



CIVILIAN POLICE REVIEW BOARD

101 City Hall Plaza, Durham, NC 27701

Agenda March 9, 2022

1. Call to Order
2. Roll Call
3. Action on Agenda
4. Action on Minutes
5. Public Comments
6. Closed Session
 - a. Discussion & Determination of Request for Appeal Hearing
 1. Kathye Evans
 2. Margaret Meerkatz
7. Old Business
 - a. Reschedule 2022 Community Police Relations Forum
8. New Business
 - a. Professional Standards Quarterly Report (October 1 - December 31, 2021)
9. Announcements
10. Adjourn

Agenda

March 9, 2022

1. Call to Order

The Chair will call the meeting to order upon the arrival of a quorum of the CPRB.

2. Roll Call

The Secretary will call the roll of the membership.

3. Action on Agenda

Pursuant to Civilian Police Review Board Procedures Manual, Section 3.3 Setting of Agenda, additions to the agenda may be proposed by any member and will be added to the agenda provided no objection is raised by any member.

If there is an objection, then a vote shall be taken on the addition and the item will be added to the agenda only if a majority approves of the addition.

Recommendation: The CPRB will review the agenda and make any additions and/or modifications followed by action on the agenda.

4. Action on Minutes

The CPRB will review and act on the minutes from the meeting held on December 8, 2021.

For more information, refer to *Minutes - December 8, 2021*.

Recommendation: The CPRB will review and act on the minutes from the meeting held on December 8, 2021.

5. Public Comments

The CPRB will provide time for public comments. Any citizen of the City of Durham wishing to speak will have an opportunity to do so. Speakers must provide a mail/email address and telephone number so that the Chair may reply to comments and/or questions.

All speakers will have two minutes to speak and are requested to refrain from addressing issues related to personnel matters or complaints before the CPRB.

Recommendation: The CPRB will receive citizen comments and direct the Chair to respond, as deemed appropriate.

6. Closed Session

The CPRB is required to adjourn to closed session pursuant to N.C.G.S. §

143.318.11(a)(1) to prevent the disclosure of information that is confidential and Civilian Police Review Board Procedures Manual, Section 4.5 Appeals Procedures, the CPRB, in closed session, will consider the Request for Appeal Hearing and the investigative file.

Recommendation: The CPRB should adjourn to closed session to discuss and determine the Request for Appeal Hearing.

a. Discussion & Determination of Request for Appeal Hearing

1. Kathye Evans

The CPRB will review the Request for Appeal Hearing and investigative file for Kathye Evans who is not satisfied with the conclusion of the investigation conducted by the Professional Standards Division of the Police Department.

For more information, refer to the *Requests for Appeal Hearing and Case Summary for Kathye Evans*.

Recommendation: The CPRB will discuss and decide on the Request for Appeal Hearing as to whether or not the investigation was conducted in an appropriate manner, specifically, whether the Police Department abused its discretion in the conduct of the investigation to determine whether a hearing should or should not be held or whether to defer the review to request additional information. When the CPRB determines that a hearing will not be held to examine a complaint, the CPRB is still authorized to issue recommendations based upon issues presented in the complaint, or upon general trends that it observes based upon multiple complaints.

2. Margaret Meerkatz

The CPRB will review the Request for Appeal Hearing and investigative file for Margaret Meerkatz who is not satisfied with the conclusion of the investigation conducted by the Professional Standards Division of the Police Department.

For more information, refer to the *Requests for Appeal Hearing and Case Summary for Margaret Meerkatz*.

Recommendation: The CPRB will discuss and decide on the Request for Appeal Hearing as to whether or not the investigation was conducted in an appropriate manner, specifically, whether the Police Department abused its discretion in the conduct of the investigation to determine whether a hearing should or should not be held or whether to defer the review to request additional information. When the

CPRB determines that a hearing will not be held to examine a complaint, the CPRB is still authorized to issue recommendations based upon issues presented in the complaint, or upon general trends that it observes based upon multiple complaints.

7. Old Business

a. Reschedule 2022 Community Police Relations Forum

Pursuant to the Civilian Police Review Board Procedural Manual, Section 1, Organization, Section 1.12, Annual Report, the CPRB may hold meetings as necessary for the conduct of business, training and work sessions. The CPRB must host one (1) community forum per fiscal year to receive feedback from the public on the Durham Police Department complaint process and Community-Police relations.

The CPRB determine the FY 2021-2022 Schedule on September 8, 2021.

The 2022 Community Police Relations Forum was scheduled for Wednesday, March 9, 2022 at 6:00pm, however, the CPRB has received two Request for Appeal Hearings which require review, discussion and action. In addition, the CPRB reserved a special meeting if necessary for May 11, 2022.

Recommendation: The CPRB will determine the date for the 2022 Community Police Relations Forum.

8. New Business

b. Professional Standards Quarterly Report (October 1 - December 31, 2021)

The CPRB will review the Professional Standards Quarterly Report (October 1 - December 31, 2021).

The Professional Standards Division of the Police Department submits quarterly reports to the CPRB summarizing the number and types of investigations received during the previous quarter. The reports also include the date of alleged incident occurred, type of the alleged violation (include applicable rules and/or general orders) and outcome of the investigation (sustained, not sustained, exonerated, unfounded or policy failure).

The reports are to be submitted as follows:

REPORTING TIME PERIOD	REPORT DUE DATE
January - March	April 30
April - June	July 31
July - September	October 31
October - December	January 31

For more information, refer to *Professional Standards Quarterly Report (October 1 - December 31, 2021)*.

Recommendation: The CPRB will receive the information, ask questions, provide comments and/or act, if necessary.

9. Announcements

Members of the CPRB and liaisons will make announcements of upcoming events which may interest other members or impact the work of the CRPB.

Recommendation: The CPRB and liaisons will make announcements.

10. Adjourn