

DURHAM



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CITY OF MEDICINE

**CITY OF DURHAM**

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**DATE:** September 21, 2017

**TO:** Perspective Bidders

**SUBJECT:** RFLOI for Construction Administration and Inspections for U-4726 HM (SW-34) & C-5178 (SW35)

**ADDENDUM 1:** Change in Allowance of Sub-Consultants and Answers to questions from perspective bidders.

This addendum is to cover information disclosed during the pre-submittal meeting and answer questions asked by perspective bidders.

Submittals must acknowledge receipt of the latest addendum in the cover sheet.

Correction to the RFLOI. On the first page strike the sentence "Subconsultants are not permitted under this contract." Subconsultants will be allowed under this contract.

The inspector will be required to consolidate both hard copies and electronic copies of project files at the end of each month.

The start date for both projects is April 2018.

The City will use PDRX to track quantities and daily reports. The quantities will be broken out by facility. The City will provide PDRX training to anyone who requests training.

U-4726HM & C-5178 are two separate projects and all files must remain separate. The City will either select two different firms, one for each project, or if the most qualified firm can demonstrate that they have the resources to do both the City may choose that firm to do both projects.

*Question: Can the prime do testing or does it need to be subbed out.*

Answer: Either option is acceptable.

*Question: What time is the deadline for submitting qualifications?*

Answer: Close of business. Typically the City closes at 5:00 PM.

*Question: Can the submittal be sent electronically?*

Answer: No. It has to be either mailed or hand delivered.

*Question: What is the requirements for the submittal?*

Answer: The submittal is limited to 10 pages front and back excluding cover page, table of contents, and resumes. There should be at least one hard copy and a PDF copy on a USB drive.

*Question: What is the length of the two projects?*

Answer: Avondale is approximately 2,900 LF and Campus Walk is approximately 2,300 LF.

*Question: Will we be required to provide a full time inspector?*

Answer: Yes. If the contractor is working then an inspector is required to be on-site.

*Question: In the selection criteria under 3h & 4h it talks about cost estimates. Will we be required to provide costs in the submittal?*

Answer: No. Cost will only be discussed during contract negotiations with the selected firm(s).

*Question: Do we need to supply letters of reference?*

Answer: No. Please just provide a list of references.

*Question: The selection criteria outlined in the RFLOI appear to be for a much bigger project. Is the City looking for everything listed under "Management Plan for the Project"?*

Answer: No. The City did not provide a schedule and is not looking for a lot of information regarding a management plan. The City simply wants to know who you plan to have work on the project and if they can perform the work outlined in the scope of services.

Thank you for your interest in this project.

Sincerely,



*Clint A. Blackburn, EI*

*Project Manager*

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