



December 13, 2021

To: Prospective Bidders

Subject: Addendum One: Revisions to Request for qualifications (RFQ) and Answers to Questions.

Project: Inspections and Ombudsman Services for City Sidewalk Projects (SW-87c)

This Addendum corrects the following for the subject referenced contract.

- **Revisions to the RFQ**

This addendum makes the following correction to the RFQ document.

- RFQ Page 3, Section 73, Paragraph 2:

“The ~~design~~ goals for this project are 8% M/UBE and 0% W/UBE.”

- **Answers to questions**

Q: Is testing required in this project?

A: Yes, some testing will be required.

Q: What level of effort is involved in design of curb ramps and traffic control plans?

A: Sketches and/or field engineering guidance to aid the contractor achieve compliance with PROWAG and MUTCD standards and occasional need for design drawings are expected.

Q: Can the proposals be emailed? If so, how? Do we have to provide a USB drive with the submittal?

A: Yes, the proposals can be emailed as protected pdf files to Kitty.Thomas@durhamnc.gov or hand delivered to 101 City Hall Plaza, Durham, NC 27701 within the half hour before the proposals due time. The password to the protected file should be emailed within the half hour before the proposals due time. A USB drive is not needed if the proposal is submitted electronically via email. But if the proposal is hand delivered as hard copy, a USB drive with the pdf submittal shall be included.

Q: Is there a page limit for the submittal?

A: It is preferred that the submittal be not more than 10 pages, excluding cover pages, resume, appendices, references and any forms needed.

Q: The RFQ states that “the design goals for this project are 8% M/UBE and 0% W/UBE”. Is this percentage to be met by work conducted for any part of the contract or specifically by design related tasks?

A: Not specific to Design. Any part of work can contribute to meeting goals. Please see the correction made above to this language in the RFQ.

Please let me know if you have any further questions.

Sincerely,



Kitty M. Thomas
Project Manager
919-560-4326 ext. 30218
Kitty.Thomas@durhamnc.gov