

**Affordable Housing Implementation Committee Meeting Minutes**  
**November 4, 2021**  
**Community Development Department**  
**ZOOM**  
**Personalized Participant ID: Delivered via email**

**Committee Members Present:** Stella Adams, LeVon Barnes, Laura Betye, Diane Catotti, Lucia Constantine, S. Nicole Diggs, Tiffany Elder, Rita R McDaniel, Jon Parker, Venice Sanders, Timothy Stallmann, and Angela D. VickLewis

**Committee Members Absent:** Courtney James, and I. Jarvis Martin

**City of Durham Staff:** Reginald J. Johnson, Karen Lado, and Juliet Black

**City of Durham Council Member:** Charlie Reece (Not in attendance)

**Durham Housing Authority:** Anthony Scott, Anthony Snell

- I. Call to Order**  
Meeting called to order by Co-Chair Diane Catotti at 6:00 pm.
- II. Welcome /Roll Call**  
The staff clerk took attendance during roll call.
- III. Review Agenda and Ground Rules**  
Co-Chair Catotti reviewed the agenda and ground rules for the meeting.
- IV. Approval of Minutes**  
The minutes from September 2, 2021, were moved by Rita McDaniel, and LeVon Barnes seconded the motion. Members also approved minutes with corrections from the October 7, 2021, meeting. Jon Stallman motioned to approve the September 2, 2021, minutes with the revisions. Members voted unanimously to approve the minutes.
- V. Housing Project Update**  
CDD Director Reginald J. Johnson gave an overview/refresher of the Forever Home Durham. He reviewed the categories that will be measured, such as the goal, pipeline, how many are under contract and the number completed. **(Presentation attached).**

**Questions were allowed after the presentation: When would we receive the information that has been spent with minority groups?** The UMCNC group should present the report in January. **Can you talk more about the homeless person placed in permanent housing and housing stabilization?** The City of Durham is the administrator for the Continuum Of Care, which is the homeless system for Durham County, and as part of that, we submit to HUD an annual report of the outcomes in our system. They generate a report of data for the number of persons who entered emergency

shelters and who were placed into permanent housing number of persons who entered rapid rehousing, a rental assistance program that was put into permanent housing.

**VI. DHA Property Updates**

Anthony Scott, CEO of Durham Housing Authority (DHA), and Mr. Anthony Snell, Director of Real Estate Development, updated the Emergency Rental Assistant Program and their developing projects. Mr. Scott stated approximately 700 families were behind in their rent. DHA submitted 357 applications for ERAP funds. DHA requested a total of \$652,865.14 and has received \$159,595.50 as of October 26 2021.

JJ Henderson consists of rehab, and it's a new construction site. Expected completion of fourth Quarter of 2022. The presentation included MWBE goals for the JJ Henderson project.

Liberty Street /519 E. Main Street will be done in two phases, and Elizabeth Street Apartments closing should occur in February 2022. **(Presentation attached).**

**VII. Review Council Presentation**

Co-Chair Elder and Catotti reviewed the PowerPoint Presentation. They will be presenting it to City Council in two weeks. (Presentation attached).

**VIII. Discussion**

The committee discussed their thoughts of staying virtual or in-person. Co-Chair Catotti mentioned that there are two openings on the committee. Nicole Furnace and Tammy Ferrell's slots are open. She reminded committee members they could apply for the stipend program provided by the City. She stated the member would receive \$50.00 per meeting they attend, and it would be paid out twice a year, and you had to apply for the stipend.

**VII. Public Comments**

No public comments

**VIII. Wrap Up/Adjournment**

Meeting adjourned at 7:24 pm