

**CITY OF DURHAM**

Department of Public Works
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Date: November 1, 2017

To: Perspective Bidders

Subject: Addendum One: Pre-Bid Meeting Minutes

Project: 2018 Street Repairs and Repaving (ST-285)

A Pre-Bid meeting was conducted on November 1, 2017 for 2018 Street Repairs and Repaving (ST-285). This addendum is to address the minutes from the pre-bid meeting and address any questions or issues that were raised by perspective bidders.

The minutes from the meeting were as follows:

- Attendance Introduction and Sign in (Business Cards)
- Schedule
 - Questions Submitted 7 days before bid opening (November 8, 2017)
 - Bid Opening – November 15, 2017 10:00 AM – Conference Room 3B
 - Anticipated NTP – March 2017
 - Anticipated Completion – October 2018
- Rejection Reasons – Bid Bond, E-101, E-104, Late
- UBE Goals – Sidney Anderson
 - Goals
 - MUBE – 11%
 - WUBE – 7%
 - Forms in Appendix A, List in B
- City Inspectors
- City Council Work Session
 - **City Council is taking an interest in our winning bidders' workforce diversity. They have asked that a representative from the awarded firm be present at work questions to answer any questions they may have. After the bid opening, I will give more details to the winning firm.**
- Project Details:
 - 10 days from NTP to begin work.
 - Resident Notification
 - Variable Message Boards at each location 7 days before construction
 - Once construction begins, these need to be replaced with permanent construction signs.
 - Possibility of Stone while milling
 - 3 days to pave back exposed asphalt and AST
 - 24 hours to pave back exposed stone subgrade
 - PDRx

- Line Items
 - AST line item is going to be changed to #78 stone. I will post an updated bid sheet.
 - Removal of Pavement Structure
 - Not just milling asphalt. This may include stone.
 - Gutter Vegetation Cleanout
 - Pressure wash overgrown gutters to re-establish proper stormwater flow
 - Adjustment/Replacements
 - We only pay to adjust one way.
 - If we pay for a replacement, we do not pay for an adjustment.
 - Traffic Control
 - Includes parking management
 - MUTCD Standards
 - Must keep access at all times to driveways, entrances, side streets, etc.
 - Includes required variable message boards – **These have been pulled out and are now a separate line item.**
 - Will need to replace the message boards with signs during construction
- Priority
- (1) Police Headquarters Repaving
 - Rails under Main Street
 - No extra milling – gutters will be paved in.
- (2) Main Thoroughfare Repaving
- (3) Residential Repaving
 - Speed Humps
 - **The line item includes removal of the existing speed hump. While these are all different types of speed humps, the block border speed hump will be going back in.**
 - Microsurface – work on one lane, wait for it to set, and then move to the second lane.
 - Possibility of exposed stone
 - Cape Seal is AST with Microsurface overlay. Areas will be edge milled. 3 day limit for leaving area without final lift applies.

The questions asked during the meeting are as follows:

How do you plan on addressing undercut in the project?

We do not foresee any undercut on the locations we looked at. If we do encounter undercut, we will address it with a change order at that time.

Will you be posting a Sheet with the street widths and length, and if so, can you add the estimated adjustments?

I have posted a Street Information document to the project webpage. This document shows each facility with its relative length, width, and anticipated milling depth. Unfortunately, I do not have the adjustments broken down by facility, only neighborhood. I did include those estimates at the end of the document. Please keep in mind that these are not entirely accurate. They are our best estimates at the actual number.

Can you tell us how many variable message boards will be required?

I have also posted a Map of Variable Message Boards to the project webpage. This map has arrows pointing to the locations of where we expect variable message boards. There is also a count of how many message boards per page underneath the North arrow. If there is no arrow pointing out a message board, then we believe the area is sufficiently notified with resident notices (“door hangers”).

Is the LF quantity of speed humps the width of the speed hump?

No. The LF is the width of street or the length of the speed hump.

Sincerely,

A handwritten signature in black ink that reads "Allison M. Molleson". The signature is written in a cursive, flowing style.

Allison M. Molleson, EI

Engineer-Contracting Services

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