham

101 City Hall Plaza

Durham, NC 27701-3329

The fax number is (919) 560-1197

Email: [donald.long@durhamnc.gov](mailto:donald.long@durhamnc.gov)

To the Contractor:

Attn:

The fax number is

Email:

- (c) Change of Address. Date Notice Deemed Given. A change of address, fax number, or person to receive notice may be made by either party by notice given to the other party. Any notice or other communication under this Contract shall be deemed given and sent at the time of actual delivery, if it is personally delivered or sent by fax. If the notice or other communication is sent by United States mail, it shall be deemed given upon the third calendar day following the day on which such notice or other communication is deposited with the United States Postal Service or upon actual delivery, whichever first occurs.

Sec. 11. Indemnification. (a) To the maximum extent allowed by law, the Contractor shall defend, indemnify, and save harmless Indemnitees from and against all Charges that arise in any manner from, in connection with, or out of this Contract as a result of acts or omissions of the Contractor or subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In performing its duties under this subsection “a,” the Contractor shall at its sole expense defend Indemnitees with legal counsel reasonably acceptable to City. (b) Definitions. As used in subsections “a” above and “c” below -- “Charges” means claims, judgments, costs, damages, losses, demands, liabilities, duties, obligations, fines, penalties, royalties, settlements, and expenses (included without limitation within “Charges” are (1) interest and reasonable attorneys' fees assessed as part of any such item, and (2) amounts for alleged violations of sedimentation pollution, erosion control, pollution, or other environmental laws, regulations, ordinances, rules, or orders -- including but not limited to any such alleged violation that arises out of the handling, transportation, deposit, or delivery of the items that are the subject of this Contract). “Indemnitees” means City and its officers, officials, independent contractors, agents, and employees, excluding the Contractor. (c) Other Provisions Separate. Nothing in this section shall affect any warranties in favor of the City that are otherwise provided in or arise out of this Contract. This section is in addition to and shall be construed separately from any other indemnification provisions that may be in this Contract. (d) Survival. This section shall remain in force despite termination of this Contract (whether by expiration of the term or otherwise) and termination of the services of the Contractor under this Contract. (e) Limitations of the Contractor's Obligation. If this section is in, or is in connection with, a Contract relative to the design, planning, construction, alteration, repair or maintenance of a building, structure, highway, road, appurtenance or appliance, including moving, demolition and excavating connected therewith, then subsection “a” above shall not require the Contractor to indemnify or hold harmless Indemnitees against liability for damages arising out of bodily injury to

persons or damage to property proximately caused by or resulting from the negligence, in whole or in part, of Indemnities.

Sec. 12. Miscellaneous

(a) Choice of Law and Forum; Service of Process. (i) This Contract shall be deemed made in Durham County, North Carolina. This Contract shall be governed by and construed in accordance with the law of North Carolina. The exclusive forum and venue for all actions arising out of this Contract shall be the North Carolina General Court of Justice, in Durham County. Such actions shall neither be commenced in nor removed to federal court. This subsection (a) shall not apply to subsequent actions to enforce a judgment entered in actions heard pursuant to this subsection. (ii) If the Contractor is not a natural person (for instance, the Contractor is a corporation or limited liability company), this subsection (ii) applies. “Agent for Service of Process” means every person now or hereafter appointed by the Contractor to be served or to accept service of process in any State of the United States. Without excluding any other method of service authorized by law, the Contractor agrees that every Agent for Service of Process is designated as its non-exclusive agent for service of process, summons, and complaint. The Contractor will instruct each Agent for Service of Process that after such agent receives the process, summons, or complaint, such agent shall promptly send it to the Contractor. This subsection (ii) does not apply while the Contractor maintains a registered agent in North Carolina with the office of the N. C. Secretary of State and such registered agent can be found with due diligence at the registered office.

(b) Waiver. No action or failure to act by the City shall constitute a waiver of any of its rights or remedies that arise out of this Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

(c) Performance of Government Functions. Nothing contained in this Contract shall be deemed or construed so as to in any way estop, limit, or impair the City from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.

(d) Severability. If any provision of this Contract shall be unenforceable, the remainder of this Contract shall be enforceable to the extent permitted by law.

(e) Assignment. Successors and Assigns. Without the City's written consent, the Contractor shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this Contract. The City Manager may consent to an assignment without action by the City Council. Unless the City otherwise agrees in writing, the Contractor and all assignees shall be subject to all of the City's defenses and shall be liable for all of the Contractor's duties that arise out of this Contract and all of the City's claims that arise out of this Contract. Without granting the Contractor the right to assign, it is agreed that the duties of the Contractor that arise out of this Contract shall be binding upon it and its heirs, personal representatives, successors, and assigns.

(f) Compliance with Law. In performing all of the Work, the Contractor shall comply with all applicable law.

(g) Notice of City Policy. THE CITY OPPOSES DISCRIMINATION ON THE BASIS OF RACE AND SEX AND URGES ALL OF ITS CONTRACTORS TO PROVIDE A FAIR OPPORTUNITY FOR MINORITIES AND WOMEN TO PARTICIPATE IN THEIR WORK FORCE AND AS SUBCONTRACTORS AND VENDORS UNDER CITY CONTRACTS.

(h) EEO Provisions. During the performance of this Contract the Contractor agrees as follows: (1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, political affiliation or belief, age, or handicap. The Contractor shall take affirmative action to insure that applicants are employed and that employees are treated equally during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age, or handicap. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth these EEO provisions. (2) The Contractor shall in all solicitations or advertisement for employees placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age, or handicap. (3) The Contractor shall send a copy of the EEO provisions to each labor union or representative of workers with which it has a collective bargaining agreement or other Contract or understanding. (4) In the event of the Contractor's noncompliance with these EEO provisions, the City may cancel, terminate, or suspend this Contract, in whole or in part, and the City may declare the Contractor ineligible for further City Contracts. (5) Unless exempted by the City Council of the City of Durham, the Contractor shall include these EEO provisions in every purchase order for goods to be used in performing this Contract and in every subcontract related to this Contract so that these EEO provisions will be binding upon such subcontractors and vendors.

(i) SDBE. The Contractor shall comply with all applicable provisions of Article III of Chapter 18 of the Durham City Code (Equal Business Opportunities Ordinance), as amended from time to time. The failure of the Contractor to comply with that article shall be a material breach of Contract which may result in the rescission or termination of this Contract and/or other appropriate remedies in accordance with the provisions of that article, this Contract, and State law. The Participation Plan submitted in accordance with that article is binding on the Contractor. Section 18-59(f) of that article provides, in part, “If the City Manager determines that the Contractor has failed to comply with the provisions of the Contract, the City Manager shall notify the Contractor in writing of the deficiencies. The Contractor shall have fourteen (14) days, or such time as specified in the Contract, to cure the deficiencies or establish that there are no deficiencies.” It is stipulated and agreed that those two quoted sentences apply only to the Contractor’s alleged violations of its obligations under Article III of Chapter 18 and not to the Contractor’s alleged violations of other obligations.

(j) No Third Party Rights Created. This Contract is intended for the benefit of the City and the Contractor and not any other person.

(k) Principles of Interpretation and Definitions. (1) The singular includes the plural and the plural the singular. The pronouns “it” and “its” include the masculine and feminine. References to statutes or regulations include all statutory or regulatory provisions consolidating, amending, or replacing the statute or regulation. References to Contracts and agreements shall be deemed to include all amendments to them. The words “include,” “including,” etc. mean include, including, etc. without limitation. (2) References to a “Section” or “section” shall mean a section of this Contract. (3) “Contract” and “Agreement,” whether or not capitalized, refer to this instrument. (4) “Duties” includes obligations. (5) The word “person” includes natural persons, firms, companies, associations, partnerships, trusts, corporations, governmental agencies and units, and other legal entities. (6) The word “shall” is mandatory. (7) The word “day” means calendar day. (8) The word “Work” is defined in Section 2. (9) A definition in this Contract will not apply to the extent the context requires otherwise.

(l) Modifications. Entire Agreement. A modification of this Contract is not valid unless signed by both parties and otherwise in accordance with requirements of law. Further, a modification is not enforceable against the City unless it is signed by the City Manager, a deputy or assistant City Manager, or, in limited circumstances, a City department director. This Contract contains the entire agreement between the parties pertaining to the subject matter of this Contract. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in this Contract.

(m) City’s Manager’s Authority. To the extent, if any, the City has the power to suspend or terminate this Contract or the Contractor’s services under this Contract, that power may be exercised by City Manager or a deputy or assistant City Manager without City Council action.

Sec. 13. Termination for Convenience (“TFC”).

(a) *Procedure*. Without limiting any party’s right to terminate for breach, the parties agree that either party, without cause, and in its discretion, may terminate this Contract for convenience by giving the other party written notice that refers to this section. TFC shall be effective at the time indicated in the notice.

(b) *Obligations*. Upon TFC, all obligations that are still executory on both sides are discharged except that any right based on prior breach or performance survives, and the indemnification provisions and the section of this Contract titled Trade Secrets and Confidentiality, if any, shall remain in force. At the time of TFC or as soon afterwards as is practical, the Contractor shall give the City all Work, including partly completed Work. In case of TFC, the Contractor shall follow the City’s instructions as to which subcontracts to terminate.

Sec. 14. Trade Secrets; Confidentiality. The request for proposals (RFP) section titled “Trade Secrets and Confidentiality” shall apply to any Trade Secrets disclosed to the City during the process leading to the parties’ entering into this Contract (including all of the Contractor’s responses to the RFP). This section (titled “Trade Secrets; Confidentiality”) shall remain in force despite termination of this Contract (whether by expiration of the term or otherwise) and termination of the services of the Contractor under this Contract. For purposes of this Contract, the word “candidate” in the RFP section just cited shall mean the “Contractor.”

IN WITNESS WHEREOF, the City and the Contractor have caused this Contract to be executed under seal themselves or by their respective duly authorized agents or officers.

ATTEST:

CITY OF DURHAM

\_\_\_\_\_  
City Clerk

By: \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)

Title of officer: \_\_\_\_\_



<b>Item/Category</b>	<b>Cost per unit</b>	<b>Cost per pound</b>	<b>Revenue per pound</b>
Television (CRT) Whole Units			
Television (Flat Screen) Whole Units			
Computer Monitor (CRT) Whole Units			
Computer Monitor (Flat Screen) Whole Units			
CPUs, Desk Top, and Laptop (computers) – Intact whole units			
Wire			
Misc. – Peripherals – Keyboards, mice, Printers, Copiers, handheld devices, and household electronics			
Circuit Boards – high grade, computer, video, and audio			
Circuit Boards – low grade TV boards			
Wood Pallets and Gaylord containers for packing			
Shrink Wrap (per roll)			
Transportation – Transportation to and from site			