

Durham City-County Planning Department

STREET CLOSING APPLICATION

(Submit complete application with fee to City Clerk's Office if City jurisdiction, or County Clerk's Office if County jurisdiction)



Submittal Information (Completed by City or County Clerk's Office)

Date/Time rec'd: 4/5/16 11:30 p.m.	Rec'd by: Ames	Amt Paid: 1,545.00
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Tracking Information (Completed by Planning Department)

Case #: SC1600004	Case Planner:
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Street Closing Process

ONLY COMPLETE APPLICATIONS CAN BE ACCEPTED

Street Closing requests require a public hearing conducted by the Governing Body, either the **City Council** (if the request is within the City jurisdiction) or the **Board of Commissioners** (if in unincorporated Durham County). Attendance at the hearing is strongly recommended. Applicants may represent themselves or have someone as their spokesperson. The public hearing will allow all interested parties to speak and ask questions.

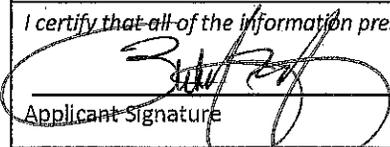
The governing body may approve or deny a request. An approved request can be **appealed by an opposing party to the Superior Court within 30 days**. Requests that have been approved cannot be recorded until the end of the **30-day waiting period**.

Review Process:

- A complete application with the fee paid in full is submitted to the **City Clerk's Office** or **County Clerk's Office**, depending on jurisdiction.
- The Planning Department is forwarded the application for processing and review.
- The Planning Department distributes the request to various City and County departments and utilities, such as Duke Energy, PSNC, etc., and awaits comments from these departments and agencies.
- The Planning Department forwards comments, along with corrections (if any) needed for the *Street Closing and Recombination Plat*, to the applicant.
- Once comments are addressed and the draft plat is deemed to be correct and recordable, the request is scheduled for the Governing Body to "Set a public hearing."
- The governing body will generally conduct the public hearing a month from the date it sets the public hearing.
- The governing body conducts the public hearing and can approve, deny or continue the case if it deems more information is needed before a decision can be made.
- If approved, a 30-day waiting period begins to allow for an appeal to the Superior Court.
- If no appeal is filed within the 30-day period, the order to close the street, along with the *street closing recombination plat*, is recorded. Planning staff will contact the applicant to acquire the appropriate number of copies and the fee to record all documents.

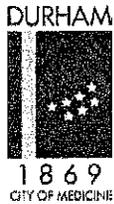
Contact Information: If you have any questions, please contact the City-County Planning Department at (919)560-4137 between 8:00 a.m. and 5:00 p.m. on weekdays.

Street Information	
Name of street/alley/road to be closed: Wilkerson Avenue	
Jurisdiction: <input checked="" type="radio"/> City <input type="radio"/> County <input type="radio"/> Both	Length to be closed (linear feet): 442 linear feet
Plat or deed book reference dedicating public right-of-way: PB 6 PG 152	Area to be closed (square feet): 17,951.58 square feet
Reason for street closure: This remnant section of Wilkerson Street is proposed to be closed in order to accommodate the development plan for the West Pettigrew Street parking deck (see site plan attached). Each of the properties adjoining Wilkerson street will maintain access and public services from other existing public streets. The subject property being developed, will have right of way frontage on W. Pettigrew, Gregson and Burch Ave. The Duke University property to the west will maintain frontage on Buchanan Street and will also maintain frontage, access and public services from the portion of West Pettigrew Street that is within the NCRR right of way.	

Applicant(s) Information (attach more sheets if necessary)	
Name(s): Kimley-Horn and Associates (Owner Agent)	
Address: 421 Fayetteville Street, Suite 600	PIN pertaining to street closure: 0821-07-68-0546
City/State/Zip: Raleigh, NC 27601	Phone: 919-653-2976
	Email: richard.brown@kimley-horn.com
<i>I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.</i>	
 Applicant Signature	<u>4/5/14</u> Date

Name(s):	
Address:	PIN pertaining to street closure:
City/State/Zip:	Phone:
	Email:
<i>I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.</i>	
Applicant Signature	Date

Application Requirements	Applicant Initial	Staff Initial
Street Closing Application (this form): Signatures must be original.	ZB	KPT
Fee: Payment by check is preferred, made payable to "City of Durham." A receipt will be provided. <u>Note:</u> An additional fee to record the closing will be required if the request is approved.	ZB	KPT
Legal metes and bounds description of the proposed street/alley/road to be closed: One (1) hardcopy and one (1) digital version emailed to Jacob.Wiggins@durhamnc.gov	ZB	KPT
Street Closing and Recombination Plat: Four (4) full-size copies and one (1) 11 X 17 reduction, prepared by a licensed surveyor. Plat shall meet the requirements of the attached "Street Closing Plat Checklist" (Page 4).	ZB	KPT
Statement of purpose for the request: Include a list of additional applications associated with the request (plats, site plans, zoning map change, etc.) and provide a brief description with an 11 X 17 reduction of those plans.	ZB	KPT



DURHAM CITY-COUNTY PLANNING DEPARTMENT

STREET CLOSING PLAT CHECKLIST**STREET CLOSING PLATS MUST CONTAIN THE FOLLOWING ELEMENTS AND INFORMATION, AS NOTED:**

Cover Sheet (or Top Sheet)

- Vicinity map with north arrow
- Stamping area (lower right corner; 3" x 4")
- Overall development map (if part of larger project) with match lines for larger scale, multiple sheets
- Site data table
- Name of proposed project (shall not duplicate existing project name)
- Name and contact information for owner, applicant, and surveyor responsible for preparing the plat
- Township Name, Durham County, North Carolina
- Date (original and all revisions)
- Page number of total pages

Existing Conditions and Features – on site and within 100 feet of property:

- Metes and bounds property boundary with north arrow and graphic scale
- Current property owner of each tract
- Property Identification Number for each tract
- Property lines of adjacent properties
- Adjacent property owners
- Adjacent existing streets (name and ROW width)
- Existing building footprint(s) with square footage, type of structure and number of stories
- Existing septic tanks, drain fields and wells if present
- Utility easements (type and size)
- Railroads
- Cemeteries

Proposed Conditions and Features:

- New property lines
- Proposed lot sizes
- Proposed utility and storm drainage easements (only private easements are exempt, unless created by the City or County)
- Street addresses (optional for exempt plats but will be required prior to building permit)

If the request is located in a Watershed Protection Overlay district:

- Label maximum allowable impervious surface (MAIS) per lot for each lot

Certificates Required:

- Surveyor's certificate
- Plat classification certificate required by GS 47-30 as revised
- Review officer certification (to be signed by Register of Deeds Office) as required by GS47-30, as revised