

Durham Cultural Advisory Board

SUMMARY MINUTES

Wednesday, October 21, 2022 at
3:00 p.m. to 4:30 p.m.

Zoom Meeting

To learn more about how to join the meeting,

visit: <https://durhamnc.gov/452/Durham-Cultural-Advisory-Board>

Durham Cultural Advisory Board Members Present

Michael Betts, II
E'Vonne Coleman
Eldrin Deas
Caroline Dwyer
Tom Jaynes

Joseph Jordan
Angela Lee, Chair
Joseph Medrano
Andrew Nurkin

Laura Ritchie
Mitchell E. Sava, Vice-Chair
Aya Shabu
Elias Torre

Durham Cultural Advisory Board Members Absent

Saira Estrada

Raafe Purnsley

Student Members
Erin Lee
Katherine Lopez

City of Durham Staff and Representatives Present

Rebecca Brown, City of Durham, General Services Department (GSD)
Mayor Pro Tempore Mark-Anthony Middleton, City of Durham
Annette Smith, GSD

Guests Present

Sherry DeVries, Durham Arts Council
R. Stein Wexler, Hayti/Southside History Project Proposal
Brenda Miller Holmes, Hayti/Southside History Project Proposal

I. **Call to Order & Guest Introductions**

- a. The Chair, Angela Lee called the meeting to order at 3:04 p.m.

II. **Adjustments to the Agenda**

- a. None.

III. **Approval of Minutes** – July, August, September 2022

- a. Torres shared minor edits to the formatting and language for City Staff to correct.

- b. July Meeting Minutes
 - i. **MOTION:** The Durham Cultural Advisory Board approves the July 2022 summary meeting minutes (Torre, Deas 2nd).
 - ii. **ACTION:** Approved. (9-0).
- c. August Meeting Minutes
 - i. **MOTION:** The Durham Cultural Advisory Board approves the August 2022 summary meeting minutes (Jordan, Coleman 2nd).
 - ii. **ACTION:** Approved. (8-0; 1 abstention Ritchie).
- d. September Meeting Minutes
 - i. **MOTION:** The Durham Cultural Advisory Board approves the September 2022 summary meeting minutes (Deas, Torre 2nd).
 - ii. **ACTION:** Approved. (9-0).

IV. Announcements

- a. [Capacity Building Survey](#) was shared with DCAB, with the new deadline to submit responses by Nov. 1, 2022.

V. Old Business

- a. ARP Funding Update from Durham Arts Council (DAC)
 - i. American Rescue Plan (ARP) Funding Update from Durham Arts Council (DAC)
 - i. As a part of the limited ARP funding, DAC removed from scope of services supporting to include: Cultural Capital Fund, Public Art and Marketing. Additionally, DAC shared that the funding grants can include capital requests. The State of North Carolina provided a little over \$500,000 to support the DAC ARP funding from the State's ARP, to include operating, and capital expenses.
 - ii. There will be approximately \$845,000 for grants. Training combined with State will assist with a grants manager, professional fee (Hayti), and Individual Artist Grants.
 - iii. Within a month, DAC should receive funding from the City and start granting by end of year. County has not yet made a firm commitment to fund as of this meeting.
 - iv. Coleman asked when the guidelines would be available; DAC was hoping to open the grant funding by end of year.
 - v. Coleman asked if some DCAB representation would be on the selection panels. DeVries shared that the panel's normally have diverse panels.
 - vi. Ritchie asked how closely will the grant follow the Independent Artist Proposal, DeVries reviewed the proposal. IAP group reviewed the ARP proposal. DeVries noted that the ARP funding does have limitations, however, they are hopeful they can follow the IAP (proved income loss) but not fellowship.
 - vii. DeVries shared that they monitor in this process for the grant funds received. Lee shared that she is excited to see that proposal. Coleman asked b/c there is large and small, how will the grant categories be structured? DeVries, not sure—with hopeful DAC will have two-tier categories. Additionally, DCAB asked how much is in the grant program—DeVries shared that the organizational grants should be approximately \$775,000, with \$170,000 grants available for individual artists, in addition to the \$500,000 state monies and normal grant funding.
- b. Governance Updates on Member Process (10 minutes)
 - i. Staff shared the City Clerk's Office process on member removal and notification for low-attending member, Saira Estrada. Staff to reach out to Estrada by the end of the week to encourage Estrada to attend. In the event Estrada does not reply to requests from the Cultural & Public Art Program and

the City Clerk's Office, then the member removal process will begin which allows members 15+ days to reply and re-affirm their oath to the board. If members do not reply, the Clerk's Office will issue a removal letter to the board member and open the membership for new applicants.

- b. Governance Updates on Member Process
 - i. Staff shared the City Clerk's Office process on member removal and notification for low-attending member, Saira Estrada. Staff reached out without response; a letter will be issued at the end of the week to encourage Estrada to attend. In the event Estrada does not respond, staff will notify the Clerk's office who will reach out once more. If Estrada does not respond in 5 days, the Clerk will begin the new member recommendation process. Staff encourages DCAB members to reach out to her.

VI. New Business

- a. Presentation of a Public Proposal
 - i. Hayti/Southside History Project Proposal presented by R. Stein, acting as artist & project manager alongside artists Dare Coulter & Stephen Hayes. The artists received a planning grant and will submit a full proposal by Jan 2023; they are in the process of community engagement. The project is thematically based on the Community of Hayti & Southside and will be heavily influenced by the community members; the neighborhood's past, present & future. The work will consist of a ground plane concrete stamping throughout the two neighborhoods with a grounding sculpture near Southside Community Center. They hope to incorporate an AI component so stories can continue to be added as a co-created, neighborhood-wide storytelling installation.
 - ii. Miller Holmes highlights the competitive nature of this grant; 90 Projects were submitted, with 20 semi-finalists.
 - iii. Lee highlights the intention for this work to impact community members for years to come; hopes the project will become a permanent neighborhood learning experience.
 - iv. Shabu asks for more details on community engagement; Stein reported on the first community meeting held on 10/20; scheduling smaller meetings with community leaders; expresses concern for community fatigue and suggests accessing existing story-telling documentation.
 - v. Shabu asks how the project will align with the community's desire for change, references the 20 acres at Fayette Place.
 - vi. Jordan asks what will happen to the project if they don't receive the grant funding; Stein says she is actively seeking additional funding through calls for artists, Lee expresses determination, and they will continue to seek funding elsewhere.
 - vii. The group is requesting a Letter of Support to submit to the Z. Smith Reynolds Foundation for their consideration.
 - 1. **MOTION:** To endorse the project and provide a letter of support for the Z. Smith Reynolds Foundation for the Hayti/Southside History Project Proposal as signed by the Vice Chair Sava. (Coleman, Torre 2nd)
 - 2. **ACTION:** Approved. (9 in favor; 1 opposed Shabu; 1 abstention Lee)
- b. FY23 RFP Festival & Special Event – Recommendations/Feedback
 - i. Staff shared updates on the approved funding for the festivals, which were in line with the DCAB's recommendation. To date, the City has released funding letters last week, with the funded organizations needing to respond to the letter with documents by the end of October. Organizations must enter contracts with the City by early December 2022. City Staff will share additional updates about the festival's status and request for feedback and deeper discussion deferred to

November.

- c. Discussion on City-Grant Funding \$1,000 for DCAB's use (training, devices, retreats).
 - i. Discussion deferred to November.
- d. Cultural Road Map
 - i. Coleman shared information about XXX.
 - ii. Smith shared the marketing efforts for the Cultural Roadmap. Six completed the
- e. Goals/Priorities group working updates

VII. Public Questions

- a. No questions were submitted by the public prior to this meeting.

VIII. Adjournment

- a. Next Meeting will be held on November 16, 2022 at 3:00 p.m. and December 14, 2022.
- b. The meeting was adjourned by Angela Lee at 4:17 p.m.

For updates on City of Durham's Public Art Projects, visit: <https://durhamnc.gov/3319/Current-Public-Art-Projects>

For updates on Durham County's Public Art Program, visit: <https://www.dconc.gov/county-departments/departments-a-e/engineering-and-environmental-services/durham-county-public-art-program>

Respectfully submitted,

Rebecca Brown