

**DPAC OVERSIGHT COMMITTEE  
SPECIAL MEETING  
VIA ZOOM  
FEBRUARY 23, 2022**

The DPAC Oversight Committee met in a special virtual meeting via Zoom with the following members present: Keelan Brown, Susan Callaghan, Chuck Catotti, Wendy Brown-Spaulding, and Nicole Oxendine. Absent: None.

Also Present: DPAC Operating Manager Bob Klaus, City Liaison Reginald J. Johnson, Committee Clerk Juliet Black.

Chair Wendy Brown-Spaulding called the meeting to order, welcomed everyone in attendance, and called for roll call.

**Agenda Items:**

Bob Klaus presented the FY23 Capital Improvement Recommendations, which include:

1. Digital Photo Booth
2. Perimeter Safety Bollards
3. Highway Wayfinding
4. Security Camera Additions
5. Contingency

Reginald Johnson went over the process with the DPAC's Capital Recommendations process committee. The DPAC Oversight Committee is responsible for making recommendations to the City Manager. The City Manager makes the final decision on the capital recommendation. The capital budget is approximately \$150,000, but it can vary. When approving the capital recommendations, the following should be considered – the added value, required criteria, and the lifespan of the recommendation.

**Subject: Digital Photo Booth - \$7,500**

The digital photo booth will allow guests to instantly receive their pictures and post them immediately on social media if they desire.

**ACTION ITEM:**

- Mr. Klaus will get other quotes

**Subject: Perimeter Safety Bollards - \$65,000**

The bollards would be stainless steel and have a domed cap, 36" above ground, 15" embedded underground. The bollards should stop vehicles up to 65 mph.

**ACTION ITEM:** None

**Subject: Add & Update Directional Signs (Highway Wayfinding) - \$34,500**

Mr. Klaus explained the process of updating and/or adding additional signs, which requires a meeting with the N.C. Department of Transportation (NCDOT); one must provide changes and

examples to NCDOT, such as PNC Arena vs. Arena, and pay for the signs. NCDOT will design the signs but will not fund them.

The changes being requested are for the following six directional signs:

- DPAC I-85 Exit 177 Mainline
- DPAC Up Arrow – I-85 SB Exit 177 Ramp
- DPAC Rt Arrow – I-85 NB Exit 177 Ramp
- DPAC Lt Arrow – I-85 SB Exit 177 Ramp
- DPAC NC 147 NB Exit 12B
- DPAC NC 147 SB Exit 13

The proposal will add two additional signs on I-885 Connector:

- SB I-885 prior to U.S. 70
- NB I-885 (current NC 147) approaching Exit 9

**ACTION ITEM:**

NONE

**Subject: Security Camera Additions - \$33,000**

To add additional cameras to the existing system to increase the field of view throughout DPAC. No vendor has been selected.

**ACTION ITEM:**

NONE

**Subject: Contingency - \$10,000**

This is to account for any variances in the final bids.

**ACTION ITEMS:**

- Committee to sign up if they wish to tour DPAC to better understand the FY23 Capital Improvement Recommendations.

**ACTION ITEMS:**

- To vote on the FY23 Capital Improvement Recommendations.
- Receive more information regarding the Digital Photo Booth.
- Share with the group on dates to visit DPAC for the FY23 Capital Recommendations.

The presentation is attached.

**Adjournment – 11:15 am**