



**Date:** August 5, 2022

**To:** Wanda S. Page, City Manager  
**Through:** Bo Ferguson, Deputy City Manager  
**From:** Patrice Andrews, Chief of Police  
**Subject:** ShotSpotter Implementation Update

Since the ShotSpotter kickoff meeting, staff have held several internal and external meetings in an effort to move the department forward to implementation of the ShotSpotter pilot program. Currently, the internal project team meets weekly for planning purposes and then every other week with the external ShotSpotter project team. Mr. Schiess, Assistant Chief Jackson, and I meet every other week for a comprehensive update. To date, I have attended all meetings related to this particular project.

From this point forward, updates will be provided on the following areas of implementation:

- Sensor deployment
- Finalizing the service agreement between ShotSpotter and the City of Durham Police Department
- CAD Integration
- Policy development
- Outreach

#### **Sensor deployment**

Sensor deployment will be arranged by ShotSpotter representatives. Members of the ShotSpotter team will be onsite to obtain permission from various stakeholders in order to deploy sensors on private property. Staff will be preparing a form letter that the ShotSpotter team will provide to the owners/managers of potential sensor deployment sites. This letter will explain the technology, information about the pilot program, and contacts for our project management team. The site survey dates are TBD.

#### **Finalizing the service agreement between ShotSpotter and DPD**

The revisions to the service agreement have been made and agreed upon by staff. The final agreement will be submitted on or before August 23, 2022 for the September 19<sup>th</sup> agenda cycle.

#### **Computer Aided Dispatch (CAD) integration**

This is a separate but integral part of the implementation process. Staff is working to reschedule a meeting with Technology Solutions and IT regarding Central Square integration. TS staff have committed to a date next week.

**Policy Development**

Policy development is ongoing. Preliminary call response protocols for alerts and disposition categories have been identified. That information will be provided with next week's update.

**Outreach**

The ShotSpotter landing page is active. Due to service agreement discussions, the 'go live' date has been moved to the end of September.

Community forum dates are being set and will run through October. All dates will be published on the landing page as well as social media and other City platforms.

The landing page will be updated every Monday morning with the first update being August 8, 2022.