



Service/Lateral Termination Form

City of Durham Engineering Division
101 City Hall Plaza | Durham, NC 27701
919.560.4326 | F 919.560.4316
www.durhamnc.gov

The Developer/Contractor is responsible for seeing that all sections of this form are completed by the appropriate parties and then for submitting the completed form to the assigned ROW Inspector. A separate completed form is required for each termination. Failure to terminate a service as instructed may result in the loss of any possible credits/refunds and may delay an approval for the Certificate of Occupancy.

The Developer/Contractor is to complete "Sections 1 and 2" only. Sections 3 and 4 will be completed by City of Durham staff. The contractor/developer should contact Water/Sewer Maintenance (919-560-4344) for the meter removal/pick up prior to terminating the service/lateral. The service/lateral termination inspection must be scheduled with ROW Inspections (<https://arcg.is/0yjrrX>) at least one day before work is to be performed. DO NOT backfill before the termination is inspected by your ROW Inspector.

Section 1 - Address / Service Location for Service/Lateral to be Terminated

***This will be the address the service/lateral served. Not a newly reassigned address for the project.

Section 2 - Contractor Information (Please Print)

Company Name

Contact Person

E-mail

Contact Phone #

Section 3 - Meter Info

(To be completed by Water/Sewer Maintenance)

Meter #

MIU #

Meter Size

Date Picked Up

Employee Name (printed)

W/O #

Section 4 - Termination Inspection

(To be completed by ROW Inspections)

Date of Termination

Inspector Name (printed)