

Minutes for Durham City Participatory Budgeting Steering Committee

Call to Order

The *Durham City Participatory Budgeting Steering Committee, 2022 Meeting* was held on *Monday, August 8th 2022*, virtually via Zoom. It began at 6:05 pm and was presided over by Carmen Ortiz

Attendees

Members in attendance included: **Montae Watson, Paulette Jackson, Dawn Alston Paige, Taylor Starks, Axel Herrera Ramos, Kenneth Webb, John Jordan, Cynthia Wood, Rosa Cuppari, Jadda Richardson, Angela Jimerson, Prince Rivers, Donna Kaye, & Council Member Jillian Johnson**

Others in attendance included: Fallon Thompson

Officers' Reports

None

Other Reports

None

Agenda Items

Welcome

Carmen Ortiz called the meeting to order and welcomed everyone in attendance.

Icebreakers: Members of the PBSC introduce themselves and had an opportunity to speak about how their summer is going and what they are looking forward in our work together. Carmen reviewed the agenda items for the meeting and preceded with power point presentation.

Review and Approval of Meeting Minutes

Motion: Carmen Ortiz made a motion to approve meeting minutes from June 13th meeting.

Zoom participants nodded to approve

Vote: Roll call

Aye - Unanimous

No – None

PBSC Meeting Calendar:

- I. Overview and history of Participatory Budget including PB Durham Framework of cycle I & II
- II. Project updates for cycle I & II
- III. Role of the PBSC and next steps
- IV. Selection of PBSC leadership
 - Rosa Cuppari tallied votes and announced the elected members
 - i. Chair- **Dawn Alston Paige**
 - ii. Co-chair- **Axel Herrera Ramos**
 - iii. Secretary- **Angela Jimerson**

Announcements/Chair Report (see above)

Budget Department Updates - *PB Staff*

- I. PB Cycle I Updates: Carmen updated the committee on unfinished projects.
 - a. Historic monuments - City staff is working on determining left over funds from PB Cycle I that could be allocated to the project to offset the price increase of inflation.
 - b. Life Center- Finalizing contract details, due to COVID pandemic project was postpone as students were not able to attend in person extracurricular activities.
- II. PB Cycle 2 Updates: 19/22 organizations have received at least one payments. Payments are conditional on organizations sending deliverables and invoices. 5 projects are completely funded, 12 in progress and 2 in cue for final signature. There are 3 at a standstill due to community organization difficulties (high turnover and vacancies, missing paperwork and deliverables, etc.)
- III. PB Cycle 3 Updates: We will be planning a retreat to review goals for PB, timeline and other decision points.

Breakout groups - Subcommittees
none

Meeting days and times

As of now: the second Monday of the month at 6PM.

Action Items & Next Steps- All

- I. September: PBSC Retreat. There will be a doodle poll sent to determine dates for retreat. Retreat, this will likely be a full day or two short day and include many activities meant to build relationships and conceptualize the PB Cycle 3 Process.

Adjournment

Carmen adjourned the meeting at 7 pm.