

## Durham Cultural Advisory Board

### AGENDA

Wednesday, December 14, 2022 at  
3:00 p.m. to 4:30 p.m.

#### Zoom Meeting

To learn more about how to join the meeting,  
visit: <https://durhamnc.gov/452/Durham-Cultural-Advisory-Board>

#### Durham Cultural Advisory Board Member

Michael A Betts, II  
E'Vonne Coleman  
Eldrin Deas  
Caroline Dwyer  
Tom Jaynes  
Joseph Jordan  
Angela Lee, Chair

Jose G. Medrano  
Mayor Pro Tempore Mark-Anthony Middleton  
Andrew Nurkin  
Raafe Purnsley  
Laura Ritchie  
Mitchell E. Sava, Vice-Chair

Aya Shabu  
Elias Torre  
  
*Student Members*  
Erin Lee  
Katherine Lopez

- I. **Call to Order & Guest Introductions** (3:00 – 3:10; 10 minutes)
- II. **Adjustments to the Agenda**
- III. **Approval of Minutes** – October & November 2022 (3:10 – 3:15; 5 minutes)
- IV. **Announcements**
- V. **Old Business** (3:15 – 3:20; 10 minutes)
  - a. Governance Updates
    - i. DCAB Member Application Open
    - ii. Grant Funding to Support DCAB's Work.
      1. City-Grant Funding \$1,000 for DCAB's use for January DCAB Retreat (for refreshments & facilitator).
- VI. **New Business** (3:20 – 4:25; 65 minutes)
  - a. Public Proposal for Public Art: The Stagville Memorial Project. (15 minutes)
    - i. Presenter: Vanessa Hines. <https://www.stagvillememorialproject.org/>
  - b. Cultural Roadmap Updates & Cultural Roadmap Planning Group (15 minutes)
    - i. Staff to share updates on Cultural Roadmap's RFP for Cultural Planning Consultants and other updates.

## Durham Cultural Advisory Board

- ii. Review & recommendations for CRM Planning Group members.
  - iii. **ACTION:** To review and recommend final group for the members of Cultural Roadmap Planning Group.
- c. ARP Funding Update from Durham Arts Council (5 minutes)
- d. DCAB Annual Report Outline Review (10 minutes)
- i. Annual Report for the Durham Cultural Advisory Board will be submitted by City staff on behalf of DCAB by the XX deadline for City Council's review. Final Report draft will be reviewed and approved by DCAB Chair and Vice-Chair.
  - ii. The Annual Report will feature: Cultural Roadmap, Festival RFP plus Festival Artist/Performer featured, DCAB members, Mission & Duties, Calendar of Completed DCAB Meetings, Poet Laureate, and Public Art's commissioned Artists.
- e. FY23 RFP Festival & Special Event Review (5 minutes)
- i. Updates on the status for the 16 awarded, not yet contracted non-profits organizations. To enter a Funding Agreement with the City, the non-profit organizations were required to submit and confirm the information by October 31, 2022.
  - ii. As of 12/3/2023, the 10 organization have submitted materials and moving through the contracting process:
    - 1. American Dance Festival - American Dance Festival 2023 Season
      - a. Submitted Contract Development materials on 10/19/2022. Contract developed and signed by organization.
    - 2. Be Connected Durham & Beyond - Durham Art Parade
      - a. Submitted Contract Development materials on 10/26/2022. Resubmitted to meet requirements for outlining City budget on 11/9/22.
    - 3. Bump, Inc. - Slingshot Festival
      - a. Submitted Contract Development materials on 10/31/2022. Resubmitted to meet requirements for outlining City budget on 11/8/22. Contract pending staff development.
    - 4. Carolina Theatre of Durham, Inc. - OUTSOUTH Queer Film Festival
      - a. Submitted Contract Development materials on 10/25/2022. Contract pending staff development.
    - 5. Durham Central Park - 2023 PLAYlist Concert Series
      - a. Submitted Contract Development materials on 10/31/2022. Contract pending staff development.
    - 6. Get Happy - Beats n Bars Festival
      - a. Submitted Contract Development materials on 10/26/2022. Pending re-submission to meet requirements for outlining City budget and confirming actual festival date in Spring of 2023. On

## Durham Cultural Advisory Board

- 11/9, submitted updated documents and festival date of 4/29/22. Contract pending staff development.
7. Sister Cities of Durham, Inc. - Festival of Nations
    - a. Submitted Contract Development materials on 10/19/2022. Contract pending staff development.
  8. El Centro Hispano, Inc. - Hispanic Heritage Book Festival
    - a. Responded to award letter. Has not submitted contract development materials by the deadline 10/31/22. Organization submitted requested information on 11/7/22. Contract pending staff development.
  9. Be Connected Durham & Beyond - Juneteenth in the Hayti Neighborhood.
    - a. Did not submitted contract development materials by the deadline 10/31/22. Staff contacted organization on 11/2/22. Organization submitted materials on 11/16/22. Scope of work proposed pending staff review.
  10. Triangle Cultural Awareness Foundation - 18th Annual NC Juneteenth Celebration
    - a. Did not submitted contract development materials by the deadline 10/31/22. Staff contacted organization on 11/2/22. Organization submitted information on 11/15/22. Budget and scope of work pending review by staff.
- iii. As of 12/13/2023, the following 4 organizations acknowledged the award, however, they did not submit materials or replied to requests for clarification of submitted materials:
1. Click Photography Festival - Click! Photography Festival
    - a. Responded to award letter. Has not submitted contract development materials by the deadline 10/31/22. No reply as of 12/13 from reminder shared on 11/7/22.
  2. The Center for Documentary Studies at Duke University - Full Frame Documentary Film Festival
    - a. Requested an extension on 10/26/22. Has not submitted contract Development materials. As of 12/13/22, the organization contacted staff on 11/22/22 about changes to organization, noting that the organization would share an updated to their proposal after Thanksgiving.
  3. Bull City Summit 2023
    - a. Contacted staff on 10/26/22 with request to change non-profit organization to Liberty Arts Studio & Foundry. Pending staff review and approval of non-profit. Has not submitted contract development materials by the deadline 10/31/22. On 12/6, organization shared that the new non-profit information would be shared by 12/7. As of 12/13, information has not been submitted.

## Durham Cultural Advisory Board

4. Wall Street Juniors Incorporated - Black Wall Street Wax Museum
  - a. Responded to award letter. Has not submitted contract development materials by the deadline 10/31/22. On 11/7/22, organization submitted additional information which staff requested clarification the same day. Organization replied on 11/8/22 stating information would be shared. Organization has not submitted information as of 12/13.
- iv. As of 12/13/2022, the following 2 organizations have not responded to requests for information:
  1. Association for the Preservation of the Eno River Valley, Inc - 44th Annual Festival for the Eno
    - a. Has not submitted contract development materials by the deadline 10/31/22. Staff contacted organization on 11/2/22 and on 12/13/22.
  2. Hayti Heritage Center / St. Joseph's Historic Foundation - Hayti Films Programming
    - a. Has not submitted contract development materials by the deadline 10/31/22. Staff contacted organization on 11/2/22 and on 12/13/22.

VII. **Public Questions** (4:25 – 4:30; 5 minutes)

VIII. **Adjournment**

- a. Next Meeting, the Annual Retreat will be held on January 18, 2023 from 2:00 p.m. to 6:00 p.m. in person. Location: TBD or County Admin Building.

For updates on City of Durham's Public Art Projects, visit:

<https://durhamnc.gov/3319/Current-Public-Art-Projects>

For updates on Durham County's Public Art Program, visit:

<https://www.dconc.gov/county-departments/departments-a-e/engineering-and-environmental-services/durham-county-public-art-program>