

# City of Durham EBOP Report - Fourth Quarter FY17

## LEAD MEASURES *(Cumulative YTD)*

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### UBE Prime Contractors & First Time Contract Awardees

	MUBE Primes	WUBE Primes	MUBE First Time Awardees	WUBE First Time Awardees
Construction	2 (\$235,058.00)	7 (\$3,208,973.76)	1 (\$114,860.00)	4 (\$1,531,403.36)
Professional Services	3 (\$520,390.00)	2 (\$1,062,640.00)	1 (\$114,860.00)	0 (\$0.00)
Services	8 (\$247,725.62)	6 (\$137,064.30)	4 (\$175,144.60)	3 (\$40,399.00)
Purchase of Goods	0 (\$0.00)	0 (\$0.00)	0 (\$0.00)	0 (\$0.00)

### UBE Participation in Bid Process for Construction Contracts

Department (# contracts)	# UBE Firms Attending Pre-Bid Meetings	# UBE Firms Participating in Bid Submissions *	# UBE Firms Participating in Winning Bids *
Community Development (1)	2	8	5
General Services (17)	12	21	14
Parks & Recreation (6)	2	6	5
Public Works (8)	8	19	11
Water Management (5)	2	13	10

\* As Prime or Sub

### UBE Participation in Bid Process for Professional Services Contracts

Department (# contracts)	# UBE Firms Attending Pre-Bid Meetings	# UBE Firms Participating in Bid Submissions *	# UBE Firms Participating in Winning Bids *
City Manager's Office (1)	1	1	0
General Services (7)	4	13	8
Public Affairs (1)	0	1	1
Public Works (5)	14	38	12
Transportation (1)	1	5	0
Water Management (10)	3	23	12

\* As Prime or Sub

## Departments Completing EBOP Process Changes Training

% of departments where at least 1 representative completed training

100%

## LAG MEASURES

### Construction & CMAR Contracting Activity

This section reflects construction contracts and construction manager at risk contracts/contract amendments executed during the given time period.

**MUBE Utilization Goal: 11%**

**WUBE Utilization Goal: 7%**

YTD MUBE Utilization: 5%

YTD WUBE Utilization: 8%

	Q1	Q2	Q3	Q4	YTD Cumulative
<b>Total # of Construction &amp; CMAR Contracts</b>	16	22	17	34	89
<b>Total Dollar Value of Contracts</b>	\$114,165,186.78	\$23,692,453.14	\$51,250,894.94	\$21,297,730.18	\$210,406,265.04
<b>Projects with Goals Set</b>	8 projects totaling \$108,761,183.95 or 95% of total dollars	7 projects totaling \$21,834,519.35 or 92% of total dollars	5 projects totaling \$49,127,921.44 or 96% of total dollars	7 projects totaling \$17,843,823.54 or 84% of total dollars	27 projects totaling \$197,567,448.28 or 94% of total dollars
<b>MUBE Utilization</b>	<b>\$4,691,735.00 (4%)</b>	<b>\$1,914,187.00 (8%)</b>	<b>\$4,157,407.25 (8%)</b>	<b>\$756,392.77 (4%)</b>	<b>\$11,519,722.02 (5%)</b>
<b>WUBE Utilization</b>	<b>\$1,777,997.00 (2%)</b>	<b>\$1,682,726.10 (7%)</b>	<b>\$11,196,671.11 (22%)</b>	<b>\$1,722,873.54 (8%)</b>	<b>\$16,380,267.75 (8%)</b>

### Total Construction & CMAR Contracting Activity by Department

(Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Community Development (30)	\$271,489.68	\$0.00 (0%)	\$0.00 (0%)
General Services (27)	\$73,073,098.00	\$7,407,573.02(10%)	\$11,741,382.39 (16%)
Public Works (11)	\$8,767,222.42	\$94,099.25 (1%)	\$3,420,762.36 (39%)

Transportation (6)	\$797,214.76	\$0.00 (0%)	\$0.00 (0%)
Water Management (15)	\$127,497,240.18	\$4,018,050.00 (3%)	\$1,218,123.00 (0.9%)

## Total Professional Services Contracting Activity

This section reflects professional services contracts executed during the given time period.

**MUBE Utilization Goal: 8%**

**WUBE Utilization Goal: 6%**

YTD MUBE Utilization: 5%

YTD MUBE Utilization: 8%

	Q1	Q2	Q3	Q4	YTD Cumulative
<b>Total # of Professional Services Contracts</b>	10	12	13	19	54
<b>Total Dollar Value of Contracts</b>	\$6,146,399.00	\$3,627,853.32	\$2,931,657.58	\$8,154,989.15	\$20,860,899.05
<b>Projects with Goals Set</b>	1 project totaling \$117,500.00 or 1% of total dollars	1 project totaling \$1,830,000.00 or 50% of total dollars	2 projects totaling \$2,069,587.59 or 71% of total dollars	3 projects totaling \$5,794,788.00 or 71% of total dollars	7 projects totaling \$9,811,875.59 or 47% of total dollars
<b>MUBE Utilization</b>	<b>\$438,790.00 (7%)</b>	<b>\$317,088.00 (9%)</b>	<b>\$240,739.00 (8%)</b>	<b>\$135,860.00 (2%)</b>	<b>\$1,132,477.00 (5%)</b>
<b>WUBE Utilization</b>	<b>\$561,500.00 (9%)</b>	<b>\$836,267.00 (23%)</b>	<b>\$148,500.00 (5%)</b>	<b>\$103,200.00 (1%)</b>	<b>\$1,649,467.00 (8%)</b>

## Total Professional Services Contracting Activity by Department

(Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Fire Administration (1)	\$10,000.00	\$0.00 (0)	\$0.00 (0%)
Community Development (2)	\$139,305.00	\$0.00 (0%)	\$0.00 (0%)
General Services (19)	\$4,101,045.38	\$454,570.00 (11%)	\$1,268,440.00 (31%)
Parks & Recreation (1)	\$50,000.00	\$0.00 (0%)	\$0.00 (0%)
Public Works (14)	\$7,640,490.36	\$284,539.00 (4%)	\$145,000.00 (2%)
Transportation (7)	\$753,060.31	\$0.00 (0%)	\$0.00 (0%)
Water Management (10)	\$8,166,998.00	\$393,368.00 (5%)	\$236,027.00 (3%)

## Total Service Contracting Activity

This section reflects service contracts executed during the given time period.

<b>MUBE Utilization Goal: 7%</b>	<b>WUBE Utilization Goal: 5%</b>
YTD MUBE Utilization: 3%	YTD MUBE Utilization: 2%

	Q1	Q2	Q3	Q4	YTD Cumulative
<b>Total # of Service Contracts</b>	120	74	109	109	412
<b>Total Dollar Value of Contracts</b>	\$1,782,732.27	\$2,538,504.09	\$1,040,339.33	\$2,125,839.03	\$7,487,414.72
<b>MUBE Utilization</b>	<b>\$56,515.02 (3%)</b>	<b>\$3,600.00 (0.2%)</b>	<b>\$118,629.60 (11%)</b>	<b>\$68,981.00 (3%)</b>	<b>\$247,725.62 (3%)</b>
<b>WUBE Utilization</b>	<b>\$22,900.00 (1%)</b>	<b>\$0.00 (0%)</b>	<b>\$60,833.48 (6%)</b>	<b>\$53,330.82 (3%)</b>	<b>\$137,064.30 (2%)</b>

### Total Service Contracting Activity by Department

(Cumulative YTD)

Department (# contracts)	Total YTD Dollars for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Budget (3)	\$34,985.00	\$0.00 (0%)	\$0.00 (0%)
City Manager's Office (1)	\$9,353.49	\$0.00 (0%)	\$0.00 (0%)
Community Development (1)	\$2,500.00	\$0.00 (0%)	\$0.00 (0%)
Economic Development (1)	\$20,000.00	\$0.00 (0%)	\$20,000.00 (100%)
Emergency Communications (2)	\$2,012,779.48	\$0.00 (0%)	\$0.00 (0%)
Finance (3)	\$52,866.00	\$0.00 (0%)	\$0.00 (0%)
Fire Administration (1)	\$9,630.00	\$0.00 (0%)	\$0.00 (0%)
General Services (9)	\$307,801.00	\$6,600.00 (2%)	\$0.00 (0%)
Human Resources (12)	\$1,544,252.06	\$0.00 (0%)	\$0.00 (0%)
Neighborhood Improvement (23)	\$194,316.00	\$30,838.00 (16%)	\$0.00 (0%)
Parks & Recreation (290)	\$689,698.01	\$91,658.00 (13%)	\$56,230.82 (8%)
Planning (4)	\$84,100.00	\$0.00 (0%)	\$0.00 (0%)
Police (26)	\$449,058.96	\$0.00 (0%)	\$0.00 (0%)
Public Affairs(1)	\$4,788.00	\$0.00 (0%)	\$0.00 (0%)

Public Works (14)	\$457,114.08	\$118,629.60 (26%)	\$43,334.48 (9%)
Technology Solutions (10)	\$781,743.07	\$0.00 (0%)	\$0.00 (0%)
Transportation (3)	\$30,925.00	\$0.00 (0%)	\$0.00 (0%)
Water Management (8)	\$801,504.57	\$0.00 (0%)	\$16,250.00 (8%)

## Total Purchase Activity

This section reflects purchases of goods transacted during the given time period. It includes two different sets of purchase data:

- A. Purchase contracts for goods bid out by Purchasing Division
- B. Purchase orders of \$2,500 or more

Several categories of purchases are **exempt** from EBOP requirements and are not included in this report. Exemptions from EBOP include:

- P-card purchases
- Purchases orders less than \$2,500
- Purchases made through State contracts or purchasing cooperative agreements (NIPA, US Communities, etc.)

<b>MUBE Utilization Goal: 2%</b>	<b>WUBE Utilization Goal: 4%</b>
YTD MUBE Utilization: 1%	YTD MUBE Utilization: 2%

### A. Purchase Contracts Bid Out by Purchasing Division

	Q1	Q2	Q3	Q4	YTD Cumulative
<b>Total # of Purchase Contracts</b>	2	3	4	1	10
<b>Total Dollar Value of Contracts</b>	\$612,832.60	\$2,920,310.00	\$2,038,459.00	\$21,397.00	\$5,592,998.60
<b>MUBE Utilization</b>	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)
<b>WUBE Utilization</b>	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)	\$0.00 (0%)

### Total Purchase Contract Activity by Department (Cumulative YTD)

Department (# contracts)	Total YTD Contract \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Community Development (2)	\$1,540,399.50	\$0.00 (0%)	\$0.00 (0%)
Finance (3)	\$811,712.60	\$0.00 (0%)	\$0.00 (0%)
Police (1)	\$1,409,200.00	\$0.00 (0%)	\$0.00 (0%)

Public Works (1)	\$21,397.00	\$0.00 (0%)	\$0.00 (0%)
Transportation (3)	\$1,810,289.50	\$0.00 (0%)	\$0.00 (0%)

**B. Purchase Orders of \$2,500 or More (Exempt Items Removed)**

	Q1	Q2	Q3	Q4	YTD Cumulative
<b>Total # of Purchases Not Exempt from EBOP</b>			49	82	131
<b>Total Dollar Value of Non-Exempt Purchases</b>			\$511,063.43	\$627,381.40	\$1,138,444.83
<b>MUBE Utilization</b>		\$8,183.00 (2%)		\$3,632.40 (0.5%)	\$11,815.40 (1%)
<b>WUBE Utilization</b>		\$0.00 (0%)		\$18,205.00 (3%)	\$18,205.00 (2%)

**Outreach Efforts**  
(Cumulative YTD)

Purchases for which...	# of Purchases (YTD)
EBOP Requirements Applied	131
Departments Reported Searching the HUB Database	121
Departments Reported Finding Possible HUB Vendors	82
Departments Reported Receiving Responses from HUB Vendors	46

**Total Purchase Orders Greater than \$2,500 by Department**  
(Cumulative YTD; Exempt Items Removed)

Department (# purchases)	Total YTD Purchase \$ for Department	MUBE Contract \$ (%)	WUBE Contract \$ (%)
Emergency Communications (2)	\$8,701.00	\$0.00 (0%)	\$0.00 (0%)
Finance (1)	\$4,744.37	\$0.00 (0%)	\$0.00 (0%)
Fire Department (7)	\$79,673.20	\$0.00 (0%)	\$0.00 (0%)
Fleet Management (15)	\$269,269.53	\$3,632.40 (1%)	\$0.00 (0%)
General Services (15)	\$73,798.76	\$8,183.00 (11%)	\$2,850.00 (4%)
OEWD (2)	\$8,512.43	\$0.00 (0%)	\$0.00 (0%)
Parks & Recreation (6)	\$45,628.15	\$0.00 (0%)	\$0.00 (0%)
Police (13)	\$104,201.87	\$0.00 (0%)	\$0.00 (0%)

Public Works (7)	\$53,351.05	\$0.00 (0%)	\$0.00 (0%)
Solid Waste (19)	\$132,312.72	\$0.00 (0%)	\$0.00 (0%)
Transportation (7)	\$42,968.40	\$0.00 (0%)	\$12,852.00 (30%)
Water Management (37)	\$315,283.35	\$0.00 (0%)	\$2,503.00 (0.7%)