



**IV. New Business**

a. Task Force Updates

1. Updates from Task Force on Advocacy Paper for Cultural Master Plan

1. Goal 1: Lead community research to build a case for a new cultural master plan for Durham, incorporating the principles and ideals of the Independent Artist Proposal.
  - a. Task Force members: Katy Clune (co-leader), E'Vonne Coleman (co-leader), Mitchell E. Sava, Ava Navarro, Laure Ritchie
2. Goal 2: Design and execute an advocacy approach for 2021 and 2022 to seek funding for a new cultural master plan for Durham.
  - a. Task Force members: E'Vonne Coleman, Saira Estrada, Joseph Jordan
  - b. City Council did not recommend the funding proposal brought forth by Durham Arts Council and supported by DCAB. The subcommittee(s) are scheduled to meet before the next monthly DCAB meeting and will have more updates in February.

2. Updates from Task Force on Goal 3:

1. Goal 3: Develop sustainable strategies devoted to diversity, equity, and inclusion in the work of DCAB, with a particular focus on anti-racism and social justice.
  - a. Task Force Members: E'Vonne Coleman, Tom Jaynes, Ava Navarro, Saira Estrada, Michael A Betts, II, Raafe Purnsley, and Laura Ritchie

b. Goal Setting Process

1. Process normally includes the Review of Achievements, Small Group Discussions, and questions

1. Past meeting minutes from the 2019 Retreat:  
<https://durhamnc.gov/AgendaCenter/ViewFile/Minutes/11202019-1393>
2. Past meeting minutes from the 2020 Retreat:  
<https://durhamnc.gov/AgendaCenter/ViewFile/Minutes/12162020-1672>

c. Prior Goals

1. 2019

1. Develop a process for equitable and transparent festival funding, which could serve as a model for the City's cultural resource allocation.
2. Research and develop the methodology for an equitable, accountable system for education, training, and outreach within the arts community within the first year.
3. Create a task team to research and define the parameters of a community engaged artist/historian in residency
4. Identify under-utilized real estate and facilitate placing 3 artists or artist groups in temporary/short-term spaces.

2. 2020
  1. The Cultural Advisory Board will provide a recommendation to the Mayor that addresses the Durham Artists' Proposal, considers potential alignment of an artist/historian-in-residence, and encourages greater access to local artist spaces by February 1, 2020.
  2. All (100%) Cultural Advisory Board members will participate in training designed to promote equity in art and culture by May 1, 2020 (November 31, 2020) and by November 1 (December 31, 2020), DCAB will develop a framework on applying the training in conjunction with the City's Equitable Engagement Blueprint.\*
  3. The Cultural Advisory Board will re-evaluate the festival and special events funding process with an equity lens by July 1, 2020.
  4. The Cultural Advisory Board will review and recommend changes to the by-laws to consider how we will serve both the City and County by October 1, 2020.
  5. The Cultural Advisory Board will support various City and County arts and cultural initiatives (e.g. SmART, Public Art, etc.) throughout the year.
3. 2021
  1. Lead community research to build a case for a new cultural master plan for Durham, incorporating the principles and ideals of the Independent Artist Proposal.
  2. Design and execute an advocacy approach for 2021 and 2022 to seek funding for a new cultural master plan for Durham.
  3. Develop sustainable strategies devoted to diversity, equity, and inclusion in the work of DCAB, with a particular focus on anti-racism and social justice.
- d. Group Discussion
  1. The DCAB split into groups to review the Draft 2020 DCAB Goals by discussing the following questions: Is this the right goal? When you determine what the right goal is, what are the steps you recommend CAB takes to achieve this goal? What bias do you expect to occur in this process and what suggestions do you have to counteract bias?
    1. The Task Forces have recommended changing the term from "master-plan" to something more accessible like "roadmap" and continue approaching the planning process from an anti-racist standpoint.
    2. How can the goals be condensed to be as effective and holistic as possible? What is the DCAB's capacity in relation to the goals set forth? Should any goals be considered "priorities" instead?
    3. How can the DCAB have a consistent representation across the community? Should DCAB members serve as direct representation from their respective neighborhoods and jurisdictions in Durham? How can this be achieved equitably?
    4. How should the DCAB approach forming a Steering Committee of varied stakeholders to advise on the cultural roadmap process?

5. What is DCAB's role in the planning process to ensure an equitable relationship between artists/creatives in Durham and new developers? How can affordable housing and studio spaces be brought into the conversation?
- e. Goal Concepts & Goal Adoption
  1. Review and adoption of goal themes/ideas
    1. Potential 2022 Goals and Priorities
      - a. Further planning and implementation of a new cultural roadmap for Durham
        - i. Core group to make recommendation for the Steering Committee
        - ii. Who approves the Steering Committee members?
      - b. Sustainable strategies devoted to diversity, equity, and inclusion in the work of DCAB, with a particular focus on anti-racism and social justice
      - c. Advocate for more funding for cultural programs in Durham by the City and County
        - i. Develop and adopt an advocacy approach for funding with a focus on engagement
      - d. Advise on all cultural matters to City Council and County Commissioners and related funding
        - i. How do we define cultural matters?
      - e. Strengthen DCAB's relationship with individuals and organizations within Durham's arts and cultural sector
      - f. Determine strategies for DCAB to advocate for art and artists during the real estate planning and development process
    2. Subcommittee to refine goal wording
      - a. A subcommittee will refine the goal wording for the goals and themes presented during the retreat.
    3. Final goal adoption at March meeting
      - a. The final goal adoption will be conducted at the March 16, 2022 Durham Cultural Advisory Board meeting.

**V. Break**

**VI. Normal Business**

- a. **Old Business**
  1. The Task Force on Goal 1 have drafted a timeline for next steps for the roadmap planning process that will be reviewed with City staff and before it is shared with the full board at a future meeting.
- b. **Approval of Minutes – January 2022 and December 2021**
  1. **MOTION:** The Durham Cultural Advisory Board approves the December 2021 summary meeting minutes (Torres, Lee 2<sup>nd</sup>).
  2. **ACTION:** Approved. (9-0).

3. **MOTION:** The Durham Cultural Advisory Board approves the January 2022 summary meeting minutes with the addition of Andre Leon Talley's recognition. (Coleman, Jordan 2<sup>nd</sup>)
4. **Action:** Approved. (9-0).

**c. New Business**

1. New Member Recommendation Updates (2/10 Work Session)
  1. View Agenda Item Support Materials here:  
<https://cityordinances.durhamnc.gov/OnBaseAgendaOnline/Documents/ViewDocument/WS-Published%20Attachment%20-%2015208%20-%20MEMO%20-%201%20-%20DURHAM%20CULTURAL%20ADVISORY%20BOARD.pdf?meetingId=511&documentType=Agenda&itemId=26316&publishId=115125&isSection=false>
  2. The Durham Cultural Advisory Board is no longer recommending new members to City Council for appointment due to provisions listed in the Board's bylaws. The ACSC Division Manager is actively working to update the By-Laws through revisions to the DCAB Resolution that is anticipated to be approved by City Council by May 2022. Until approval, appointments will be led by members of City Council.
2. New Student Member Review and Appointments
  1. There is one student member vacancy on the board and twelve eligible applications.
  2. **MOTION:** The Durham Cultural Advisory Board nominates Katherine Lopez as a student board member (Jaynes, Hawley 2<sup>nd</sup>).
  3. **ACTION:** Approved. (9-0).
  4. **MOTION:** The Durham Cultural Advisory Board recommends Erin Lee as the next Candidate to be nominated, if Katherine Lopez is unable to serve (Betts, Ritchie 2<sup>nd</sup>).
  5. **ACTION:** Approved. (9-0).
  6. **MOTION:** The Durham Cultural Advisory Board recommends Alexa Burnston as the second Candidate to be nominated, if Katherine Lopez and Erin Lee, are unable to serve (Jordan, Betts 2<sup>nd</sup>).
  7. **ACTION:** Approved. (9-0).
  8. **MOTION:** The Durham Cultural Advisory Board approves not pursuing Mason Pickett's second term as a student board member due to his new location (Coleman, Lee 2<sup>nd</sup>).
  9. **ACTION:** Approved. (9-0).

**VII. Public Questions**

- a. No questions were submitted by the public prior to this meeting.

**VIII. Adjournment**

- a. The meeting was adjourned early by Angela Lee at 4:48 p.m. (Jordan, Coleman 2<sup>nd</sup>)
- b. Next Meeting hosted March 16, 2022 at 3:00 p.m.
  1. Goal Adoption
  2. Schedule of Meeting Topics/Dates
  3. Festival & Special RFP Feedback
  4. Poet Laureate Updates
  5. DPLEX - Durham Arts Council

For updates on City of Durham Public Art Projects, visit: <https://durhamnc.gov/3319/Current-Public-Art-Projects>

Respectfully submitted,  
Alexandra Benson