



**Durham Community Safety & Wellness Task Force Meeting Minutes
May 26, 2021**

Members Present:

Xavier Cason	Nori McDuffie Williams
Marcia Owen	Samuel Scarborough
Isaac Villegas	Dr. Wanda Boone
Jesse Huddleston	Alec Greenwald
Shanise Hamilton	
Jennifer Carroll	
Cynthia Fox	
Tyler Whittenberg	
Mike Sstrom	
Jatoia Potts	
Manju Rajendran	

Support Staff Present: Amber Wade, Ajenai Clemmons, Dwayne Campbell

Elected Liaisons Present: Jillian Johnson, Nimasheena Burns, Bettina Umstead (attending for Jovonia Lewis)

Item
Welcome & Moment of Silence
<p>Centered in our Values, Affirmation of our Shared Values, & Mission Statement</p> <ul style="list-style-type: none"> ➤ Xavier synthesized the values that task force members shared at first two meetings and shared a graphic of the values reflected as building blocks of the work of this task force and reviewed the mission statement.
<p>SWTF Meeting protocols</p> <p>Voting process</p> <ul style="list-style-type: none"> ➤ When we make decision a simple majority will do. Recommendations to elected officials will need 2/3 vote. We can revisit this as a task force if needed. We should consider that we still lift voices in the minority opinion up even as we move forward with decisions. ➤ Work in smaller groups (roundtables) should reflect all opinions when decisions are made. ➤ Jennifer Carroll and Ajenai can help us think about methods to facilitate and gain consensus. ➤ Include reasons for hard 'no's in the meeting minutes if the task force member wants to be named. Record each votes. ➤ We may want to consider Zoom voting but need to sensitive to the confidential matters that may need to be voted on. ➤ The reason for 2/3 vote is because it is a stronger yes. ➤ 2/3 of people present at any given meeting. The other 1/3 could dissent and have their reasons reflected in any notes. ➤ Voting cannot happen without a quorum. Quorum for this group is 8 people.

Agenda recommendations:

- Task force members and members of the public can use CommunitySafety@durhamnc.gov to email suggestions.

Roundtables Discussion (Presentation of workflow slide show)

- Xavier defined some of the terms that was discussed in first two meetings – Community Resource Panel, Roundtable, and Listening Session.
- Roundtables also should include residents with lived experiences and those with other relevant and important information to give.

Identification of Roundtables

- Some roundtable topics are already given in the bylaws. There may others that we add.
- Some may have recommendations that you can present quickly, others may take longer. If a RT feels strongly about a recommendation, they may bring it forth as it becomes ready.

Task Force Roundtable Assignments | [See workflow presentation](#)

- Marcia and Xavier had some initial conversations with task force members about where they would like to serve.
- Task force members spent time “workshopping” assignments and topics of roundtables to get a final list.
- Final assignments and topics will be decided at next meeting.

Guidelines for Convening a SWTF Roundtable | [Link to document](#)**Other items**

- Dr. Campbell (the City’s Fuse Fellow) introduced himself again and summarized his role to support the task force.
- Dr. Campbell can be reached at Dwayne.campbell@durhamnc.gov to schedule individual meetings with task force members.

Next meeting topics

- Open meeting laws review, 911 calls for service project update, introduction to university research support

Link to recording of meeting: <https://www.youtube.com/watch?v=XO6HJB0UD8E>