

**DURHAM CITY COUNCIL WORK SESSION  
Thursday, March 24, 2022 @ 1:00 p.m.  
IN-PERSON & REMOTE MEETING  
DRAFT MINUTES**

The Durham City Council held a regular Work Session on the above date and time in the City Hall Council Chamber and virtually via Zoom with the following members present: Mayor Elaine O’Neal, Mayor Pro Tempore Mark-Anthony Middleton and Council Members Javiera Caballero, DeDreana Freeman, Jillian Johnson and Leonardo Williams. Excused Absence: None.

Also present: City Manager Wanda Page, Deputy City Attorney Don O’Toole and City Clerk Diana Schreiber.

**[CALL TO ORDER]**

Mayor O’Neal called the meeting to order and welcomed everyone to the Work Session.

**[ANNOUNCEMENTS BY COUNCIL]**

Mayor O’Neal asked her colleagues if they had any announcements.

Council Member Caballero requested that under Other Matters that some ARPA comments be made.

Council Member Freeman spoke to first responder activity on Main Street and was sending optimistic thoughts to the persons involved; announced the YouthWorks Program was live and that sponsors were needed for the program.

On March 22, Mayor Pro Tempore Middleton welcomed a delegation from the organization of Sharaka, an non-governmental organization spun out of the Abraham Accords, connecting Israeli and Gulf leaders in order to foster peace, trust and cooperation between the different societies. A tree was planted, representing peace alongside city leaders in East Durham. He thanked Keep Durham Beautiful for providing the tree. Mayor Pro Tempore Middleton also noted that the deadline to apply for the At-Large Seat was approaching on Friday, March 25, 2022 at 5 p.m.

Council Member Williams spoke to an event he attended with a community organization called Bridges Pointe, Inc. (<https://www.bridgespointenc.org>) that advocated for persons with Sickle Cell Disease and encouraged residents with interest in understanding the disease to reach out for additional information.

Mayor O’Neal addressed meeting many city workers, expressed appreciation for them and acknowledged their professional service delivery.

**[PRIORITY ITEMS OF THE CITY MANAGER, CITY ATTORNEY AND CITY CLERK]**

City Manager Page announced Agenda Item #20) Shared Economic Prosperity – Durham Small Business Work Plan, Built2last and YouthWorks Program Update was a supplemental item added to today’s Work Session’s agenda.

**MOTION** by Council Member Freeman, seconded by Council Member Williams, to accept the City Manager’s Priority Item was passed at 1:07 p.m. by the following vote: Ayes: Mayor O’Neal, Mayor Pro Tempore Middleton and Council Members Caballero, Freeman, Johnson and Williams. Noes: None.

The City Attorney’s Office did not have any priority items.

City Clerk Schreiber requested that Council discuss the timeline for the At-Large Vacancy packet and how to process the agenda item for the April 7 Work Session.

**MOTION** by Council Member Caballero, seconded by Council Member Johnson, to accept the City Clerk’s Priority Item was passed at 1:08 p.m. by the following vote: Ayes: Mayor O’Neal, Mayor Pro Tempore Middleton and Council Members Caballero, Freeman, Johnson and Williams. Noes: None.

**[CONSENT AGENDA]**

Mayor O’Neal read the agenda items off the printed agenda. The following items were pulled for additional discussion: Items 4, 5, 9, 10, 13, and 16 were pulled for discussion. Presentation Items were announced as Items 17, 18 and 20.

It was the prerogative of the Chair to re-arrange the order of the agenda to first discuss Item 9 then address Items 4 and 5.

**[ITEMS PULLED FROM THE AGENDA]**

**SUBJECT: PURCHASE CONTRACT – REPOWER OF GODURHAM BUSES (ITEM 9/ PR 15309)**

Sean Egan, Director of Transportation, gave the staff report and responded to Council’s questions.

Mayor Pro Tempore Middleton inquired about fleet maintenance, re-powering buses and bus use over the life cycle of the vehicles.

Director Egan detailed the duty-cycle for passenger used vehicles.

Council Member Johnson inquired about the cost of maintenance for electric buses versus diesel-fueled.

Director Egan spoke to battery pack replacements, noted there would be less maintenance of electric buses with significant air quality and noise pollution benefits.

Council Member Williams reflected on his experiences riding public transportation on electric bus and spoke to a verbal assault on the bus driver by a rider.

**SUBJECT: AMEND THE FY2021-22 BUDGET AND OTHER GRANT PROJECT ORDINANCES (ITEM 4/ PR 15303)**

Mayor O'Neal stated there was a speaker to the item.

Stella Adams, resident, spoke to the unadopted Master Plan matching funds and reminded staff there needed to be expanded service to historically underserved communities that included the funding of Route 9.

Director Egan responded the re-powering of vehicles was included in the federal funding; and that the half cent sales tax was to fund improvements on Route 9 and that additional services would be included in the coming year by the adoption of the County Transit Plan.

**SUBJECT: FY2022-23 BUDGET DEVELOPMENT GUIDELINES (ITEM 5/ PR 15293)**

Mayor O'Neal stated there was a speaker to the item.

Stella Adams, resident, addressed sustainability and requested there be language included into the budget document that emphasized equity in all parts of Durham with special mention to historically black neighborhoods.

Assistant Budget Director Christina Riordan responded that the language could be added to the budget document and make the revision to the Budget Guidelines for the upcoming Council Meeting. She also mentioned for Director Allore that equity was intertwined within the budget request process and CIP scoring of its equity tools.

Mayor Pro Tempore Middleton requested a summary from staff as to how Council had reached to this point of the guidelines.

Assistant Director Riordan addressed the tax rate, the one change that Council was considering was within the General Fund; the General Fund was currently set at 30.95 cents may be considered to fund additional structure salary adjustments for staff.

City Manager Page emphasized that staff was still developing the budget; that due to flat compensation during COVID-19 pandemic, staff did not receive salary adjustments; addressed the costs associated with increasing the pay for public safety employees that added \$9 million to the base budget and spoke to the need to consider increases for the remaining employees. She noted that staff was trying to manage the budget without a tax increase and that the recommendation would be brought before Council for their approval.

Mayor Pro Tempore Middleton urged transparency of the budget guidelines for the public.

Due to technological difficulties, Item 13 was addressed prior to Item 10.

**SUBJECT: AMEND THE FY2021-22 CAPITAL IMPROVEMENT PROGRAM;  
AND AMEND THE DESIGN BUILD SERVICES CONTRACT WITH  
SKANSKA USA BUILDING INC. FOR THE MAJOR LEAGUE  
BASEBALL FACILITY STANDARDS UPGRADES AT THE  
DURHAM BULLS ATHLETIC PARK  
(ITEM 13/ PR 15305)**

Mayor Pro Tempore Middleton inquired about the increase in the budget from \$5.2 million to over \$10 million and asked for an explanation.

John Paces-Wiles, representing General Services, noted that there was a volatile construction market and that the design had evolved over the past year (additional shoring to avoid utilities in sidewalks, no longer using existing lockers) and that there was a restructuring of minor and major baseball parks. If the City wanted to keep its minor league baseball team, extensive upgrades were required to be performed in accordance to a mandate by Major League Baseball.

Greg Shenkler, representing Skanska, explained material cost escalation of construction materials.

Council Member Johnson requested staff to clarify the consequences of not funding the improvements to the Ballpark thus requiring multi-million dollar costs of maintaining the Durham Bulls franchise at taxpayer expense. She requested the financial benefit of the Durham Bulls related to economic impact/activity. She also asked about the requirements of the lease between the Durham Bulls and the City. This information would be explained at the upcoming Council Meeting.

Director of General Services Jina Propst responded that if Council did not approve the increase in cost estimate and did not make the improvements, then the city would not be in compliance with the franchise agreement and therefore would no longer host games of the Durham Bulls.

Council Member Williams inquired about the timeline for fulfilling the standards or requirements of Major League Baseball and asked how the improvements at the Ballpark could supplement economic development in the immediate area over the next decade.

Council Member Freeman noted that Richmond, Virginia did not offer the upgrades for their team and the decision impacted the Downtown negatively.

Mayor Pro Tempore Middleton reassured the listeners that the Durham Bulls were not going anywhere but it was important to know what the upgrades were and how the money was to be spent for accountability reasons.

Council Member Caballero spoke to the economic generation of the Durham Bulls and stated that at the end of the day, this was a private franchise paid for with public dollars; the public deserved to know about the economic generation figures and deserved an accounting of it.

City Manager Page addressed the bidding timeline and spoke to the placement of the item on the upcoming agenda- remain on Consent or switch to General Business Agenda for further discussion. It was consensus that additional information would be provided by staff regarding the debt service maintenance, cost-sharing and economic impact of the ballpark in Durham.

Council Member Freeman emphasized that the city's facilities be maintained in a timely manner and mentioned that many residents were employed at the ballpark.

Mayor O'Neal spoke to the need for accountability, overall price increases, financial stresses on the administration and residents and the positive impact of the Durham Bulls Baseball Team.

Council Member Caballero requested a general accounting of the ballpark on the city's finances.

Council expressed support for keeping the Bulls Baseball Team in Durham.

**SUBJECT: CONTRACT WITH S&ME, INC FOR THE TRAFFIC STUDY AT THE WASTE DISPOSAL AND RECYCLING CENTER (ITEM 16/ PR 15299)**

Council Member Freeman inquired about an air quality base line study and if it could be performed.

Wayne Fenton, Assistant Director of Solid Waste, responded that this could be included in the staff report.

Mayor O'Neal announced a break from 2:13 p.m. to 2:20 p.m.

**SUBJECT: AWARD OF CONSTRUCTION CONTRACT FOR THE ENO RIVER FORCE MAIN RELOCATION PROJECT TO JF WILKERSON CONTRACTING COMPANY, INC. (ITEM 10/ PR 15249)**

Water Management Director Don Greeley provided the staff report.

Mayor Pro Tempore Middleton supported Wilkerson using certified contractors; and confirmed equity goals empowerment for certified firms on the UBE list, asked if any contractor could be selected on the certified list in order to meet those goals.

City Manager Page noted that as long as a certified/qualified firm on the HUB Database was used, then the MWBE goals were met; if the firms were local, that was additional benefit. The City provided a sub-list to majority firms. Firms were not required to select firms in the local community.

Mayor Pro Tempore Middleton inquired about the number of firms on the HUB Database were local.

City Manager Page responded the city was aware of the location of the firms and that the representation of firms depended on the scope of work related to contract requirements and was presented in the pre-bid processing.

**[PRESENTATIONS]**

**SUBJECT: UPDATE ON DURHAM SAFE ROUTES TO SCHOOL PROGRAM (ITEM 17/ PR 15298)**

Dale McKeel, Transportation Department, addressed services provided by the Transportation Department in partnership with Bike Durham & Durham Public Schools and under the tutelage of John Tallmadge of Bike Durham, in regard to bicycle safety operations and education for school-aged children.

Mr. Tallmadge, Executive Director of Bike Durham, presented a PowerPoint Presentation and spoke to the grant funding that reinforced the stability of the program. Walk, Bike & Roll was a key element of the program that encouraged school aged children to bike to school, safely. Other aspects of the program focused on bicycle safety skills courses in English and Spanish; summer programming at DPS Schools with enrichment activities and expand bicycle give-away programs.

Council Member Freeman appreciated the Bike Walk Day in Durham; supported the program moving forward and encouraged bike station repairs being funded in East Durham; and thanked Bike Durham for their safety programs.

Council Member Williams asked if there were students in need of bikes and how did donation opportunities work.

Mr. Tallmadge responded that the schools identified children who needed support in regard to bicycles, helmets and headlights.

Mr. McKeel announced there was a bicycle repair station established at Holton Education Center, making this a second station located in East Durham.

Council Member Caballero spoke in support of the Bike Walk Program; and encouraged the city to improve bicycle infrastructure accessing local schools.

Council Member Johnson appreciated the Bike Walk Program that was centered at Merritt-Moore Neighborhood and spoke to how enjoyable the event was, especially during the pandemic.

Mayor O'Neal appreciated the efforts of Bike Durham and supported their programming.

**SUBJECT: 2019 DURHAM TRAIL IMPLEMENTATION PROGRAM (ITEM 18/  
PR 15242)**

Lindsay Smart, representing Parks and Recreation, made the staff report.

The presentation included the following:

- Quick Peer City Review of Durham's Trails
- 2011 Master Plan Progress – 6 miles of trail had been built since 2011
- Planning Process and public outreach
- Why this Study – Lessons learned to advance the trail system
- Developed Scope of Work for 2019 Implementation Program
- 3 Elements: trail network review, strategic corridor feasibility and implementation program document (constructability factors & community context factors)
- Nine priority trails were identified
- Site Analysis of the 9 trails along with Alignment Evaluations
- Described the 9 priority trails and then discussed the entire document
- Next Steps

Council Member Freeman appreciated the overview and the work of DOST; asked about the 31 miles and if it included roadways for dirt bikes and four-wheelers, asked about bridge repairs, access to Downtown and requested trail access from East End Park to the Green Beltway be included in the update.

Ms. Smart responded that the shared-use trails were for non-motorized users.

Council Member Williams inquired about cost breakdowns and the consultants generating what it may cost for each trail.

Ms. Smart confirmed this statement.

Mayor Pro Tempore Middleton asked about the identification of the priority trails and how much engagement was involved in the methodology in selecting the 9 trails; and supported the importance of green space for city dwellers.

Ms. Smart replied that the trails had been selected in the original master plan and that DOST reviewed and provided input on the Master Plan and its priorities.

Ms. Smart clarified that the total figures attached to each trail detailed design, acquisition and construction costs.

Council Member Johnson inquired about NCDOT SPOT (Strategic Prioritization Process – a method to evaluate transportation projects across the state and assist in the prioritization of those projects for inclusion in the State Transportation Improvement Program (STIP)) process and what was necessary to get grant funding and how the process worked.

Ms. Smart spoke to NCDOT scoring, prioritization process that involved the city's local MPO (Metropolitan Planning Organization).

Council Member Johnson advocated for state support of the trail improvements.

Council Member Caballero thanked staff and DOST, explained that NCDOT was having financial difficulties and appreciated the presentation.

Council Member Williams thanked staff for the presentation.

Council Member Freeman requested a map to show alley ways across the city and wanted to understand how much of the urban landscape that was missing; with special mention of scooters and dirt bikes and finding places to ride.

Mayor O'Neal addressed the concern about ATV riders on city streets and supported finding a safe place for them to ride.

**SUBJECT: SHARED ECONOMIC PROSPERITY – DURHAM SMALL BUSINESS WORK PLAN, BUILT2LAST AND YOUTHWORKS PROGRAM UPDATE (ITEM 20/ PR 15315)**

Adria Graham-Scott, Office of Economic and Workforce Development, presented the staff report.

The presentation consisted of the following:

Durham YouthWorks 2021 - A Retrospective  
What worked (successes) & Pain Points (challenges)  
Served over 375 participants with 395 engaged professionals  
RTI Analysis of YouthWorks program  
2021 Summer Program Providers  
RFP for Program Providers was released as of the meeting date  
Structure for 2022 Program – three sessions over 3-4 weeks, 14-15 yo to 18-24 year olds; all participants guaranteed at least \$800 for program completion  
Estimated 800 applicants

Council Member Freeman thanked staff for the program and spoke to youth and justice involved participation; and inquired about the additional cost of FTE support of the programming.

Director of the Office of Economic and Workforce Development Andre Pettigrew provided an overview of the small business workplan with its 5 priorities and its implementation for the small business community.

The presentation consisted of the following:

Context of the Work- 5 year effort (2021-2026)  
Priority #1) Durham Small Business Advisory Council & Durham Collaboration Forward Cities' Navigator Program received grant to address negative impacts of targeted ARP funds to POC businesses.  
Supporting Durham's Legacy of Entrepreneurship – Infinity Bridges (contractor)  
Legacy Programs on a National Scale – trend across country  
Ex. San Francisco's Legacy Business Historic Preservation Fund for technical assistance/allocations  
Priority #2) Enhance Communications and Outreach  
Website work, Durham Business Data Portal- bilingual support  
Results of small business surveys  
Priority #3) Small Business Recovery Loan Fund – all funds expended  
Technical Assistance available for each borrower/loan recipients  
Recovery Program Next Steps  
Priority #4) Promote Equity thru Inclusive Procurement  
How to become certified with NC HUB; importance of bidding, how to's.  
Momentum 360 Training Program – 26 artists, how to be competitive in public and private sectors  
Durham Brownfields Environmental Assessment Program  
MOU Contract Milestones  
Built2Last Innovations Lab, Inc. Update

Council Member Freeman inquired about the economic assessment by the Sports Commission regarding the ballparks economic impact was forwarded to General Services Director Jina Propst.

Director Pettigrew noted the HUB list could be disaggregated by various measures including geographically.

Mayor O'Neal noted there was a speaker to the item.

Stella Adams, Chair of the Built2Last Board, was excited about the update from the organization; held first board meeting on January 11, 2022 and officers were elected; next meeting April 12, 2022. Objective was to establish an equity fund, available to women and minority owned businesses in Durham. Cedar Grove (contractor) would develop a feasibility fund and trainings through the program.

Mayor Pro Tempore Middleton thanked the staff and wanted to assess the capacity of the department in order to add or not additional legacy programming.

Director Pettigrew responded that the pilot was underway for the program; when the results were assessed in Durham, then there would be additional decisions made regarding staffing. He also described the financial capacity and support provided by the City's community partners.

Mayor Pro Tempore Middleton inquired about the meeting of the Built2Last Board meetings and when would funds be ready for disbursement. He spoke of the state of urgency for devising programming for capital equity/lending to black and brown business owners.

Ms. Adams confirmed that the Executive Committee met weekly but the Board met quarterly and noted that a full board consisted of 7 members according to the bylaws. The board voted to expand membership to 11. There was a plan to get recommendations from the city (2 spots) and two open spots for other funders. She estimated the Equity Fund would be ready for disbursement within 24 months.

Council Member Caballero appreciated the in depth summary of the process; inquired about the Durham Data Business Portal related to translations, concurred that the Latino community needed business support and asked who was providing the support.

Director Pettigrew responded that the financial partners included National League of Cities and Prosper USA (Latino owned consulting company) who were advising Durham; through the program, barriers were being assessed related to Hispanic entrepreneurs and communications. The local Latino partners were Latino Credit Union, El Centro and Panam Construction. He noted that a pilot

program consisting of Latinx construction companies would provide support in training, as a cohort and individually.

Council Member Johnson inquired about the employee ownership aspect of the SEEDS Fellowship and pursuit of the employee ownership model.

Director Pettigrew addressed the lack of succession planning by sole proprietorships, often complicated by the wave of retirements impacting business owners. He spoke to the process of transferring business ownership through employee ownership conversions that resulted in wealth creation opportunities and monetizing workers' sweat equity. He also noted that the SBA now offered funding for employee ownership conversions.

Council Member Johnson spoke to the proposal of contracting with NC Employee Ownership Center (headquartered in Durham) to assist with technical support of start-ups, potential employee owned businesses and help existing employee owned businesses, was there capacity in the department for this purpose.

Director Pettigrew responded that he had read Council Member Johnson's proposal, there were targeted funds as a resource, and that his office managed contracts rather than delivered services. He noted that his office could absorb a contractor who could provide this service delivery.

Council Member Freeman asked about the number of staff in the EOEA Office; urged programming being devised to support local businesses now; and how could his department partner with housing efforts, aside from conducting pilots.

There were 14 full-time members of the office, although some were vacant. Director Pettigrew addressed re-purposing certain staff to fit other needs.

Council Member Williams asked if there were staff who addressed matters that focused on high-level, economic initiatives with the objective of expanding the city's tax base. He advocated for macro efforts that would involve coordinating with the private sector in public-private projects and volunteered to get involved in these conversations.

The Greater Durham Chamber, Discover Durham and RTP focused on building the local economy in partnership with Durham County and Durham City whereby there was a solid relationship between entities. Private equity was making significant investment in Durham.

Mayor Pro Tempore Middleton asked for specifics regarding \$75,000 related to employee ownership.

Director Pettigrew would need to issue a RFP as a first step.

Council Member Freeman urged instituting a strategic plan for COVID-19 recovery and business equity.

City Clerk Schreiber announced Council's nominations for the Participatory Budgeting Steering Committee - Paulette Jackson, Tanula Starks and Montae Watson.

Related to the At-Large Council Vacancy Process, Clerk Schreiber inquired about extending the packet delivery to Council by one day to allow for tax delinquency and board of election registration verifications. The applications could be found on the City's webpage: [Notice & Application for At-Large City Council Vacancy | Durham, NC \(durhamnc.gov\)](#)

It was the consensus of Council to allow the Clerk extra time to turn around the verifications of the applications to Council. Estimated date was Tuesday, March 29.

It was also the consensus of Council to add the At-Large Vacancy item to the April 7<sup>th</sup> Work Session agenda as a supplemental item, if needed.

**[OTHER MATTERS]**

**SUBJECT: ARPA MEETING DISCUSSION ON WEDNESDAY, APRIL 6, 2022**

Council Member Caballero had follow up questions.

- Was public comment permitted at the Special Meeting.
- Would Council be taking up the staff process, started in December and have a continued conversation from that point.
- Was it necessary for the community partners to re-submit proposals.

City Manager Page stated that at the Special Meeting, council would review the request for proposals; no work had started with any of the proposers. Staff was poised to begin work following Council's direction.

Mayor O'Neal requested Council Members Caballero and Williams to provide a recommendation for how public comment could be conducted. There were 71 proposals on the docket and it was not feasible to have the proposers commenting on all of the proposals. Mayor O'Neal requested a short process of how to handle the groupings of the proposals at the meeting; where to start and how to direct the conversation; and how to allow public comment.

Council Member Caballero requested that Council decide prior to the meeting, that some proposals not move forward and thus some proposals could be removed.

Council Member Johnson suggested that each member comes with specific proposals and that they be discussed as a group in a structured manner so that a decision could be made at the meeting, instead of an open-ended plan.

Mayor O'Neal concurred that the proposals be narrowed down in accordance with Council's priorities.

Council Member Williams clarified that Council would get together to identify a process.

Council Member Caballero addressed the spreadsheet that had been distributed to Council that narrowed down the conversation; if Council was comfortable with the narrowing down of the proposals on the spreadsheet, then Council could choose some of the options.

Council Member Freeman referenced Council Member Johnson's spreadsheet with all of the proposals and stated she had not seen the second 'grouping' spreadsheet.

Council Member Caballero confirmed there was one spreadsheet with 77 proposals. In December, she stated there was not consensus around spending all the ARPA funds on the staff and community design process but there was consensus on spending up to 50% of the ARPA funding; \$44 million had been received in ARPA Funding, 50% would consist of a \$22 million allocation.

Mayor Pro Tempore Middleton addressed two currents: there were people hurting who needed money immediately; then develop a blitz-krieg or 'Marshall Plan' as a transformative plan. The spreadsheet reflected the scoring work of staff. He was comfortable with the groupings as devised and vetted by staff and this was a good starting point for Council. He had no intention of reading 77 RFPs in their entirety. He stated that Council could reaffirm what staff had produced in its feasible summary.

Council Member Williams and Council Member Caballero would devise a process to facilitate the ARPA proposals that evening. Specifically, how to address public comment.

Council Member Johnson spoke to her spreadsheet assumptions; noted the spreadsheet deferred County related proposals categorized under health and wellness to a future funding process in cooperation with the County; and eliminated proposals that staff recommended not to fund and that scored below the threshold figure of 20.

Mayor Pro Tempore Middleton addressed equity concerns and the health and wellness items that could potentially be funded by the County or in joint support with the City and County.

City Manager Page indicated that with Council direction, staff would be ready to move immediately by conducting additional vetting on the scope of the proposals and the requested dollar amounts.

Mayor O'Neal summarized that Council wanted to address the proposals that could provide urgent help to the community; make certain to follow what staff had done to categorize the proposals above the cut-off point; agreed to hand out half of the funds and reserve the other half and fund proposals that would be appropriate for the city to fund, not involving proposals that impacted the county arena. It was added that per the equity conversation, to focus on black-led and/or black-focused organizations.

Council Member Williams announced the Legislative Committee meeting was approaching where Council would discuss legislative ideas.

**[SETTLING THE AGENDA FOR THE APRIL 4, 2022 CITY COUNCIL MEETING]**

Prior to settling the agenda, City Manager Page spoke to the timeline for Item 13) Amend The Fy2021-22 Capital Improvement Program; and Amend the Design Build Services Contract with Skanska USA Building Inc. for the Major League Baseball Facility Standards Upgrades at the Durham Bulls Athletic Park; and noted that due to the time bound nature of the project, asked for clarity as to where the item should be placed on the agenda. It was the consensus of Council to place the item on the upcoming General Business Agenda.

City Manager Page requested the following items be included in settling the agenda for the Monday, April 4, 2022 City Council Meeting by announcing the items for the Consent Agenda as Items 1 through 12 and 14 through 16; General Business Agenda Item 13; and General Business Agenda- Public Hearing Item 19.

**MOTION** by Council Member Johnson, seconded by Council Member Williams, to approve the settling of the City Manager's agenda for the Monday, April 4, 2022 regular Council Meeting at 5:36 p.m. by the following vote: Ayes: Mayor O'Neal, Mayor Pro Tempore Middleton and Council Members Caballero, Freeman, Johnson and Williams. Noes: None.

Being no additional business to transact, Mayor O'Neal adjourned the Work Session at 5:37 p.m.

Diana Schreiber, MPA, NCCMC, CMC  
City Clerk