



COMMUNITY DEVELOPMENT

CITY OF DURHAM

Affordable Housing Implementation Committee

Purpose, Duties, and Responsibilities | April 1, 2021

Affordable Housing Implementation Committee Purpose

The purpose of the Affordable Housing Implementation Committee, is a committee created by City Council, is to advise the Community Development Department on the implementation of the Affordable Housing investment plan.



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Composition

The Affordable Housing Implementation Committee shall consist of a total of sixteen (16) voting members appointed by City Council including:

- A. Two Co-Chairs
- B. Six at-large representatives
- C. Three residents of Durham Housing Authority properties
- D. Five people representing the following categories:
 1. Resident of affordable housing¹
 2. Formerly homeless individual
 3. A member with expertise in real estate development
 4. A member with expertise in housing finance
 5. A representative from the Citizens Advisory Committee



Duties and Responsibilities

The Committee will have the following duties and responsibilities:

- A. Advise on the administration of the Affordable Housing investment plan, including the Affordable Housing Bond passed by the voters of the City of Durham on November 6, 2019;
- B. Guarantee transparency and accountability in the City's expenditure of bond funds;



Duties and Responsibilities (cont'd)

- C. Review expenditures with particular focus on housing construction, job training and the inclusion of minority and women contractors to ensure the City's goals are met;
- D. Provide feedback and guidance on the City's communications to the public about the progress on the implementation of the housing investment program; and
- E. Provide briefing to Council every 6 months regarding the Committee's activities and the affordable housing plan.



Meeting Schedule

The Affordable Housing Implementation Committee shall meet quarterly. The Committee may call special meetings as needed.



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Questions?



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