



CITY OF DURHAM – STORMWATER SERVICES FINAL PLAT SUBMITTAL CHECKLIST

Department of Public Works
101 City Hall Plaza | Durham, NC 27701
919.560.4326 | F 919.560.4316

www.durhamnc.gov

Date: _____

PROJECT INFORMATION

Project Name: _____

Phase: _____ Planning Case Number: _____

Previous Project Name(s): _____

PIN(s): _____

Contact Person: _____ Phone: _____

Company: _____ Fax: _____

Email Address: _____

INSTRUCTIONS

For each review submittal, including re-submittals, the submittal checklist shall be submitted with the final plat. **Partial submittals will result in notification of an incomplete submittal with no review performed.** The following is a list of standard final plat requirements that are reviewed by Stormwater Services. This list is intended to give general guidelines only and is not to be considered all-inclusive. Depending upon the development, additional items may be required.

Initial in the space provided to indicate the following submittal requirements have been met and supporting documentation is attached.

FINAL PLAT CHECKLIST

Initials

- _____ All stormwater control measure(s) (SCM[s]) are delineated and labeled as shown on the approved construction drawings or as constructed. A note may be added to reference the source of the SCM delineation when not constructed and taken from approved construction drawings.
- _____ All SCM access and maintenance easements are shown on the final plat exactly as prescribed on the approved construction drawings.
- _____ The easement note per the Standard Notes section of the *Reference Guide for Development* has been added to the final plat for the SCM access and maintenance easement(s).
- _____ The restrictive covenants note per the Standard Notes section of the *Reference Guide for Development* has been added to the final plat for developments with SCMs to ensure responsibilities of HOA members are clearly acknowledged.
- _____ The effective and/or future Federal Emergency Management Agency (FEMA) 100-year floodplain, with base flood elevations (if applicable), is shown on the final plat. The effective FEMA National Flood Insurance Program Flood Insurance Rate map number, map date, and flood zones are indicated on the final plat. [Note that the map number, map date, and flood zones shall be indicated on the final plat even if floodplain is not present on the property.]
- _____ The maximum impervious surface area per lot when located in a Watershed Protection Overlay, as was approved on the site plan and in the stormwater impact analysis.
- _____ Tops of banks for the streams are shown on the final plat. [Contact the North Carolina Department of Environment and Natural Resources for stream identifications in the Neuse River Basin (Falls and Lower Neuse Basin). Stream determinations in the Jordan Basin shall be submitted per the Letter to Industry found on Stormwater Development Review's web site at [LTI \(25August2011\) - New Stream Buffer Requirements](#).
- _____ All Watershed Protection Overlay, Neuse River Basin, Jordan Basin, and City riparian buffers, measured from the tops of the stream banks, are shown on the final plat.
- _____ The 10-foot no build setback, measured from all riparian buffers, is shown on the final plat.
- _____ The riparian buffer standard note per the Durham City-County Planning Department has been added to the final plat.
- _____ For residential subdivisions: the SCM(s) serving any part of the platted property has been as-built, certified, and completion certificate(s) issued or an SCM construction security for 125% of the approved engineer's construction cost estimate has been provided.

Note: In accordance with the Planning Unified Development Ordinance, Stormwater Services reviews final plats for a specific site after the construction drawings for that site have been approved by the City. As such, Stormwater Services does not review final plats that are only for right-of-way dedication and will have no comments on these types of final plats.