

**DPAC OVERSIGHT COMMITTEE MEETING**  
**December 13, 2022 – 10:00 a.m.**  
**Durham Performing Arts Center**  
**VIA ZOOM**

The DPAC Oversight Committee met via Zoom with the following members present: Chuck Catotti, Nicole Oxendine, and Craig Spitzer.

Absent: Wendy Brown-Spaulling, Alice Sharpe

Present from DPAC: Amy Brown, Lisa Fakir, Jessica Fennig, Waleed Kahlil, Chelsea Komer, Megan Rinkoks, Candice Terrell, and Michael Washington

City Employees Present: City Liaison Reginald J. Johnson, Committee Clerk Juliet Black

Co-Chair Nicole Oxendine called the meeting to order, welcomed everyone in attendance, and asked for the roll call.

- I. **Welcome:** Co-Chair Nicole Oxendine welcomed everyone and had the DPAC guest introduce themselves.
- II. **Approval of Minutes:** Chuck Cattoti motioned to approve the minutes for October 11, 2022. Craig Spitzer seconded the motion. The motion passed unanimously.
- III. **Operator Update:** Bob Klaus was not present. Megan Rinkoks had the DPAC guest to introduce themselves and share their role at DPAC. **(Presentation is attached).**
- IV. **City Update:** Mr. Reginald J. Johnson thanked the new members, Alice Sharpe and Craig Spitzer, for attending the new members' orientation.
- V. **Committee Update:** Due to the Chair being out sick, no updates were received.
- VI. The committee reviewed the Bylaws, and Mr. Johnson answered Ms. Oxenedine's questions:
  - **Should the role of operator be more descriptive, such as appointed by Nederlander (not required) Section 2.** No.
  - **What staff is provided to the oversight committee (is this Julie?)** No, Reginald J. Johnson is the City Liaison for this committee.
  - **Do we currently have someone on the cultural master plan advisory committee?** We currently do not have anyone in this role, but we should investigate it as he believes it is being reformed. He needs to check the status, but believes Alice Sharpe is aware of the committee's update.
  - **Who does the written report go to, is this the minutes?** The written report is presented to the Council Members, normally in March. The committee has a part in pulling the information together.
  - **Article V. Elections - should this go under subcommittees, it looks like there is an election of the committee.** No, it will stay as is.
  - **What is Granicus?** – It is where the committee's attendance is recorded.

Chuck Cattoti motioned to approve the Bylaws. Craig Spitzer seconded the motion. The motion passed unanimously.

The committee agreed to consider how they can utilize the Grant Funds - \$1,000 at their next meeting.

The committee voted on the 2023 meeting schedule, and the committee will decide on how to host each meeting. They are open to resuming in-person meetings. Chuck Catotti motioned to accept the meeting schedule. Craig Spitzer seconded the motion.

VII. **Public Comments:** There were no public comments.

VIII. **Adjournment** 11:15 am.