

Minutes for Durham City Participatory Budgeting Steering Committee

Call to Order

The *Durham City Participatory Budgeting Steering Committee* was held on *Monday, May 8, 2023*, virtually via Zoom. It began at 6:07 pm and was presided over by Axel Herrera Ramos and Carmen Ortiz.

Attendees

Members in attendance included: **Axel Herrera Ramos, Angela Jimerson, Rosa Cuppari, Desmond Gatling, Donna Kaye, Kenneth Webb, Sharon Williams, and Council Member Javiera Caballero**

Others in attendance included: Carmen Ortiz and Fallon Thompson

Agenda Items

Review and Approval of Meeting Minutes

Quorum not met

Announcements/Chair Report

- From last time – Purpose to use Monday 5/22, as a time slot to discuss how we are aligning with goal 3
- Communication with DPS hasn't happened, goal to have plan for voting by end of July / early August – to be ready for implementation in September.

Updates for PB Cycle III

- Kicking off week 4 of proposal development phase
 - Twelve budget delegates have dropped out, we're now at 23 delegates.
 - Many projects have been reassigned.
 - Committees are provided an agenda for their meetings and instructions for their task.

- The deliverables are submitted in ClearPoint.
- Non-feasible projects will be identified and removed, then project will be re-grouped or merged.
- There will be community engagement to discuss implementation ideas in the neighborhoods.
- Duke DCI continues to work on the matrix to help scoring.
- Updates to the rulebook language around how the equity map will be used could be done in a subcommittee. Then updated language and final map can be voted on in June.
- Carmen will be sending out the evaluation committee's survey. Results to be discussed at the next meeting.
- Vote to skip the July meeting or consider other options for taking a break.
- Create a sub-committee to start planning voting. Council woman Caballero will reach out to DPS if provided language including details to secure access to classrooms. Identify volunteers and engagement strategy for voting.
- PB Steering Committee Folder is now active, let Fallon know if you do not have access.

Actions Items / Next Steps

- Sub-Committee for voting process (one member should partake in at most 2 sub committees)
- Document in rulebook how equity map will be used.
- Discuss with interns possible ideas around a visual to support goal #3

Adjournment

Axel made a motion (2nd by Kenneth) to adjourn the meeting.
Meeting adjourned.