

Durham Cultural Advisory Board

SUMMARY MINUTES

Wednesday, March 15, 2023 at

3:00 p.m. to 4:30 p.m.

Zoom Meeting

To learn more about how to join the meeting,

visit: <https://durhamnc.gov/452/Durham-Cultural-Advisory-Board>

Durham Cultural Advisory Board Members Present

E'Vonne Coleman	Jose Medrano
Eldrin Deas	Laura Ritchie
Tom Jaynes	Mitchell Sava, Vice-Chair
Joseph Jordan	Aya Shabu
	Elias Torre

Durham Cultural Advisory Board Members Absent

Michael A Betts, II (excused)	Andrew Nurkin (excused)
Angela Lee, Chair (excused)	<i>Student Members:</i>
Mayor Pro Tempore Mark-Anthony Middleton	Erin Lee
Raafe Purnsley	Katherine Lopez

City of Durham Staff and Representatives Present

Summer Alston, City of Durham	Annette Smith, City of Durham
Rebecca Brown, City of Durham	Brenda Hayes-Bright, Durham County
Stephanie Minor, City of Durham	

Guests Present

Margaret DeMott, Durham Arts Council
Alexandra Benson, Downtown Durham Inc.

- I. **Call to Order & Guest Introductions**
 - a. The meeting was called to order at 3:03 p.m. by Mitchell Sava, Vice-Chair.
- II. **Adjustments to the Agenda**
 - a. None.
- III. **Approval of Minutes**
 - a. **MOTION:** The Durham Cultural Advisory Board (DCAB) approves the February 2023 summary meeting minutes (Torre, Deas 2nd).
 - b. **ACTION:** Approved (9-0).
- IV. **Announcements**
 - a. The Cultural & Public Art Program launched a monthly newsletter. Durham Cultural Advisory Board (DCAB) members are encouraged to share news and upcoming events as they align with the Core Values and policies of the City with staff to include in the newsletter. The link to subscribe to the newsletter is here: <https://durhamnc.us21.list-manage.com/subscribe?u=e37a443a4b800f3fd6907ccc9&id=ab75d82b26>

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V. Old Business

- a. Governance Updates
 - i. The Durham Cultural Advisory Board (DCAB) Student Member application is open. There is one student vacancy on DCAB, and three student vacancies on the Public Art Committee (PAC). Applications are due March 27, 2023. Students can apply to DCAB on the website here: <https://www.durhamnc.gov/452/Durham-Cultural-Advisory-Board> and PAC here: <https://www.durhamnc.gov/453/Public-Art-Committee>
 - ii. There are currently two vacancies on the Durham Cultural Advisory Board (DCAB); both of these vacancies will be appointed by City Council. During February's meeting, DCAB members reviewed existing applications and voted to recommend four individuals for City Council to consider to fill these vacancies. However, City Clerk's policy requires a 30-day open application period. The member application and deadline for the second position will be posted on the City Clerk's website. Following the 30-day period, DCAB members will review the new and existing applicants, and make a new recommendation to City Council. All member applications are valid for one year from the time of their submission.
- b. Cultural Roadmap (CRM) Updates & Cultural Roadmap Planning Group (CRPG) Updates
 - i. The City is in the contracting phase with AMS Planning & Research, the recommended consultant for the Cultural Roadmap; the Cultural Roadmap Planning Group's March meeting was cancelled for this reason. City Council will be responsible for reviewing and approving the contract.
 - ii. The Cultural Roadmap Planning Group Members are listed on the City's website here: <https://www.durhamnc.gov/451/About-the-Cultural-Roadmap>
- c. County Public Art Program Updates
 - i. County Staff Brenda Hayes-Bright shares the open job opportunity for Public Art Coordinator (Provisional); the full job description and details are available on the County's website here: <https://careers.dconnc.gov/job/Durham-PUBLIC-ART-COORDINATOR-%28PROVISIONAL%29-40010525-NC-27701/997459500/#:~:text=Assists%20in%20developing%20and%20maintaining,the%20County's%20Public%20Art%20Program.>
- d. Festival Funding Updates
 - i. As noted in DCAB February Meeting Minutes, Full Frame Documentary Film Festival has declined festival funding. The Full Frame Documentary Film Festival and The Center for Documentary Studies declined the City allocation of \$46,250 for the FY23 Festival & Special Event funding. Based on the Durham Cultural Advisory Board (DCAB) and the City's agreed path for DCAB to recommend a new plan for declined funding in August of 2022, DCAB evaluated how to best use the now available funds. The review process for the new funding allocations were voted on in February via email by thirteen members of DCAB and approved; a breakdown of this vote and more details on this item can be found in DCAB's February Meeting Minutes. *Staff note: The City received DCAB recommendations and will make the final approval for all funding recommendations.*
 - ii. City staff have notified all organizations that were awarded funding for the FY23 Festival & Special Events of the increase in budgets, and all updated contracts,

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aside from American Dance Festival (ADF), have been released; the ADF contract will be brought to City Council for approval.

VI. New Business

a. Durham Cultural Advisory Board 2023 Priority Task Force Updates

- i. **Advocate for more city and county funding and support for arts and culture in Durham.** This priority has been renewed.
 1. Recommend policies to serve as guiding principles for equitable City and County Funding.
 2. Support the implementation of ARP Funding for arts and cultural proposals.
 3. Encourage greater funding for Events and Festivals.
 4. Continue to support/advocate for Independent Artist Proposal.
 - a. Members: Mitchell Sava, Michael Betts II, Laura Ritchie (staff support: Annette Smith).
 5. **UPDATES: This Task Force has not met, and no update from the members is available at the time.** City staff member Smith shares a budget schedule, which is available in the DCAB shared file, and the public City Council meeting that is scheduled for March 20, 2023. Public meetings and work sessions are an opportunity for citizens to sign up, speak, and advocate for matters before City Council.
- ii. **Support the implementation of a new Cultural Road Map.** This priority has been renewed.
 1. Ensure continuous communication with City/County Management and elected officials
 2. Support the activities of the Cultural Roadmap Planning Group and consultants.
 - a. Members: Elias Torre, E'Vonne Coleman, Laura Ritchie, Erin Lee (staff support: Annette Smith).
 3. **UPDATES: This Task Force has not met, and no update from the members is available at this time.**
- iii. **Strengthen and improve relationships with artists, arts and cultural organizations, communities, neighborhoods, and people of Durham.** Renew and revise; subcommittee members will rewrite.
 1. Strengthen our connection and communication with artists, arts and cultural organizations.
 2. Inform neighborhoods of DCAB's role.
 3. Consider strategy sessions that bring in members of the specific affinity groups we believe are being overlooked to help with building thoughtful relationships.
 4. Strengthen our connections with historically excluded communities.

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- a. Members: Michael Betts II, Aya Shabu (need to ask/confirm), Mitchell Sava (staff support: Rebecca Brown/Annette Smith/Stephanie Minor).

5. Updates: This Task Force has not met, and no update from the members is available at this time.

iv. Understand the intersection between Durham's health/wellness organizations, local artists, and our community's art and culture structures.

This priority has been renewed.

- a. Members: Dr. Eldrin Deas, Tom Jaynes (staff support: Rebecca Brown, Stephanie Minor).
- b. UPDATES: The members of this Task Force have met and compiled a list of nine organizations working in the mental health field that may intersect with the priorities of DCAB. Deas and Jaynes will reach out to these organizations to better understand what health and wellness resources for currently exist in the community. From there, the Task Force plans to outline their next steps.

v. Support and strengthen the work of the Public Art Committee (PAC).

- a. Members: Laura Ritchie, Elias Torre (staff support: Rebecca Brown/Stephanie Minor).
- b. This Task Force has not met. Ritchie shares updates from the recent PAC meeting, including their new meeting time: 2nd Tuesdays of the month 5:45 p.m. to 7:15 p.m. PAC officially adopted three goals to guide their work through the next calendar year. These goals are:
 - i. Goal One: Support the Durham Cultural Advisory Board's planning process for the Cultural Roadmap. This will remain a goal of the Public Art Committee going forward.
 - ii. Goal Two: Review and recommend training opportunities based on the results of the Capacity Building Survey and input from the Public Art Committee members. Identify capacity building solutions for local artists. Develop mentor and mentee guidelines/opportunities and other artist resources to address local artists' needs. This will remain a goal of the Public Art Committee going forward.
 - iii. Goal Three: The Public Art Committee will develop the skills needed to assess, identify and address where implicit and explicit bias may impact or affect arts and culture in Durham, in order to develop a set of best practices for public art with a focus on anti-racism,

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community accountability and equity, and to uplift intergenerational, gender diverse, racially diverse, and LGBTQIA+ artists. This will remain a goal of the Public Art Committee going forward.

vi. **Provide stewardship during the pilot year of the Poet Laureate of Durham.**

- a. Members: Angela Lee, Andrew Nurkin, Aya Shabu (staff support: Rebecca Brown).
- b. **UPDATES: This Task Force has not met.** City staff have notified D.J. Rogers, the Durham Poet Laureate, of his extended contract terms (a total of two years) as previously recommended by DCAB.

iv. The Durham Cultural Advisory Board defines "historically excluded communities" as any group of people (by gender, ability, race, ethnicity, sexual orientation, or other identity) who have been or are currently underrepresented either numerically, systemically, in ways of power, in positions of authority, or in adequacy of resources in Durham's arts and cultural social structures.

- a. This is ongoing; core value.

VII. **Final Thoughts and Discussion**

VIII. **Public Questions**

- a. None.

IX. **Adjournment**

- a. The meeting was adjourned by Sava at 3:50 p.m.
- b. Next meeting will be held on **April 19, 2023 from 3:00 p.m. - 4:30 p.m.** virtually.
- c. Mission, Vision, and Values Statement discussion will take place at the next meeting.

Respectfully submitted,
Stephanie Minor

For updates on City of Durham's Public Art Projects, visit:

<https://durhamnc.gov/3319/Current-Public-Art-Projects>

For updates on Durham County's Public Art Program, visit:

<https://www.dconc.gov/county-departments/departments-a-e/engineering-and-environmental-services/durham-county-public-art-program>

PAC Agenda Center:

<https://www.durhamnc.gov/AgendaCenter/Public-Art-Committee-7>