



## DURHAM CITY-COUNTY APPEARANCE COMMISSION

### AGENDA

October 19, 2022 6:00pm  
Committee Room GA, Ground Floor, City Hall  
101 City Hall Plaza, Durham, NC

1. **Call to Order**
  - a. Welcome new members and introduce all members in person!
2. **Approval of Minutes**
3. **Adjustments to the Agenda**
4. **Treasurer's Report**
5. **Subcommittee Reports**
  - a. Golden Leaf Awards
  - b. Design Policy
  - c. Digital Outreach
  - d. Education & Engagement
6. **New Business & Announcements**
  - a. Discuss Interlocal Agreement and future of the Appearance Commission'
  - b. Consider new member applications
    - i. Alva Horton
    - ii. Mabel McCreary
7. **Adjournment**
  - a. Next Meeting November 16

**Notice under the Language Access Plan**

Persons requiring language assistance to effectively participate in this event may contact the City-County Planning Department at 919-560-4137, or [kayla.seibel@durhamnc.gov](mailto:kayla.seibel@durhamnc.gov) to request interpretation and/or translation services as soon as possible but no later than 48 hours before the event or deadline date.

**Aviso bajo el Plan de Acceso al Idioma**

Personas que requieran asistencia lingüística para participar efectivamente en este evento pueden comunicarse con el Departamento de Planificación de la Ciudad y el Condado al 919-560-4137 o [kayla.seibel@durhamnc.gov](mailto:kayla.seibel@durhamnc.gov) para solicitar los servicios de interpretación y / o traducción tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

**Notice under the Americans with Disabilities Act (ADA)**

Persons with disabilities may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196 or [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov), as soon as possible but no later than 48 hours before the event or deadline date.

**Aviso bajo la Ley sobre Estadounidenses con Discapacidades (ADA, siglas en Ingles)**

Personas con discapacidades pueden recibir asistencia para participar efectivamente en actividades del gobierno de la ciudad al comunicarse con el Coordinador de ADA al 919-560-4197, fax 560-4196 o [ADA@durhamnc.gov](mailto:ADA@durhamnc.gov), tan pronto como sea posible pero no menos de 48 horas antes del evento o fecha límite.

2021-2022 Subcommittee Rosters		
<i>Subcommittee</i>	<i>Chair</i>	<i>Other Members</i>
Design Policy		
Digital Outreach		
Education & Engagement		
Golden Leaf Awards		

2021- 2022 Action Agenda			
	<i>Item</i>	<i>Subcommittee Responsible</i>	<i>Point Person (Chair)</i>

2021-2022 Deadlines & Events				
<i>Month</i>	<i>Design Policy</i>	<i>Digital Outreach</i>	<i>Education &amp; Engage.</i>	<i>Golden Leaf Awards</i>

<b>Jul 2021</b>				
<b>Aug 2021</b>	Cancelled			
<b>Sep 2021</b>	FY 22 Retreat & Election of Officers			
<b>Oct 2021</b>				
<b>Nov 2021</b>				
<b>Dec 2021</b>	Off – Happy Holidays!			
<b>Jan 2022</b>				
<b>Feb 2022</b>				
<b>Mar 2022</b>				
<b>Apr 2022</b>				
<b>May 2022</b>				
<b>June 2022</b>				

<b>2021-2022 Available Funds</b>	
<i>Account</i>	<i>Starting Balance</i>
City-County Planning	\$2,500.00
Keep Durham Beautiful	\$4,270.24
	<b>\$6,452.24*</b>