



CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

January 20, 2023

Release #3

The City of Durham is seeking interested residents to serve on the following Boards:

- **Durham Workers' Rights Commission – Application Deadline: February 9, 2023**
- **Mayor's Hispanic/Latino Committee – Application Deadline: February 9, 2023**
- **Durham Planning Commission – Application Deadline: February 9, 2023**
- **Recreation Advisory Commission – Application Deadline: February 16, 2023**
- **Durham Bicycle and Pedestrian Advisory Commission – Application Deadline: February 16, 2023**
- **Affordable Housing Implementation Committee – Application Deadline: February 16, 2023**
- **Housing Appeals Board – Application Deadline: February 16, 2023**
- **Durham City-County Appearance Commission – Application Deadline: February 16, 2023**
- **Durham Workers' Rights Commission – Application Deadline: February 16, 2023**
- **Durham City-County Environmental Affairs Board – Application Deadline: February 16, 2023**
- **Durham Homeless Services Advisory Committee – Application Deadline: February 16, 2023**
- **Durham City-County Appearance Commission – Application Deadline: February 23, 2023**

Due to a resignation, there is currently one (1) vacancy on the **Durham Workers' Rights Commission** representing the category of **Low Wage Industry**. The term will expire on April 30, 2023.

The scope and responsibilities for the Commission include:

- To act as a public forum for workers' rights issues.
- To conduct studies and make recommendations to the City Council.
- Recommend pro-worker policies to the Durham City Council.
- To raise working standards by crafting an aspirational bill of rights.
- To support workers in their campaigns to form unions.
- To provide channels of communications among organized and unorganized workers.

The Commission meets on the 4th Tuesday of each month at 6:00 p.m. in Conference Room 1A located in the Audit Services area, of City Hall, 1st Floor, 101 City Hall Plaza.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a term expiration, there is currently one (1) vacancy on the **Mayor's Hispanic/Latino Committee** with the term expiring on October 1, 2024.

The mission of the Committee shall be to improve the opportunities and quality of life of Hispanic/Latinos in the city of Durham through civic engagement by promoting the interests and needs of the Community at large, and to serve as liaison and consultative body between the Hispanic/Latino residents and City government officials in order to further promote and protect equal opportunities for all.

To meet the mission, the Committee will function to serve as a communication channel between Hispanic/Latino community groups and individuals living, working, and/or playing in Durham and City government, including, but not limited to, the Mayor and City Council. The Committee will advise and inform the Mayor and City Council regarding any concerns of specific impact to the Hispanic/Latino Community and the broader Durham community at large. The Committee will help establish collaborative efforts to improve services and outreach to the Hispanic/Latino Community in the areas including, but not limited to, fair and equitable housing opportunities, economic development, civil rights and justice, culture, recreation and fine arts, and public safety. The Committee will provide a regular and open forum for the discussion of issues pertaining to Hispanic/Latino community members living, working and/or playing in the city of Durham.

The Committee shall consist of eleven (11) members with at least 6 members being Hispanic/Latino individuals of Hispanic/Latino descent.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a resignation, there is currently one (1) vacancy on the **Durham Planning Commission** with the term to expire on June 30, 2024.

The commission reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies on planning policy and planning implementation actions, including rezoning and zoning ordinance changes. Other duties include reviewing reports of the Planning and Zoning Committees, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.

Due to the COVID-19 virus, virtual meeting information will be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a resignation, there is currently one (1) vacancy on the **Recreation Advisory Commission** with one representing a **Person with a Disability** with the term to expire on August 8, 2025.

This Commission works with the Director of Parks and Recreation and makes recommendations regarding recreation programs, facilities, resources and needs of the City.

The Commission meets on the 2nd Wednesday of each month at 7:30 a.m. at the Parks & Recreation Department located at 400 Cleveland Street.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a term expiration, there is one (1) vacancy on the **Durham Bicycle & Pedestrian Advisory Commission** with **representing a North Carolina Central University (NCCU) Liaison** with the term to expire August 31, 2025.

The primary purpose of the Commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues. Nine (9) members are appointed by the City Council representing the following constituencies which have an interest and expertise in the following categories: Recreation / Urban Trails and Greenways; Transportation Planning Policy; Walking/Running/Pedestrian Community for Marginalized Groups; Public Transit / Paratransit; North Carolina Central University (student or staff person); Youth Representative; and three (3) At-Large positions.

Due to the COVID-19 virus, virtual meeting information may be provided.

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Durham City Council is seeking one (1) City resident with **one (1) representing a resident** from the **Durham Housing Authority properties** with the term to expire on March 15, 2024 to serve on the **Durham Affordable Housing Implementation Committee**.

Duties and Responsibilities include:

- Advise on the administration on the Affordable Housing Investment Plan, including the Affordable Housing Bond electorally passed on November 6, 2019;
- Guarantee transparency and accountability of the expenditure of City bond funds;
- Review expenditures and ensuring city goals are met by focusing on housing construction, job training and minority and women contractor inclusion;
- Provide feedback and guidance on public communications regarding progress on implementing the housing investment program; and
- Provide briefings to Council every six (6) months regarding activities.

Each member is expected to serve a three-year term beginning from the date of initial appointment and may serve a maximum of two (2) consecutive, three-year terms.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a resignation, there is (1) vacancy on the **Housing Appeals Board** for one (1) **Alternate Member** representing **At-Large** with the term to expire on June 30, 2024.

The Board is made up of eight (8) members and hears appeals on housing code cases and Building Code condemnation cases.

The Board meets the 3rd Wednesday of each month at 5:30 p.m. at the Department of Neighborhood and Improvement Services located at 807 E. Main Street.

Members are compensated \$25 per meeting attended and must reside within the corporate City limits.

Due to the COVID-19 virus, virtual meeting information may be provided.

Due to term expirations, there are two (2) vacancies on the **Durham City-County Appearance Commission** with the terms to expire April 1, 2026.

The purpose of the Commission is to enhance and improve the visual quality and aesthetic character of Durham City and County.

The Commission consists of 15 members, seven members appointed by the City Council and eight members appointed by the Board of County Commissioners. A majority of the members shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field. While encouraging applicants with expertise in aesthetics, attempts shall also be made to assure that the appointments represent a cross section of the community.

The Board meets the 3rd Wednesday of each month at 6:00 p.m. in Conference Room GA located on the Ground Floor of City Hall.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to term expirations, there are currently twelve (12) vacancies on the **Durham Workers' Rights Commission** with six (6) representing the category of **Diverse Backgrounds**, with four (4) representing the category of Low Wage Industry, and two (2) representing the category of **Durham's Largest Workplace**. The terms will expire on April 30, 2025.

The scope and responsibilities for the Commission include:

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- To conduct studies and make recommendations to the City Council.
- Recommend pro-worker policies to the Durham City Council.
- To raise working standards by crafting an aspirational bill of rights.
- To support workers in their campaigns to form unions.
- To provide channels of communications among organized and unorganized workers.

The Commission meets on the 4th Tuesday of each month at 6:00 p.m. in Conference Room 1A located in the Audit Services area, of City Hall, 1st Floor, 101 City Hall Plaza.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and

property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a bylaw amendment, there is currently one (1) vacancy on the **Durham City-County Environmental Affairs Board** with one (1) representing the category of **Youth** with the term to expire one year from their appointment date.

The Board advises both the City and County governments with regard to environmental policies. They educate the public and local officials on environmental issues, performs special studies and projects on environmental questions as requested by City or County governments, facilitates resident participation in local government deliberations on environmental matters, studies changes in environmental science and law and promotes intergovernmental and public/private cooperation.

Per the amended bylaws, the term of a youth member shall be one year. Youth members may serve up to four 1-year consecutive terms, with a 2-year waiting period prior to being eligible for an at-large seat.

Due to the COVID-19 virus, virtual meeting information may be provided.

Members can opt in to a City provided stipend program and must reside within the corporate City limits and property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

Due to a resignation, there is (1) vacancy on the **Durham Homeless Services Advisory Committee** with one representing **Corporate/Private Sector** with the term to expire on June 30, 2023.

The purpose of this Committee is to advise the Durham City Council and the Durham Board of County Commissioners on the implementation of collaborative initiatives to prevent and end homelessness in Durham.

Due to the COVID-19 virus, virtual meeting information may be provided.

Due to a resignation, there is one (1) vacancy on the **Durham City-County Appearance Commission** with one term to expire April 1, 2025.

The purpose of the Commission is to enhance and improve the visual quality and aesthetic character of Durham City and County.

The Commission consists of 15 members, seven members appointed by the City Council and eight members appointed by the Board of County Commissioners. A majority of the members shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field. While encouraging applicants with expertise in aesthetics, attempts shall also be made to assure that the appointments represent a cross section of the community.

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Due to the COVID-19 virus, virtual meeting information may be provided.

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property tax listing must be current. City and County taxes must not reflect any delinquency at the time of submission of the application.

PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

NOTE: The City Clerk’s Office staff located at 101 City Hall Plaza is currently telecommuting due to COVID-19. Staff can be reached at 919-560-4166 and are available in-person via appointment.

To apply, visit the city’s web site www.durhamnc.gov and click on **Government** and then **Boards, Committees and Commissions**.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

**City Clerk’s Office - 101 City Hall Plaza - Durham, NC 27701 Phone: 919-560-4166
FAX: 919-560-4835**