

# Minutes for Durham City Participatory Budgeting Steering Committee

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## Call to Order

The *Durham City Participatory Budgeting Steering Committee May, 2021 Meeting* was held on Monday, May 10, 2021 virtually via Zoom. It began at 6:04 pm and was presided over by Marion Johnson.

## Attendees

Members in attendance included: Marion Johnson, Ray Palma, Jenn Frye, Tom Fletcher, Cesar Ortiz, Riley Reeves, Susie Goodman, Constance Wright, Victoria Bright, Demarcus Williams, Jessica Uba

Others in attendance included: Jamie Tindal, Andrew Holland

## Officers' Reports

- Co-Chair Report - Marion did not have a report.
- Communications & Outreach Chair Report - did not have a report
- Proposal and Implementation Subcommittee Report - Tom and Marion
  - Regarding application process:
    - Several people on proposal development felt that the technical process of going through the proposals was a big “clunky”
    - Potentially increasing the number of languages that materials are in
    - Create an application-specific email for inquiries and comments?
- Evaluation Subcommittee - did not have a report

## Other Reports

None

# Agenda Items

## Welcome

Marion Johnson called the meeting to order and welcomed everyone in attendance.

## Review and Approval of Meeting Minutes

**Motion:** Ray made a motion to approve

*Seconded* by Tom

*Vote:* Roll call

**Aye** - Unanimous

**No** - None

## Announcements/Chair Report

### PB Durham Cycle 2 Updates - *PB Staff*

Jamie

- A little technical difficulty on the first day of launch
- A little over 1,000 votes
- Over 100 people have used the QR codes
- Have distributed materials to the 3 restaurants that PB is partnered with
- Working on other promotion materials
- Volunteer opportunities at PB pop-up locations (times and dates listed for sign-up)
  - [https://docs.google.com/spreadsheets/d/1c8CabqRtgQxgbk6l\\_2641ngX4VX7wbXPcQ8yXSKyuvQ/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1c8CabqRtgQxgbk6l_2641ngX4VX7wbXPcQ8yXSKyuvQ/edit?usp=sharing)

Andrew

- Plan to mail flyers to all DHA residents

### **SharkTank** - Andrew

- Opportunity for budget facilitators to share recommended grant proposals that would be placed on the ballot
- Over \$1,000,000 worth of projects on the ballot
- Will be working with third-party evaluator (NCCU)
  - Proposal development was not as smooth as possible

Q: Susie asked about why a project focusing on Alzheimers did not make it onto the ballot

- The final scoring was done by the PB budget delegates
- Going to make the scoring for project public - Andrew

Subcommittee breakout session (if needed) - *All*

Round table - *All*

Action Items & Next Steps- *All*

## **Announcements**

Next PB Steering Committee Meeting is on June 14th, 6:00pm

Volunteer opportunities at PB voting locations:

[https://docs.google.com/spreadsheets/d/1c8CabqRtgQxgbk6l\\_2641ngX4VX7wbXPcQ8yXSKyuvQ/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1c8CabqRtgQxgbk6l_2641ngX4VX7wbXPcQ8yXSKyuvQ/edit?usp=sharing)

## **Adjournment**

Marion adjourned the meeting at 6:29pm.