

Call for Interest-Creative Community Partners

Project Overview:

The City of Durham and Durham County are undertaking the development of the Durham Cultural Roadmap and have engaged national arts management consulting firm AMS Planning & Research to work on this effort. See the Durham Cultural Roadmap vision and mission by way of this link. <https://www.durhamnc.gov/451/About-the-Cultural-Roadmap>

Part of this process includes contracting **Creative Community Partners (CCP)** to be an active part of the project team, helping to design, host and participate in community engagement opportunities in collaboration with the consultant, AMS Planning & Research. CCP applications will be reviewed by representative members of the Durham Cultural Roadmap Planning Group, City and County staff members, and AMS Planning & Research. The CCP will be employed as a contractor by AMS Planning & Research.

The team anticipates selecting a team of three to five individuals to serve as Creative Community Partners. Applications may be submitted by individuals or teams.

Applications may be submitted by individuals or by teams of 2-5 members.

Requirements for Consideration

- Prospective Creative Community Partners must be artists or cultural workers or partnered with artists or cultural workers, eligible to work in the United States, and age 18 and older.
- Prospective Creative Community Partners are eligible regardless of race, color, ethnicity, religion, national origin, gender, gender identification, military status, sexual orientation, marital status, or physical ability.
- Preference may be given to residents of the County of Durham with connections to the Durham community and/or who are connected to and aware of the history of the area.
- Bilingual English\Spanish is a preference (not required).

Tasks

- One of the primary tasks of the CCP team is to collaborate in the development of an *Equitable Engagement Plan* for the Durham Cultural Roadmap that will be inclusive and offer creative engagement through the planning process.
- Creative Community Partners will serve as “*Ambassadors*” during the Durham Cultural Roadmap and assist in encouraging community engagement in the process. This will include documenting (written and visual) events during which the selected Creative Community Partners shares information about, and encourage participation in the Durham Cultural Roadmap, summarizing input the selected Creative Community Partners receives.
- Review and provide feedback on community interactive tools, such as surveys.

- CCP team members will attend and actively participate in AMS Planning & Research’s planned events.
- CCP team members will design and execute at least two (2) additional engagement events and provide documentation of information gathered at these events. Documentation includes written reports, photo and/or video recording.
- Other duties to be determined in collaboration with the CCP members and AMS Planning & Research.

Timeline

- Call for Interest Launched: Monday, July 3, 2023
- Informational in person meeting with interested parties and Consultants: July 18, 2023 5:30 – 6:30 p.m.,
 - In person: City of Durham General Services Department, 2011 Fay Street, Durham, NC 27704
 - Virtual:
 - <https://us02web.zoom.us/j/82929146613?pwd=Um9QMlh2b21DbG1FVXpkdXUrbGZTd09>
 - Meeting ID: 829 2914 6613
 - Passcode: 318127
- Due Date for Submission: by or before 11:59 p.m., EST on Tuesday August 2, 2023
- Date of final Selections: Friday, August 18, 2023
- CCP team orientation: Wednesday, August 23, 2023
- **CCP members will be engaged for 12 months, from September 2023-August 2024**

Questions:

Please send questions, via email, prior to July 18, 2023 to:
Lynette Turner, AMS Project Manager for Durham Cultural Roadmap
lturner@ams-online.com

Questions received by this deadline will be answered during the Informational meeting. The recording of the meeting will be posted at: [Cultural Roadmap | Durham, NC \(durhamnc.gov\)](https://www.durhamnc.gov/cultural-roadmap) no later than 11:59 pm July 21, 2023.

Submission Requirements

Application materials must be submitted by way of this link <https://keepdurhambeautiful.submittable.com/submit/265519/creative-community-partner-application> where you will be asked to provide the following.

Statement

Briefly describe your experience, your discipline(s), your qualifications for participation, including the following information:

- What inspires you to be involved in the Durham Cultural Roadmap? What do you uniquely offer to this project.?
- Describe your experience working in collaborative, community-based projects.

- Do you live and/or work in Durham? If yes, for how many years?

Provide your resume and examples of work (maximum of 3) that demonstrates your experience working with the Durham community or similar communities.

Payment: The selected Creative Community Partners will be paid for their time as independent contractors at a livable wage of \$32 an hour. The total budget for artist compensation is \$20,000.

The Durham Cultural Roadmap has additional budget available totaling \$15,000 for supplies and materials for engagement events designed and implemented by all Creative Community Partners.