



CITY OF DURHAM – UTILITY EXTENSION AGREEMENT APPLICATION

Department of Public Works

101 City Hall Plaza | Durham, NC 27701

919.560.4326 | F 919.560.4316

www.durhamnc.gov

Date: _____

INSTRUCTIONS

Complete all fields in the application.

- A. Projects/Properties requiring **annexation** submit this application to the City-County Planning Department along with the annexation petition.
 - 1. For **development** projects: include with the application \$520 fee
 - 2. For **one** single-family lot: include with the application \$104 fee
- B. Projects within City limits submit the application to the Department of Public Works – Engineering. Include with the application \$520 fee

Pay application fee online here: <https://ipn2.paymentus.com/rotp/dhbp>

OWNER/DEVELOPER INFORMATION

Legal Name of Developer: _____

Type of Legal Entity of Owner or Developer:

Corporation Limited Liability Company (registered in North Carolina) Individual

Address: _____

Email Address: _____ Phone#: _____

Contact Person: _____ Fax#: _____

CONSULTANT INFORMATION

Contact Person: _____ Company Name: _____

Email: _____ Phone #: _____

PROJECT INFORMATION

Project Name: _____

Parcel ID (s): _____

Street Address: _____

Planning Application Number (if applicable): _____

Project Description/Type and Unit Count:



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ONLINE PAYMENT INSTRUCTIONS

Pay the Utility Extension Agreement (UEA) \$520 or \$104 application fee through the online portal located here: <https://ipn2.paymentus.com/rotp/dhbp>

- Click the “Select a Payment Type” drop down menu
- Select “4-UEA application fee”
- Enter project name and/or associated annexation and/or rezoning case
- Enter property address
- Click the “Continue” button.

- Enter payment information. The amount required is either \$520 or \$104.
- After completing all the required fields click continue to submit the payment.