

City of Durham Annual Equal Business Opportunity Program Report- FY2021

LEAD MEASURES *(Cumulative YTD)*

UBE Prime Contractors & First Time Contract Awardees

	MUBE Primes	WUBE Primes	MUBE First Time Awardees	WUBE First Time Awardees
Construction	3	5	1	2
Professional Services	3	2	0	0
Services	2	3	2	1
Purchase of Goods	0	0	0	0

There was no improvement in the number of M/WUBE prime contractors and first time M/WUBE awardees from 2020. There is a need to continue efforts to identify and recruit M/WUBE prime contractors, as they enhance overall participation dollars.

UBE Participation in Bid Process for Construction Contracts

Department (# contracts)	# UBE Firms Attending Pre-Bid Meetings	# UBE Firms Participating in Bid Submissions *	# UBE Firms Participating in Winning Bids *
General Services (24)	14	32	11
Parks & Recreation (6)	0	0	0
Public Works (12)	7	12	11
Transportation (4)	0	0	0
Water Management (14)	2	53	16

* As Prime or Sub

From 2020, there is slight improvement in UBE attendance at construction pre-bid meetings and UBE participation in construction bid submissions. There was a slight reduction in UBEs participating in winning bids.

UBE Participation in Bid Process for Professional Services Contracts

Department (# contracts)	# UBE Firms Attending Pre-Bid Meetings	# UBE Firms Participating in Bid Submissions *	# UBE Firms Participating in Winning Bids *
General Services (2)	0	0	3
Human Resources (11)	0	0	0
OEWD (1)	0	0	0
Parks & Recreation (4)	0	0	0
Public Works (15)	2	19	12
Transportation (4)	6	19	6
Water Management (11)	7	34	13

* As Prime or Sub

From 2020, there is a reduction in UBE attendance at professional services pre-proposal meetings, UBE participation in professional services proposal submissions and UBEs participating in winning proposals.

Departments Completing EBOP Process Changes Training

% of departments where at least 1 representative completed training	100% (Ongoing)
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LAG MEASURES

Construction & CMAR Contracting Activity

This section reflects construction contracts and construction manager at risk contracts/contract amendments executed during the given time period.

MUBE Utilization Goal: 11%	WUBE Utilization Goal: 7%
YTD MUBE Utilization: 2%	YTD WUBE Utilization: 2%

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Construction & CMAR Contracts	7	22	19	15	63
Total Dollar Value of Contracts	\$121,045,513.82	\$128,869,525.64	\$24,283,086.13	\$117,764,674.26	\$391,962,799.85
Projects with Goals Set	1	15	11	8	35
MUBE Utilization	\$2,993,487.00 (2%)	\$1,708,206.46 (1%)	\$1,536,596.85 (6%)	\$436,110.25 (.37%)	\$6,674,400.56 (2%)
WUBE Utilization	\$844,727.00 (0.7%)	\$4,067,698.25 (3%)	\$1,571,963.40 (6%)	\$1,564,959.41 (1%)	\$8,049,348.06 (2%)

Total Construction & CMAR Contracting Activity by Department
(Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
General Services (30)	\$17,646,759.52	\$797,220.20 (5%)	\$558,999.00 (3%)
Parks & Recreation (4)	\$341,390.12	\$0.00 (0%)	\$0.00 (0%)
Public Works (14)	\$26,398,519.03	\$2,348,243.90 (9%)	\$4,672,673.91 (18%)
Transportation (6)	\$1,418,760.26	\$122,550.00 (9%)	\$310,515.15 (22%)
Water Management (9)	\$346,157,370.92	\$3,352,386.46 (1%)	\$2,400,291.00 (0.7%)

There were less dollars spent on construction in 2020, while this year’s construction dollars are inflated by the presence of the total value of CMAR contracts. This circumstance negatively impacted goal attainment. The MUBE goal was not met in 2020 and is not met this year. There are more dollars spent with MUBE firms this year than in 2020. The WUBE goal was exceeded last year although the goal was not met this year with substantially more dollars being spent with WUBE firms.

Total Professional Services Contracting Activity

This section reflects professional services contracts executed during the given time period.

MUBE Utilization Goal: 8%

WUBE Utilization Goal: 6%

YTD MUBE Utilization: 5%

YTD MUBE Utilization: 8%

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Professional Services Contracts	8	11	9	16	44
Total Dollar Value of Contracts	\$166,182.00	\$3,634,881.50	\$1,830,205.00	\$4,194,176.75	\$9,825,445.25
Projects with Goals Set	0	3	1	4	8
MUBE Utilization	\$7,970.00 (5%)	\$149,510.00 (4%)	\$207,081.00 (11%)	\$104,727.50 (2%)	\$469,288.50 (5%)
WUBE Utilization	\$0.00 (0%)	\$69,600.00 (2%)	\$561,260.00 (31%)	\$177,520.00 (4%)	\$808,380.00 (8%)

Total Professional Services Contracting Activity by Department

(Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Community Development (2)	\$192,150.00	\$0.00 (0%)	\$0.00 (0%)
General Services (22)	\$407,441.00	\$47,290.00 (11%)	\$13,780.00 (3%)
Police (3)	\$286,925.00	\$0.00 (0%)	\$0.00 (0%)
Public Works (7)	\$4,506,386.75	\$276,096.00 (6%)	\$659,980.00 (15%)
Solid Waste (1)	\$76,500.00	\$0.00 (0%)	\$4,600.00 (6%)
Transportation (3)	\$119,250.00	\$0.00 (0%)	\$0.00 (0%)
Water Management (6)	\$4,236,792.50	\$145,902.50 (3%)	\$130,020.00 (3%)

Last year, the minority and women's goals were exceeded in professional services. This year, the minority goal was not met, although the women's goal was exceeded.

Total Service Contracting Activity

This section reflects service contracts executed during the given time period.

MUBE Utilization Goal: 7%

WUBE Utilization Goal: 5%

YTD MUBE Utilization: 3%

YTD WUBE Utilization: 0.2%

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Service Contracts	69	55	59	65	248
Total Dollar Value of Contracts	\$7,428,874.80	\$11,742,503.87	\$4,707,389.24	\$1,031,367.39	\$24,910,135.30
MUBE Utilization	\$193,950.00 (3%)	\$218,950.00 (2%)	\$307,469.00 (7%)	\$0.00 (0%)	\$720,369.00 (3%)
WUBE Utilization	\$0.00 (0%)	\$48,000.00 (0.4%)	\$0.00 (0%)	\$0.00 (0%)	\$48,000.00 (0.2%)

Total Service Contracting Activity by Department

(Cumulative YTD)

Department (# contracts)	Total YTD Dollars for Department	MUBE Contract \$ (%)	WUBE Contract \$(%)
Budget (10)	\$1,632,756.00	\$0.00 (0%)	\$0.00 (0%)
Community Development (6)	\$3,352,383.00	\$0.00 (0%)	\$0.00 (0%)
Economic Development (6)	\$675,048.00	\$0.00 (0%)	\$0.00 (0%)
Emergency Communications (2)	\$2,216,876.00	\$0.00 (0%)	\$0.00 (0%)
Finance (2)	\$315,000.00	\$0.00 (0%)	\$0.00 (0%)
Fire (1)	\$48,000.00	\$0.00 (0%)	\$48,000.00 (100%)
General Services (11)	\$286,671.41	\$0.00 (0%)	\$0.00 (0%)
Human Resources (7)	\$86,207.00	\$0.00 (0%)	\$0.00 (0%)
Neighborhood Improvement Services (9)	\$132,015.00	\$0.00 (0%)	\$0.00 (0%)
Parks & Recreation (142)	\$362,713.33	\$0.00 (0%)	\$0.00 (0%)
Planning (1)	\$6,855.00	\$6,855.00 (100%)	\$0.00 (0%)
Police (13)	\$3,481,486.00	\$0.00 (0%)	\$0.00 (0%)
Public Affairs (3)	\$37,397.80	\$0.00 (0%)	\$0.00 (0%)
Public Works (4)	\$241,537.50	\$0.00 (0%)	\$0.00 (0%)
Solid Waste Management (2)	\$419,930.00	\$48,450.00 (12%)	\$0.00 (0%)
Technology Solutions (2)	\$377,840.00	\$300,614.00 (80%)	\$0.00 (0%)
Transportation (13)	\$3,801,082.34	\$0.00 (0%)	\$0.00 (0%)
Water Management (14)	\$7,436,336.92	\$364,450.00 (5%)	\$0.00 (0%)

Last year, the minority goal in service contracting was met and exceeded for the first time. For 2021, the goal was not met. This seems to relate to far more dollars spent this year, despite comparable MUBE participation. The women's goal was not met last year nor for this year. There were fewer dollars spent with MUBEs this year, while dollars spent with WUBEs was comparable to 2020.

Total Purchase Activity

This section reflects purchases of goods transacted during the given time period. It includes two different sets of purchase data:

- A. Purchase contracts for goods bid out by Purchasing Division
- B. Purchase orders of \$2,500 or more

Several categories of purchases are **exempt** from EBOP requirements and are not included in this report. Exemptions from EBOP include:

- P-card purchases
- Purchases orders less than \$2,500
- Purchases made through State contracts or purchasing cooperative agreements (NIPA, US Communities, etc.)

MUBE Utilization Goal: 2%	WUBE Utilization Goal: 4%
YTD MUBE Utilization: 3%	YTD WUBE Utilization: 0%

A. Purchase Contracts Bid Out by Purchasing Division

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Purchase Contracts	0	1	0	4	5
Total Dollar Value of Contracts	\$0.00	\$190,196.00	\$0.00	\$989,164.16	\$1,179,360.16
MUBE Utilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WUBE Utilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total Purchase Contract Activity by Department (Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$(%)
General Services (2)	\$733,768.16	\$0.00 (0%)	\$0.00 (0%)
Parks & Recreation (1)	\$15,000.00	\$0.00 (0%)	\$0.00 (0%)
Transportation (2)	\$430,592.00	\$0.00 (0%)	\$0.00 (0%)

B. Purchase Orders of \$2,500 or More (Exempt Items Removed)

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Purchases Not Exempt from EBOP	23	33	24	42	122
Total Dollar Value of Non-Exempt Purchases	\$219,737.37	\$408,209.60	\$373,160.54	\$366,896.00	\$1,368,003.51
MUBE Utilization	\$34,100.00 (16%)	\$18,200.00 (4%)	\$4,483.87 (1%)	\$22,877.00 (6%)	\$79,660.87 (6%)
WUBE Utilization	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)

Outreach Efforts

(Cumulative YTD)

Purchases for which...	# of Purchases (YTD)
EBOP Requirements Applied	122
Departments Reported Searching the HUB Database	113
Departments Reported Finding Possible HUB Vendors	84
Departments Reported Receiving Responses from HUB Vendors	49

Total Purchase Orders Greater than \$2,500 by Department

(Cumulative YTD; Exempt Items Removed)

Department (# purchases)	Total YTD Purchase \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Fire (1)	\$8,391.78	\$0.00 (0%)	\$0.00 (0%)
General Services (17)	\$273,943.00	\$8,330.00 (3%)	\$0.00 (0%)
Parks & Recreation (16)	\$91,266.00	\$0.00 (0%)	\$0.00 (0%)
Police (20)	\$194,647.00	\$0.00 (0%)	\$0.00 (0%)
Public Works (14)	\$116,266.00	\$0.00 (0%)	\$0.00 (0%)
Solid Waste Management (4)	\$21,505.00	\$0.00 (0%)	\$0.00 (0%)
Technology Solutions (7)	\$76,122.00	\$9,331.00 (0%)	\$0.00 (0%)
Transportation (10)	\$100,642.00	\$5,217.00 (5%)	\$0.00 (0%)
Water Management (33)	\$485,220.99	\$56,783.87 (12%)	\$0.00 (0%)

The MUBE goal was exceeded and the WUBE goal was almost met last year. This year, the MUBE goal was exceeded with few dollars spent with minority firms. The WUBE goal was not met with no dollars spent with women firms.

Total of All Contracting

	Q1	Q2	Q3	Q4	YTD Cumulative
Total Dollar Value of Contracts	\$128,860,307.99	\$273,705,624.60	\$30,820,680.37	\$429,245,744.07	\$862,632,357.03
MUBE Utilization	\$3,229,507.00 (3%)	\$5,324,373.46 (2%)	\$2,051,146.85 (7%)	\$7,943,718.93 (2%)	\$18,548,746.24 (2%)
WUBE Utilization	\$844,727.00 (0.7%)	\$5,030,025.25 (2%)	\$2,133,223.40 (7%)	\$8,905,728.06 (2%)	\$16,913,703.71 (2%)

These figures indicate that the total of all contracting in this report did not meet the North Carolina contracting goal of 10%. The state goal was exceeded last year.

Total of All Purchasing Payment Activity

	Q1	Q2	Q3	Q4	YTD Cumulative
Total Dollar Value of Contracts	\$80,805,949.84	\$76,934,411.79	\$66,684,937.78	\$267,738,692	\$492,163,991.41
MUBE Utilization	\$1,679,704.08 (2%)	\$1,230,605.43 (2%)	\$511,507.48 (0.8%)	\$3,677,825.78 (1%)	7,099,642.77 (1%)
WUBE Utilization	\$434,842.92 (0.5%)	\$545,505.78 (0.7%)	\$321,680.22 (0.5%)	\$1,563,948.02 (0.5%)	\$2,865,976.94 (0.6%)

Of the total purchasing payments made last year, MWUBEs received less than 1%. In 2021, there was improvement with M/WUBEs being paid 2% of dollars paid.

City of Durham Annual Small Local Business Enterprise (SLBE) Report FY2021

SLBE Construction Contracting Activity

This section reflects the total construction contracts of less than \$500,000 and the dollars received by certified Small Local Business Enterprises (SLBE) during July 1, 2020 to June 30, 2021.

SLBE Utilization Goal: 25%

YTD MUBE Utilization: 20%

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Construction Contracts less than \$500,000	4	12	15	10	41
Total Dollar Value of Contracts less than \$500,000	\$86,874.82	\$1,832,794.00	\$2,677,644.15	\$2,063,541.79	\$6,660,854.76
SLBE Utilization	\$0.00 (0%)	\$293,227.00 16%	\$712,635.10 (27%)	\$310,120.50 (15%)	\$1,315,982.60 (20%)

There were more projects and dollars within the SLBE Program for construction contracts this year compared to last year. The SLBE goal for construction contracts was not met last year though close. The SLBE goal of 25% was not met this year, but is again close.

City of Durham Annual Small Local Business Enterprise (SLBE) Report FY2021

SLBE Professional Services Contracting Activity

This section reflects the total professional services contracts of less than \$100,000 and the dollars received by certified Small Local Business Enterprises (SLBE) during July 1, 2020 to June 30, 2021.

SLBE Utilization Goal: 25%

YTD MUBE Utilization: 10%

	Q1	Q2	Q3	Q4	YTD Cumulative
Total # of Professional Services Contracts less than \$100,000	8	5	7	8	28
Total Dollar Value of Contracts less than \$100,000	\$166,182.00	\$151,395.00	\$132,715.00	\$131,974.00	\$582,266.00
SLBE Utilization	\$7,970.00 (5%)	\$21,175.00 (14%)	\$0.00 0%	\$31,850.00 (24%)	\$60,995.00 (10%)

There were fewer dollars within the SLBE Program for professional services contracts this year compared to last year. The SLBE goal for professional services contracts was exceeded last year, while the attainment is well below the goal of 25% this year. This is a first-time occurrence in SLBE professional services contracting.