



**DURHAM HUMAN RELATIONS COMMISSION
FEBRUARY 2017 MEETING
Neighborhood Improvement Services Department Conference Room
Golden Belt Center, Building 2, Floor 3
807 East Main Street, Durham, NC 27701
Date: Tuesday, February 7, 2017
Time: 7:00 PM**

MEETING MINUTES

*Members of Commission: Commissioners Phil Seib, Chair, Ashley Taylor-Jacobs, Vice Chair, Ricky Hart, Gerri Robinson, Richard Ford, Girija Mahajan, Susan Austin, Ian Kipp, Risa Foster, Sejal Zota, Diane Standaert, Franklin Hanes, Yolanda Keith, Ricardo Correa, Felicia Arriaga, Mikel Barton, Nicholas Coleman
City Council Persons: Don Moffitt, City Council Liaison, Jillian Johnson, Alternate City Council Liaison*

Call to Order

Commissioner Phil Seib, Commission Chair, called the meeting to order at 7:03 PM.

Roll Call

Juanita English, Administrative Assistant, called the roll for the meeting.

- Commissioners Present:** Commissioners Phil Seib, Commission Chair, Ashley Taylor-Jacob, Vice Chair, Richard Ford, Girija Mahajan, Ian Kipp, Risa Foster, Sejal Zota, Diane Standaert, Franklin Hanes, Yolanda Keith, Ricardo Correa, Mikel Barton, Nicolas Coleman
- Commissioner Absent:** Commissioners Ricky Hart, Gerri Robinson, Susan Austin, Felicia Arriaga
- City Council Liaisons Present:** Council Persons Don Moffitt, Jillian Johnson
- City Department Staff Present:** James Davis, Human Relations Manager, Juanita English, Administrative Assistant

Orders of the Day

Ceremonial Items

None

2. Public Comments

Chris Vitiello, Crystal Smith, Eric Martin, and Crystal Richardson of Open For All NC spoke to the Commission about their organization and their efforts to get House Bill 2 repealed. They asked the Commission to support the efforts of Open For All NC to get House Bill 2 repealed.

3. Approval of Minutes

Commissioner Phil Seib, Commission Chair, made a motion to approve the Meeting Minutes of the DHRC December 2016 Meeting held on Tuesday, December 6, 2016; Commissioner Ashley Taylor, Commission Vice Chair, seconded the motion; the motion was approved with nine (9) votes for "For" the motion, zero (0) votes "Against" the motion, and four (4) votes "Abstained" the motion.

Commissioner Phil Seib, Commission Chair, deferred the approval of the Meeting Minutes of the DHRC January 2017 Meeting held on Tuesday, January 3, 2017, until the next DHRC meeting.

4. Presentations

Ashley Canady, President of the MacDougald Terrace Residence Council, made a presentation to the Commission about MacDougald Terrace. She asked the Commission to support the efforts of MacDougald Terrace Residence Council to get the hours of operation expanded for the T.A. Grady Recreation Center, which would benefit the residents of MacDougald Terrace. She informed the Commission that the T.A. Grady Recreation Center is owned by Durham Parks & Recreation, and run by Durham Housing Authority.

5. Executive Committee Report

Commissioner Phil Seib, Commission Chair, informed the Commission that some of the Executive Committee members were absent tonight, therefore, an Executive Committee Meeting was not held tonight.

6. Committee & Special Project Reports

Standing Committees:

Community Outreach Committee:

Commissioner Ricky Hart, Committee Chair, was absent at the meeting, therefore, no report was given.

Human Relations Hearing Committee for Housing Appeals:

Commissioner Gerri Robinson, Committee Chair, was absent at the meeting, therefore, no report was given.

James Davis, Human Relations Manager, informed the Commission that, concerning the case that he had notified the Commission about that may need an administrative hearing, a representative of the property has opted to enter into a post cause conciliation agreement.

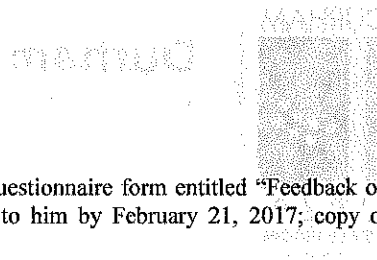
Commissioner Phil Seib, Commission Chair, thanked the Human Relations Manager and staff on their work to get this case conciliated.

Policies & Procedures Committee:

Commissioner Susan Austin, Committee Chair, was absent at the meeting, therefore, no report was given.

Special Events Committee:

Commissioner Yolanda Keith, Committee Co-Chair, informed the Commission that the committee is in the beginning of the planning stage for the annual Human Relations Awards Ceremony, which will be held in April 2017.



Website/Marketing Committee:

Commissioner Dick Ford, Committee Chair, provided Commission members with a questionnaire form entitled "Feedback on Social Media Guidelines for Human Relations Commission" to complete and email to him by February 21, 2017; copy of questionnaire attached, (see Attachment 1).

7. Commissioner Communications and Announcements

Commissioner Richard Ford invited the Commission to attend a speaking event that Duke University will host with a guest speaker, Dr. Tina Lu, the inaugural head of the new Pauli Murray College, at 5:00 PM on Thursday, February 23, 2017, at Rubenstein Library on Duke West Campus. The Pauli Murray College was named to honor Pauli Murray, who was a Durham raised civil and human rights activist. The speaking event is open to the public, and information about the event will be on the DHRC Facebook page.

Commissioner Diane Standaert announced that she attended a vigil before the Commission meeting was held, that the NAACP hosted for a young Latino man facing deportation who is openly gay, and that he gave a powerful speech at the vigil requesting political asylum. Since he was eight years old he has grown up in Durham, gone to school in Durham to study art, his home is in Durham, and he wants to remain in Durham. The community is asking individuals to call U.S. Immigration and Customs Enforcement (ICE) and the Department of Homeland Security, to make a monetary donation, and to attend the hearing, if needed, on February 14, 2017. She has information on contacting ICE and Homeland Security, making a donation, and attending the hearing.

8. Human Relations Manager's Report

James Davis, Human Relations Manager, provided the Human Relations Manager's Report for January 2017, and the Human Relations Division Monthly Case and Activity Report for January 2017.

James Davis, Human Relations Manager, informed the Commission that the Human Relations Nationbuilder website is now live, and he provided each Commission member with a fair housing promotional pen with the website imprinted on the pens. He informed the Commission that Durham city residents can use the website to file a complaint, and property managers can use the website to request landlord training.

James Davis, Human Relations Manager, informed the Commission that the Human Relations Division now has fair housing familial status cards for fair housing promotion and outreach, and he provided each Commission member with a card.

James Davis, Human Relations Manager, invited the Commission to attend the 15th Annual Women's Forum honoring Women's History Month in March that the Human Relations Division will be hosting, to be held in City Council Chambers on Thursday, March 23, 2017, at 6:00 PM.

James Davis, Human Relations Manager, informed the Commission that the Human Relations Division has been asked by the regional HUD office to host the annual FHIP/FHAP peer training, and that the Human Relations Division accepted the invitation and will host the training in July, August, or September 2017.

9. Old Business

Detention Center Research Update:

Commissioner Diane Standaert informed the Commission that the committee will provide a report with technical revisions by the next DHRC meeting.

DCDC Minority Report:

Commissioner Richard Ford informed the Commission that no feedback from Commission members has been received yet.

DHRC February 2017 Meeting Minutes for Tuesday, February 7, 2017

DHRC Social Media Guidelines and Policies Update:

Commissioner Phil Seib, Commission Chair, informed the Commission that this agenda item would be tabled until the next DHRC meeting.

Human Relations Awards Ceremony:

Note: This agenda item was covered in the Special Events Committee report.

10. New Business

Open For All NC's Request for DHRC Support:

The Commission discussed the request made by the members of Open For All NC for the DHRC to support the organization's efforts to get House Bill 2 repealed.

Commissioner Risa Foster made a motion for the DHRC to support the City Council to amend the DHRC ordinance to add gender identity and sexual orientation to the DHRC's charge in the DHRC ordinance; Commissioner Girija Mahajan seconded the motion; the motion was approved with twelve (12) votes "For" the motion, one (1) vote "Against" the motion, and zero (0) votes "Abstained" the motion.

MacDougald Terrace Residence Council's Request for DHRC Support:

The Commission discussed the request made by Ashley Canady, President of MacDougald Terrace Residence Council, for the DHRC to support the council's efforts to get the T.A. Grady Recreation Center hours of operation expanded.

Commissioner Diane Standaert made a motion for the DHRC to support the MacDougald Terrace Residence Council's efforts to get the T.A. Grady Recreation Center's hours of operation expanded; Commissioner Risa Foster seconded the motion; the motion was unanimously approved with thirteen (13) votes for "For" the motion, zero (0) votes "Against" the motion, and zero (0) votes "Abstained" the motion.

Work Session to Develop Goals for 2017:

Commissioner Phil Seib, Commission Chair, informed the Commission that there would be a DHRC Work Session planned to be held at the NIS Department main conference room to develop DHRC goals for 2017, and that he would email the date and time of the work session to Commission members.

Appoint Sub-Committee for Alternative Dispute Resolution For Citizens Involved in Personal Discrimination Incidents:

Commissioner Phil Seib, Commission Chair, informed the Commission that this agenda item was tabled until the DHRC March 2017 meeting.

11. Durham Human Relations Commission (DHRC) Long-Range Calendar

The DHRC March 2017 Executive Committee Meeting is scheduled for Tuesday, March 7, 2017 at 6:30 PM.

The DHRC March 2017 Commission Meeting is scheduled for Tuesday, March 7, 2017 at 7:00 PM.

Adjournment

Commissioner Phil Seib, Commission Chair, adjourned the meeting at 9:05 PM.

Feedback on Social Media Guidelines for Human Relations Commission

Questions to ask commissioners (general):

- A. What is our target audience for the fb page?
- B. Why is fb the appropriate outreach tool for the target audience?
- C. Which commissioners should be responsible for working to develop the content and design of the tool?
- D. REMOVED
- E. What type of information and images will be include on the site?
 - a. Events associated with commissioners?
 - b. Other city events?
 - c. Information sessions/forums?
 - d. Other:
- F. How often would you like there to be posts?
 - a. Once a week? More?
 - b. A week within our monthly meeting to summarize the meeting?
 - c. Other:
- G. How should the site be monitored after hours, during weekends, and over holidays?
- H. Should we always link back to the city website? (Y/N)
- I. Should we comply with records retention requirements? (Y/N)

Privacy settings for fb:

- J. Should we post user guidelines on our fb page? (Y/N)
- K. Should we allow other fb users to comment on our posts? (Y/N)
- L. Should someone on the communications team have to approve the posts? (Y/N)
- M. Should we respond to each comment? (Y/N)
- N. REMOVED

Content development/design

- O. What type of content would you like to see posted?
 - a. Informational sessions?
 - b. Videos?
 - c. Statements from city officials? Elected officials?
 - d. Other:

- P. Should we track performance indicators for the site?
 - a. On a monthly or quarterly basis?