



PRE-BID CONFERENCE MINUTES
CONTRACTS: SD-2022-02
PROJECT: STORMWATER INFRASTRUCTURE REPAIRS

Date: November 15, 2022
Time: 3:00 PM
Location: City of Durham, Public Works Conference Room 3B, Third Floor

1. All attendees are asked to include their contact information on the conference attendee sheet. Minutes of the conference will be distributed to all attendees via e-mail and posted on the Project web page.
 - a. Attendance list is attached.
2. Contract information includes: Project Manual with appendices, construction drawings, a blank Excel Unit Price Work form, technical data, Project Manual Holder List, and addenda. Please see the Project web page (<https://durhamnc.gov/4893>) for all bidding information including future addenda and requests for information.
3. In order to receive e-mail notification of any addenda or clarifications, send an e-mail to Greg.Smith@DurhamNC.gov notifying the City of your interest in bidding on this project.
4. Additional work of a similar nature and similar unit items (up to 50%) may be included in the Contract (see section C-700, paragraph 10.01.C of the Project Manual).
5. The City of Durham is the Owner of the Project.
 - a. The design engineers for the individual project sites varies.
 - b. The City of Durham will serve as the Engineer for this construction contract and will provide on-site inspection with City staff.
6. The project involves the following:
 - a. The project involves the furnishing of all materials, labor, equipment, tools, etc. unless otherwise specified, for the complete installation of repairs, rehabilitation, and improvements of the stormwater drainage system at seven (7) project site locations within the City of Durham plus an unidentified site of which quantities will be allocated once determined.
7. Sidney Anderson with Underutilized Business Compliance Division of the Finance Department, (919) 560-4180, ext. 17245, Sidney.Anderson@DurhamNC.gov, will explain the Equal Business Opportunity Program requirements for bidding (see section 00 21 15, paragraph 1.13.A of the Project Manual). Underutilized Business Enterprise (UBE) goals, required forms, and the good faith efforts will be discussed.
 - a. Goals: MUBE = 11%, WUBE = 7%
 - i. HUB, NCDOT, and Small Business Administration UBE lists are all recognized.
 - ii. E-101 (included within Project Manual) must be fully complete and submitted with bid or risk being deemed non-responsive.
8. All bidders are required to submit a record of their safety qualifications (see Appendix I of the Project Manual). Please complete the form in its entirety and provide additional information as directed on the form. Failure to provide all of the required information may result in a bid being deemed non-responsive.
9. Pay close attention to the Insurance Requirements (see section 00 52 15, paragraph 1.10.H of the Project Manual). Insurance costs are incidental to the work.
10. A blank Excel Unit Price Work Form may be found on the Project web site for inclusion in Bids. It is the Bidder's responsibility to ensure all items in the Unit Price Work form are correct.

11. The City has secured rights-of-entry to perform the work on private property in advance of the City's Real Estate Division of the General Services Department is in the process of acquiring permanent and temporary construction easements for this Work. No delay is anticipated as a result of these efforts.
12. It is anticipated that a Notice to Proceed (NTP) will be issued in March of 2023. Contractor to mobilize within 10-calendar days from NTP.
 - a. Contract time is 540-calendar days from NTP.
13. Substantial Completion is expected within 30-calendar days of Final Completion.
 - a. This applies to both the contract and each, individual project site.
14. Contractor shall use the City's contract managing program, PDRx, during the execution of the Contract. This software is web based and administered by the City. There is no charge to the Contractor and training will be provided.
15. Review and discussion of Construction Drawings and Unit Price Work items.
16. Any errors or omissions discovered in the Project Manual or Construction Drawings should be brought to the attention of the Engineer in writing.
17. All questions or requests for information must be submitted by 5:00 PM, Tuesday, November 22, 2022. No addenda will be issued after Wednesday, November 23, 2022.
18. Compile Bid packages carefully. Include all of the required items. Submit bid packages prior to the Bid Opening on Tuesday, November 29, 2022, at 11:00 AM to be held in City of Durham, Public Works Conference Room 3B, Third Floor. The Bid Opening may be extended if there is a significant addendum issued.
19. Greg Smith will serve as the project manager. Office phone number is (919) 560-4326, ext. 30255, mobile is (919) 749-8785, and e-mail is Greg.Smith@DurhamNC.gov.

20. Attendee Questions/Discussions:

Q: What is the Engineer's estimate of the contract?

A: The City's budget range is \$1.75-2.0 million.

Q: Are there liquidated damages and what is the amount?

A: Liquidated damages are \$400/day.

Q: Are there any provisions for materials price increases?

A: Not at this time. We suggest that you maintain supporting pricing and purchasing information so that it can be discussed on a case-by-case basis.

Q: Does one of the areas in Duke Park call for borrow?

A: City assumes worst case scenario for existing material; that all material is poor and that 100% replacement is needed. Any material that is determined unsuitable for reuse would require borrow material, which is Unit Price Work. If existing material is reused, then the cost is inclusive of the Unit Price Work of the pipe.

Q: When we get into the street sections, what type of material is required, as previously in streets we have been asked for screenings?

A: In a non-roadway area, compaction requirements are less than in a roadway. We have an allowance for testing. Borrow material (screenings or otherwise) that can meet the compaction requirements may be necessary if native material cannot.

Q: Will we be allowed to do traffic control closures in the 1800 Glendale project?

A: Contractor to submit preferred traffic control plans and Public Works will either approve or work with them to obtain approvals, depending upon extremity of proposed closures.

Q: Is rock included in the excavation?

A: It is not. Although no borings were performed, we do not anticipate it as most work is within existing pipe trenches. If rock is encountered, we would be open to a change order, or possibly use unclassified excavation.

Q: Can you please also send out the attendance list

A: That will be uploaded to the website after the meeting.

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City of Durham, Public Works Department
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11/15/2022, 3:00 PM

				The City of Durham is evaluating UBE interest in City projects. If you are representing a UBE firm, please let us know the following information:			
Name	Company	Phone	Email	MUBE	WUBE	Does this project interest you as a Prime or a Sub? (check one)	
						Prime	Sub
Greg Smith	City of Durham	919-749-8785	Greg.Smith@durhamnc.gov				
Carol Teabo	City	919-905-9572	Carol.teabo@durhamnc.gov				
JAKE DONNELLY	COD	919-937-8715	jacob.donnely@durhamnc.gov				
Greg Brock	Bruce Allen	919 632 4021	greg@brucealleacc.com				
Jay Duffina	McQueen Const	919 697 6090	Jayduffina@gmail.com				
David Murchison	Pipeline Utilities	919-772-4310	dmurchison@pui-nc.com				
Cameron Pope	Narron Contracting	919-291-6562	Cameron@narroncontracting.com				
Isidor O.	Narron Contracting	919-631-5589	"same" ↗				
Bruce Hollis	White Oak Const	919-868-8020	bhollis@whiteoakcorp.com				
Sianey Anderson	COD	919.560.4140 417245	Sianey Anderson @Durhamnc.gov				
DONALD M. PERRY	COD		dmperryeng55@gmail.com				

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						Prime	Sub
John Egan	Cardinal Civil Contracting	919-819-5399	Jegan@CardinalCivil.com			X	