

DURHAM



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CITY OF MEDICINE

To: Mayor and Members of the City Council

From: D. Ann Gray, City Clerk

Date: April 8, 2016

Subject: Boards, Committees & Commissions Attendance Reports

Executive Summary

The attendance report for Boards, Committees and Commissions is being submitted for the period January 1, 2015 thru December 31, 2015. During this period, there are 6 appointees not adhering to the attendance requirement.

Per Council policy, the City Clerk shall notify the chair of the board in writing regarding the member's lack of attendance; further, when the subsequent attendance report submitted to Council shows that same member of the board has not complied with the attendance policy, the City Clerk shall notify the board chair in writing that such member is being removed from the board.

The previous report was received by Council during August 2015 for the period July 2014 thru June 2015, there were 5 appointees in violation of the attendance requirement; and 4 appointees resigned.

Recommendation

To receive attendance reports for Boards, Committees and Commissions for the period January 1, 2015 through December 31, 2015.