



# Street Vendor Registration

City-County Planning Department

Download and open PDF file before entering information

Application Guide, Online Payment, and Submittal Portal: <https://dsc.durhamnc.gov/264>

Application Questions: [dscticket@dsc.mojohelpdesk.com](mailto:dscticket@dsc.mojohelpdesk.com) | 919-560-4137

## Planning

### APPLICANT AND BUSINESS INFORMATION

Applicant name:	Phone:
Business name:	Email address:
Business address:	Number of carts/trucks:

### BUSINESS OWNER AFFIDAVIT AND DIGITAL SIGNATURE

I certify, understand, and agree to the following:

1. The information contained in this application is true to the best of my knowledge.
2. I understand a [Home Occupation Permit](#) is required for any home-based business activities or commercial vehicle parking.
3. Only food and non-alcoholic beverages may be sold.
4. I have attached a copy of the receipt for payment of annual registration fee (see application guide link at top).
5. I have attached a copy of the current Durham County Health Department or NC Dept of Agriculture inspection.
6. I will have a copy of the registration form available while conducting business.
7. I will comply with vendor regulations shown below and established in [Durham City Code Sec. 54](#).
8. I understand operating on private property is only allowed in limited circumstances as established in [UDO 5.5.21.2](#).
9. I understand this registration must be completed on or before June 30 of each calendar year to remain in compliance.

Owner digital signature:	Date:
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STAFF ONLY	
Health Dept Inspection date:	
Staff name:	
Staff signature:	
Registration date:	

### Distance Requirements

All food vendors must adhere to the distances stated below:

**Applicable ADA laws** allowing passage on sidewalks; currently 4' is the minimum space required.

**50' separation** required from the front door/entrance to restaurants and any outdoor dining areas (measured to the closest dining table) unless permission has been granted by the restaurant owner/operator to be closer than 50'. This rule only applies when the restaurant is open for business.

**20' separation** required from any entrance and exit of banks and ATMs. Vendors located on a sidewalk shall maintain a 20' separation from private and public access driveways.

**10' separation** required from intersections, crosswalks, bus shelters, taxi stands, building entrances and exits, fire stations, police stations, and fire hydrants. Vendors located on a sidewalk shall maintain a 10' separation from other vendors.

**10' x 40' clear zone for bus stops**, Please see the drawing on the back for details.

Bus Stop Clear Zone



### Right-of-Way Sales

Only pushcarts are allowed on the sidewalk. One seat per sales person is allowed. Tables and/or seats are not for customer use. Garbage and recycling containers shall be provided on or within 15 feet of all sales vehicles and carts. Each mobile food unit or pushcart is permitted one moveable freestanding sign not to exceed 2.5 feet x 4 feet. Umbrellas and awnings attached to the pushcart or mobile food unit are allowed. Tents are prohibited.

